

# Snettisham Parish Council

Minutes of Snettisham Parish Council Meeting held at 6pm on Tuesday 10<sup>th</sup> January 2023 at the Memorial Hall, Snettisham,

Present: Cllr R Garwood (vice chairman)

Councillors: J Bailey, E Bateson, D Bocking, G Deverick, J Smith, L Standeven, H Whyman-Naveh

Clerk: C Smith

County and District Cllr S Dark, District Cllr I Devereux

Public: 8

Press: 1

1 **Declarations of Interest**

Cllr L Standeven item 8.

2 **Apologies for Absence**

Cllr J Penty, Cllr K Penty – Away  
Cllr S Gathercole – family commitments

3 **Public Participation**

Concerns were raised that if a one-way system was implemented for Station Rd and Alma Rd this could lead to a race track effect.

4 **Minutes of the Full Council meeting held on 20<sup>th</sup> December 2022**

The minutes were accepted and signed as an accurate record of the meeting.

5 **Clerks report and progress on any matters arising from previous meetings**

6 UK power networks - the trial hole would be dug on the 16/17 January, the market place would be closed to vehicles. Cllrs Garwood and Bailey, and the clerk would close the area at 7.30am.

PPG - A second public meeting of the patient's participation group would be held on 18<sup>th</sup> January 7pm at St Marys Church Heacham, attendees would be entered into a free draw to win afternoon tea at a local hostelry.

Coronation events – it was agreed that the clerk would try to facilitate a meeting of all local organisations to coordinate any plans for the coronation.

7 **Reports**

8 **District Cllr I Devereux** – reported that he had been involved in, or helping people, with various issues including;  
Services and advice for people dealing with cost of living pressures, a poster with contact details was given to the clerk for the notice board.  
Details of the free food preparation sessions in Kings Lynn were available.  
Planning concerns.

Chairman.....

Attending the service 31<sup>st</sup> January at Kings Lynn Minster remembering those that lost their lives in the 1953 floods.

Liaising with leaders of the Centre Port Project proposing a tidal power generation scheme and container port on a barrage across the wash.

Cllr Devereux confirmed that the fence over the highway at Beach Rd had been investigated by Borough Officers but nothing could be done at this time. Cllrs expressed concern that it could obstruct emergency vehicles.

- 9 **Cllr S Dark** – report included information on;  
Budget preparation, more detailed information would be available at the next meeting. County deal- work was ongoing to consider devolving powers from Westminster to a local level.  
Parish Partnership – Cllr Dark would be happy to support any schemes identified in the parish.  
Rough Sleeping – an incident had occurred in the parish over Christmas, and had been dealt with by the district council. Contact details for this service would be shared with the clerk should the need arise again.

## 10 Finance

PAYMENTS 10th January 2023					
Payee Details		Net	VAT	Gross	
<b>Direct Debit contracted payments</b>		<b>Payment Type</b>			
150	npower Street lights electric sept	DD	£ 134.73	£ 6.74	£ 141.47
151	3 Mobile Phone (monthly)	DD	£ 8.33	£ 1.67	£ 10.00
152	ECS Computers (monthly)	DD	£ 79.75	£ 15.95	£ 95.70
153	Eon Council Office electric	DD	£ 68.57	£ 3.43	£ 72.00
154	BCKLWN monthly waste collections	DD	£ 84.65	£ -	£ 84.65
155	Apogee printer usage q3	dd	£ 120.00	£ 24.00	£ 144.00
156	BT Broadband and phones q3	dd			£ 252.72
<b>PAYMENTS (to be approved)</b>		<b>Payment Type</b>			
157	Staff Salaries	bacs	£ 2,220.16		£ 2,220.16
158	HMRC	bacs	£ 638.44		£ 638.44
159	Norfolk Pension Fund	bacs	£ 657.53		£ 657.53
160	Westcotec streetlight maintenance monthly 14009	bacs	£ 46.25	£ 9.25	£ 55.50
161	manure and bone meal for orchard planting R Garwood	bacs	£ 92.00	£ -	£ 92.00
162	Donation to Christmas Lights in Market Place J Bailey	bacs	£ 250.00		£ 250.00
163	Donation to Lighting of the Church	bacs	£ 250.00		£ 250.00

- 11 **Payments** – Cllrs agreed the payments schedule for January 2023.

## 12 Bank Reconciliation Report 31<sup>st</sup> December 2022

Cllr Garwood checked the bank reconciliation report against the bank statements and agreed that these were correct.

- 13 **Christmas lights costs** – Cllr Bailey declared an interest and left the room. Costs for Christmas lights were discussed, it was agreed to donate £250 to the Church for lighting St Mary's. It was also agreed to reimburse Cllr Bailey £250 for the Market Place lighting costs.

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- 14 **To consider Utility Bill contracts** – Cllrs noted the costs of utility bill quotes and that the contracts had to be signed off within a day, once a quote was given due to the volatile market place. It was agreed to delegate to the clerk to sign off the utility contracts within the agreed budget.
- 15 **Draft Budget 2023/24** – Cllrs had received budget information at last month's meeting. It was agreed to go for a balanced budget with an increase of 3.5% to meet rising costs, particularly in utility bills. It was unanimously agreed to precept for £114, 400. Proposed Cllr Smith, seconded Cllr Whyman-Naveh
- 16 **Pavilion Project** – Cllr Smith reported that she had attended the last meeting of the Pavilion project steering group and commended the work that had been done. A lot of information regarding ownership had been considered. The Pavilion steering group had also asked a solicitor to look at this issue and a legal opinion was expected to be forwarded to the clerk. Cllrs received a paper previously circulated setting out why the previous clerk believed the Pavilion was not a Council asset. Following the receipt of further information, a search of historical minutes and the land registry listing, it was felt that the assets could belong to the Parish Council. The minutes of the steering group would be shared in private session.
- 17 **Traffic Issues.** – Cllrs noted concerns raised by residents including parking, traffic in Station Rd and Alma Rd, and pedestrian safety crossing near the Co-Op. It was agreed to have a public meeting, anyone who would like to raise an issue or be on the group would be invited to attend an open meeting on 7<sup>th</sup> February in the Memorial Hall, 7pm.

## 18 **Planning**

### **Applications**

1. **22/02283/F** Part single storey and part storey and a half extension along with alterations to form rooms in the roof space. 44 Kenside, Snettisham **Agreed to support the application**
2. **22/02288/F** Proposed dwelling and garage including change of use from class E(a) to class C3 following the subdivision of the site. Land S of Carrstone Crescent and W of Sweetbriar Close **Agreed by a majority vote to object to the application as this falls outside the preferred site for development identified in the neighbourhood plan.**

## 19 **Public Participation**

Cllrs were urged to consider the village plan in planning considerations. There was a discussion on village assets and the whereabouts of the box containing deeds.

## 20 **Dates of next Meeting**

Next Council Meeting 14<sup>th</sup> February 2023 6pm Memorial Hall  
Amenities Meeting 24<sup>th</sup> January 2023 6pm Memorial Hall

Meeting closed 6.55pm.

Chairman.....