**Snettisham Parish Council**

Minutes of Snettisham Parish Council Meeting held at 6pm on Tuesday 16th May 2023 at the Memorial Hall, Snettisham,

Present: Cllr K Penty (in the chair)

Councillors: J Bailey, E Bateson, D Bocking, G Deverick, R Garwood, M Harpley, R MacKenzie, J Penty, J Smith, L Standeven, H Whyman-Naveh

Clerk: C Smith

Public: 13

Press: 1

# Election of the Chair – Proposed by Cllr Bocking and Seconded by Cllr Deverick, Cllr K Penty was elected chair for 2023/24.

# Election of the Vice-Chair- proposed by Cllr K Penty and seconded by Cllr D Bocking, Cllr R Garwood was elected vice-chair for 2023/24.

# Record of Chair and Vice Chair Declaration of acceptance of Office – Cllrs K Penty and R Garwood signed the declarations of acceptance of office for chair and vice chair for 2023/24.

# Members declaration of acceptance of Office – All members signed their declarations of acceptance of office which were witnessed by the clerk.

# Register of members disclosable pecuniary interests – All members completed the register of disclosable pecuniary interests. These would be forwarded to BCKLWN by the clerk.

# Code of Conduct – All Cllrs agreed to adopt and signed the code of conduct.

# Vacancy to be filled by Co-Option – it was agreed to advertise the vacancy for a Cllr. Any interested people would be asked to contact the clerk for further information. They would then be invited to the next meeting to meet Councillors and observe a meeting with a view to co-opting at the July meeting.

# Declarations of Interest

Cllr Standeven – item 14.5 personal interest as a trustee of the Memorial Hall

# Apologies for Absence

District and County Councillor S Dark

#  Public Participation

Concern was expressed regarding the safety of pedestrians and other road users on Bircham Rd. It was reported that this was on the agenda of the Traffic group. Other actions being investigated by the traffic group included introducing a 20mph limit throughout the village, a speed watch initiative and car parking.

# Minutes of the Full Council meeting held on 12th April 2023

The minutes were accepted and signed as an accurate record of the meeting.

# Clerks report and progress on any matters arising from previous meetings

# Market Place electricity - UK power networks – connection will be made on 6th/7th June so area will be barriered off.

**St Marys Close** has been reconnected and a claim submitted for costs of the new lamp from the insurance company.

**Printer** – it was reported that given the amount of printing that is done by the council and for local groups it was agreed to keep a serviced printer on a rental agreement. An agreement on a new printer that would be for half the current costs was agreed.

# Market Place Electricity – It was noted that ukpower networks would make the connection on 6th and 7th June. Part of the pavement and marketplace would be cordoned off as before.

# Reports

# Events – it was reported that a well supported and successful event had been held to mark the coronation. The community help out had also gone well with a litter pick at the common, and voluntary work at the Memorial Hall and Bowls Club. Thanks to all those who took part were recorded.

**Play area** – Cllr J Penty reported that this project was progressing and would include accessible equipment. The project would be largely funded by grants and community fund raising.

# Finance



# Payments – Cllrs agreed the payments schedule and noted the income for May 2023.

# Signatories and bank balances – it was agreed that signatories on the bank account were to remain the same, Cllrs D Bocking, G Deverick, J Penty, J Smith and the clerk Bank balances were noted as Current £465 and Business £290,812.78. The precept of £114000 had been received.

# WI Recipe book – it was agreed that the book would be printed for the WI at a cost price of £80.

# Ride On Mower for the Memorial Field – Cllrs agreed to fund the purchase of a mower for the Memorial field and donate it to the Memorial Hall Charity. The cost would be up to £7k.

# Personnel Committee – It was agreed that the personnel committee would remain the same Cllrs - Bocking, Standeven, K Penty, Deverick and Smith.

# Nominations for Cllrs to represent the council on local bodies and organisations.

Memorial Hall Trust – Cllrs J Penty and Smith

Pavilion Steering Group – Cllrs K Penty and Smith

Allotment Association – Cllrs Bateson and Garwood

# Training – Cllrs noted the training day 4th July form 11am in the Memorial Hall.

# Defibrillator Training – It was agreed that Cllr J Penty would attend the defibrillator training at a cost of £15 organised by the Memorial Hall Trust.

# Planning

**Applications**

**23/00662/LB** Application for listed building consent to extend and convert existing outbuilding at 17 Hall Road Snettisham Norfolk PE31 7LU **It was agreed that there were no objections to the application.**

**Decisions**

**2300289LB** The Coach House, Snettisham House, St Thomas Lane, proposed change of pantile roof to allow more natural light into the lounge and kitchen– **Application Permitted**

# Public Participation

Hall Rd concerns were noted that cars were travelling the wrong way down this road – the clerk reported that this had been reported to NCC.

The chair of the Pavilion Steering Group thanked the Council for holding a meeting set for the following evening.

The chair of the Memorial Hall Trust thanked the Council for the contribution of the mower.

# Dates of next Meeting

Next Council Meeting 13th June 2023 6pm Memorial Hall

Amenities Meeting 30th May 2023 6pm Memorial Hall

# It was resolved to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 S.1 (2)

# Tree work – it was noted that only one quote had been received this would be deferred to the Amenities meeting.

# Heating and Lighting – Cllrs received the quotes and agreed to award the work to C Ward.

Meeting closed 7.05pm.