

Snettisham Parish Council

Full Council Agenda

Councillors are summoned and members of the press and public are invited to the Annual Parish meeting of Snettisham Parish Council, to be held on Tuesday 10th May 2022 at **7.00pm**. The meeting will be held in the Memorial Hall, 13 Old Church Road, Snettisham, PE31 7LX.

C Smith

Claire Smith
Parish Clerk

3rd May 2022

AGENDA

1 Election of Chair

- 1.1 To elect a Chair for the year 2022-23
- 1.2 To receive the Declaration of Acceptance of Office

2 Election of Vice Chair

- 2.1 To elect a Vice-Chair for the year 2022-23
- 2.2 To receive the Declaration of Acceptance of Office

3 Members' declarations of interest

4 Apologies and consideration of acceptance for absence

5 Public Participation

- 5.1 To receive any questions from members of the Public concerning items on the agenda. 15 minutes in total for this item, maximum 3 minutes per speaker.

6 Minutes

To receive and agree the minutes from the Full Council meeting held on 12th April 2022.

7 To report on the progress on items from previous meetings. No decisions may be taken under this item.

- To note progress on the Market Place work

8 Clerks report including

- consideration of a complaint by a resident regarding a miscommunication from BCKLWN and mishandling of personal information.
- **Meeting dates for the coming year
- Update on Parish Council casual vacancy

9 Reports

- 9.1 County Councillor Stuart Dark
- 9.2 District Councillor Ian Devereux
- 9.3 Police Report

Snettisham Parish Council

10 Finance

- 10.1 **To consider and approve the circulated payments list plus any additional payments circulated by the Clerk prior to the meeting.
- 10.2 **To receive a finance report year end 21/22 and bank reconciliation.
- 10.3 To receive an update on bank accounts
- 10.4 To agree insurance provision for 2022-23
- 10.5 Audit – to note internal auditor visit scheduled 25th May
- 10.6 External Audit to note submission date of yearly audit 1st July 2022
- 10.7 To appoint a Cllr to sign off bank reconciliations with statements

11 Planning - To receive and consider Planning Applications and decisions received from Kings Lynn Borough Council:

Applications

- 11.1 22/00704/FM -Construction and operation of a solar farm comprising an array of ground mounted solar photovoltaic ("PV") panels and containerised batteries and associated infrastructure at Land at Sedgeford Hall Estate Fring Road

Decisions

- 11.2 Shepherds Port Farmhouse 44 - 46 Beach Road Snettisham KINGS LYNN Norfolk PE31 7RA - *Retrospective Application for the construction of a two storey rear extension, side extension and porch* – **Application Permitted, Delegated decision**

12 Norfolk County Council Highways

- 12.1 To note TRO temporary 20m road closure on Common Rd 9th -11th May
- 12.2 To note TRO temporary 100m road closure Station Rd 9th -11th May

13 Amenities and Services

- 13.1 To receive an update on the meeting with the Pavilion steering group and agree a Parish Council representative for the group.

14 Next Meetings

Full Council – Wednesday 8th June 2022, 7pm, Memorial Hall.
Amenities Committee – 31st May 2022, 5:30pm, Memorial Hall.

** papers attached or available on the website