

Snettisham Parish Council

Minutes of Snettisham Parish Council Meeting held 7pm on Tuesday 27th September 2022
at the Memorial Hall, Snettisham,

Present: Cllr K Penty (chairman)

Councillors: J Bailey, E Bateson, D Bocking, R Garwood, S Gathercole, J Penty, J Smith, L Standeven, H Whyman-Naveh,

Clerk: C Smith

County and District Cllr S Dark

Public: 6

Press: 1

2273 **Declarations of Interest**
None

2274 **Apologies for Absence**
Cllr G Hall– family commitments
Cllr T Hall – family commitments
Cllr G Deverick - Unwell

2275 **Public Participation**
Concerns were raised about donating funds to the running of the Memorial Hall, the chairman confirmed that this would be considered later in the meeting and that comments would be taken at the end in the second public comments section.

2276 **Planning**

Applications

1. **2/011111/F/** - Holiday Caravan renewal of planning previous 11/00355/F at 65A The Beach, Shepherds Port **No Objections**
2. **22/01256/LDP** –Lawful Development Certificate: proposed shipping/storage container sited upon plot 51A North to be used as stage ancillary to plots 50-51 **Cllrs noted that this had been decided and refused**
3. **22/01392/FM** – Change of use from horse paddocks to a campsite with lodges and shepherds huts at Snettisham Park, Bircham Rd Snettisham **No Objections**
4. **22/01538/F** – Two storey side extension and alterations at 35 Shelduck Drive **No objections**
5. **22/01587/F** – Demolition of outbuilding and construction of single dwelling following sub-division of site at 24A Common Rd Snettisham **Deferred to the next meeting**

Chairman.....

Decisions – Cllrs noted the decisions

1. 22/01119/F - Proposed alteration to existing opening to provide larger window. | White Rose Cottage 15 Old Church Road Snettisham
Application Permitted delegated decision
2. 22/01079/F – single storey rear extension and installation of roof light to rear of property 14 Station Rd
Application permitted delegated decision
3. 22/01122/F - Single Storey rear extension, 34A Station Rd
Application permitted delegated decision

2277 **Minutes of the Full Council meeting held on 9th August 2022**

The minutes were accepted and signed as an accurate record of the meeting.

2278 **Clerks Report/Progress on items from previous meetings**

Condolences to the Royal Family – a condolence message from the parish council had been submitted to the online book of condolences. A certain number of these would be shared with the Royal family and included in an archive for posterity.

WI Tree – L Marriage has reported that they are very pleased to replace the tree in the centre of the village and are looking at the possibility of a flowering cherry with railings and a plaque commemorating Lady Strickland. Parish Cllrs felt that this might not be the best choice as the roots from cherry trees spread and may compromise the market place surfacing. The clerk would ask if another tree could be chosen.

Lodge Walk trees. A quote to trim the bottom of the trees from had been requested from 2 local contractors.

Correspondence from 2 residents who neighbour the lime trees was received. Concerns about the height were expressed and a request for the trees to be reduced. The clerk had a meeting arranged with the tree officer for the following day to check what could be done.

Lodge Walk Play area – Costs to replace the surfacing were discussed. It was noted that a local contractor had been asked to tidy up and weed the area.

Trod – The land owner had no objection to the piping and laying of the trod in the verge. Highways were costing the scheme.

Crossing at the Co-op – it was noted that a feasibility study costing around £5k would be needed to take this forward. Cllrs also noted that other traffic issues had been highlighted by residents.

Snettisham Common – it was noted that the volunteer group was reforming and the first working party would be on 16th October.

Remembrance – a road closure application had been approved.

Christmas Market – a road closure application had been made.

Chairman.....

2279 **Reports**

2279.1 NCC - Cllr Dark reported.

- that the area safety officer was coming to the area and he would ask him to give an opinion on the crossing near the co-op
- Biodiversity project at Shelduck – Cllr Dark would help to fund the project.
- SAM 2 Ingoldisthorpe – a second device would be in place between Ingoldisthorpe and Snettisham to combat speeding in that area

2279.2 BCKLWN – Cllr Dark reported that the Borough Council were looking at measures to support people with the cost of living crisis. Cllr Devereux had also been involved in resolving issues with bin collections.

2279.3 Events Committee – Cllr J Penty reported that there were a number of events planned including a car boot on Townlands, bingo and a pensioners Christmas lunch on 16th December. Over £400 had been raised so far for the lunch. A bill from the cricket club for use of the field on jubilee weekend had not been settled. It was confirmed by Cllr Dark that this had been sent in error.2280 **Finance**

2280.1 Payments – Cllrs agreed the payments schedule

PAYMENTS 27th September 2022					
Payee Details		Net	VAT	Gross	
86 npower Street lights electric July	DD	£ 112.00	£ 5.60	£ 117.60	
87 3 Mobile Phone (monthly)	DD	£ 8.33	£ 1.67	£ 10.00	
88 ECS Computers (monthly)	DD	£ 69.75	£ 13.95	£ 83.70	
89 Eon Council Office electric	DD	£ 68.57	£ 3.43	£ 72.00	
90 BCKLWN monthly waste collections	DD	£ 84.65	£ -	£ 84.65	
91 Wave Office water	DD	£ 46.05	£ -	£ 46.05	
92 **Wave Allotment water	DD	£ 102.53	£ -	£ 102.53	
93 Apogee	DD	£ 120.00	£ 24.00	£ 144.00	
94 BNP Paribas	DD	£ 350.00	£ 70.00	£ 420.00	
PAYMENTS (to be approved)	Payment Type				
91 Staff Salaries	bacs	£ 2,248.46		£ 2,248.46	
92 HMRC	bacs	£ 643.09		£ 643.09	
93 Norfolk Pension Fund	bacs	£ 613.91		£ 613.91	
94 Westcotec streetlight maintenance monthly 13815	bacs	£ 46.25	£ 9.25	£ 55.50	
95 Pyshorn July gardening 1/8, 8/8, 22/8	bacs	£ 216.00		£ 216.00	
96 Community Heartbeat - defib electrodes	bacs	£ 82.00	£ 16.40	£ 98.40	
97 PFK Littlejohn external audit	bacs	£ 400.00	£ 80.00	£ 480.00	
98 The factory shop (refund J Penty) picture frame	bacs	£ 3.33	£ 0.67	£ 4.00	
99 Norfolk CC road closures remembrance, Christmas refund CS	bacs	£ 81.10	£ -	£ 81.10	
100 Heronwood grass cutting August	bacs	£ 114.00	£ -	£ 114.00	
101 ABC Southgate clearance	BACS	£ 780.00	£ -	£ 780.00	
Previously approved payments to be paid Sept 22					
ABC fixing village sign	bacs	£ 510.00	£ -	£ 510.00	
ABC Pit Clearance	bacs	£ 215.00	£ -	£ 215.00	
Ken Hill Allotment land rent	bacs	£ 700.00	£ -	£ 700.00	

Chairman.....

- 2280.2 **Bank Reconciliation 31st August 2022** – Cllrs received and noted the Bank reconciliation, Cllr K Penty checked that this agreed with the bank statement.
- 2280.3 **Request for donation to help with MHT costs** – Cllrs considered the request and agreed to pay for the use of the hall at meetings. Further consideration may be given during budget deliberations.
- 2280.4 **Aluminium map** – it was agreed to go ahead with getting the map for approx. £85.
- 2280.5 **Barclay Mandate** – it was agreed to add Cllrs Penty, Smith and Gathercole as signatories.
- 2281 **Personnel Committee** it was agreed that Cllr K Penty and J Smith would join the personnel committee.
- 2282 **Cllr Surgery** – it was agreed to hold these on 5th October (Cllrs Smith and Gathercole), 7th November (Cllr J and K Penty) 1st December (Cllrs Whyman-Naveh and Garwood)
- 2283 **External Audit** – Cllrs noted the end of audit and received the audit report, no concerns were identified.
- 2284 **Appointment of external auditors and considering leaving the scheme.** It was agreed to remain in the current scheme.
- 2285 **New Electrical connection** – it was agreed that a supply for lighting and Christmas market would be commissioned.
- 2286 **Scam Awareness** – it was agreed to accept the offer of a scam awareness presentation. This would be open to all.
- 2287 **Wash East Coast Management Strategy** – it was confirmed that Cllr Bocking would attend.
- 2288 **Civic Reception** – Cllrs K Penty, H Whyman Naveh and J Smith and guests would attend.
- 2289 **NCC Tree Packs** – it was agreed not to apply for more trees at the moment.
- 2290 **Parking suggestion** – Cllrs received the suggestion regarding parking but did not resolve to pursue this further.
- 2291 **Volunteers to paint the war memorial railing and benches** – Cllrs J and K Penty, Garwood and Whyman Naveh volunteered to do this work.
- 2292 **Waste Issues** Cllrs received the information regarding the litter bin on the common and noted that excess would be placed in the office bin. The salt bin would be looked at and if surplus to highway requirements removed. The Clothes bank for recycling would be investigated with a view to siting it at the office.
- 2293 **Confirmation to include Shepherd's Port in the line of the addresses as detailed** – it was agreed that Shepherd's port should be included in the addresses

Chairman.....

2294 Public Participation

There was a discussion regarding

- Parking at the memorial hall and on the field.
- The development of the pavilion.
- Use of the recreation field.

2295 Councillors resolved to move into closed session

2296 Correspondence appealing eviction from the allotments -correspondence was received and noted, Cllrs agreed that the Parish council would not take any action. They were satisfied that the allotment association manage the allotments on a day to day basis.

2297 NALC rep – it was agreed Cllr Smith would represent the Council. Cllr Gathercole would represent the council with Police liaison.

2298 Date of Next Meeting

Full Council – **Tuesday 11th October 2022**

Meeting Closed 9.40pm

Chairman.....