**MINUTES OF THE AMENITIES COMMITTEE MEETING**

held on Tuesday 26th September 2023, 6pm

at Snettisham Memorial Hall, Old Church Road, Snettisham.

In attendance: Cllrs D Bocking, (in the chair), J Bailey, G Deverick, R Garwood, M Harpley, R MacKenzie, J Penty, K Penty, L Standeven, J Smith, H Whyman-Naveh

Clerk: C Smith

# Ros Pugh – Cllrs were saddened to hear of the death of former Cllr Ros Pugh. All agreed that she had served the Community well and would be much missed.

# Apologies and consideration of acceptance for absence

All present.

# Members’ declarations of interest

None declared.

# Public Participation

None in attendance.

# Minutes

# The minutes from the Amenities Committee Meeting held on 25th July 2023 were agreed and were signed by Cllr Bocking.

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1. **Report on items form previous meetings**

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| Arrangements for the service and reception for the Gallipoli and Dardanelles, and Turkish Visitors – Cllrs noted the service would begin at 3pm followed by a reception in the RBL Hall. A press release would be sent to local papers and radio Norfolk. |
| Arrangements for the November 12th remembrance service – Cllrs noted that the service would follow the same format as last year. Cllrs agreed that Cllr Bailey could put up the poppy stall as he did last year. |
| Update on the improvements to the Chalk Pit – Cllrs gave a vote of thanks to Cllrs Garwood, K Penty and J Penty for all the work they had been doing at the chalk pit.  |
| Station Rd – Cllrs noted that correspondence had been received some weeks ago complaining about the state of the road following work with cable contractors. This had been reported to NCC, one of their inspectors had got back to the clerk to confirm that remedial works had passed the NCC standard. The resident had been informed of the response and was asked to take this to NCC and County Cllr directly if they were unhappy with the report. |
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1. **4th November Event at the Scout field –** it was noted that no help or materials were needed for the bonfire. It was a community event beginning at 6pm. Attendees would be asked for a donation, no fee would be charged. All risk assessments and insurances would be put in place by the Scouts. Cllr J Penty would investigate lighting drone displays.
2. **Overgrown Vegetation** - it was noted that the vegetation had been cut back on New Church rd. The clerk would report to NCC the overgrown vegetation at the Trod making the path unusable.
3. **Christmas event on the market place –** Cllrs agreed the parish council would apply for and fund the road closure for the event on 2nd Dec. The events committee could put lights up on the market square. The event would need to be risk assessed and insured by the events committee. The electric point was available for use, the electricity costs would be recharged to whoever plugged in. Use of cables would need to be included in the event committee risk assessments and mats used where needed. It was agreed Cllr Bailey would source the Christmas tree again.
4. **West Norfolk Tourism –** Cllr Whyman- Naveh agreed to review the Norfolk Tourism entry on line.
5. **Planning –**

**23/01638/F** Proposed car port at Sutton Lea Manor 4 Bircham Rd Snettisham. **No objections**

**23/01657/F** Single storey rear extension two storey side extension and porch. Proposed store at 33 Kenside Snettisham **No objections**

1. **Next meeting**

Full Council – Tuesday 10th October 2023 6pm, Memorial Hall

Amenities - 24th October 2023, 6pm Memorial Hall

Meeting closed 7pm