

SNETTISHAM PARISH COUNCIL – POLICIES

Amenities and Services Group – terms of reference

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I General Purpose of Group

1. To consider all the activities of Council relating to the acquisition and maintenance of land and community assets, for the purpose of providing an attractive and safe environment for the Village;
2. to recommend to Council such actions and expenditure as are required to meet those aims, and to produce a budget annually to provide for this;
3. to consider what contractual arrangements may be needed to facilitate those aims;
4. to consider any short-term changes to agreed work, within agreed contractual payments, which may be needed from time to time;
5. to consider any working groups which might be required to assist the Group;
6. to request staff to make enquiries, write letters and consult on proposed courses of action to assist in meeting its aims.

II Additional

1. Given that currently (April 2021) it is the only forum apart from Full Council which meets regularly it can also act as a conduit to raise items for Council which are outside the Group's formal remit. However, such items should not be discussed within the meeting.
2. The Group should not consider matters outside Council's authority.
3. The Group has no spending powers, other than those in I.4 above.
4. All Councillors are members of the Group.
5. The Group is not a Committee; however, its arrangements regarding meetings, notice and public attendance are similar, and outlined in Standing Orders.

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