

SNETTISHAM PARISH COUNCIL – POLICIES ETC

Accessibility Statement

Introduction

Council is required to ensure, from 23/9/20 that its website is “accessible”. This means that we have considered the needs of those with disabilities who access information through e.g. screen readers, and that we do our best to make things easier.

We are required to have an Accessibility Statement, outlining how we meet, or intend to meet the criteria.

There is provision in the regulations for a decision to be made to note a disproportionate burden as a reason for not complying in specific cases. This would be where the time/expense required would be unreasonable. Council must not regard this as static – over time, regular reviews should take place.

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I Website:

The provision of our website is outsourced, and we are assured by our providers that the framework meets the requirements.

II Documents etc. available on the website:

1. The following may not be compliant:

- Third party information, which we share for information purposes;
- Links to other websites, which may themselves not be compliant;
- Documents consisting of a series of scanned papers prepared for a specific meeting which are not kept publicly available beyond that;
- Historical documents – old minutes/agendas etc.

These are either out of our control or are items which would present a disproportionate burden to amend.

2. Assistance:

In all of these cases, please contact us if you would like assistance regarding the accessibility of such documents, and we will endeavour to help, e.g. by providing the originals.

3. Ongoing Work/Action Plan:

From 1st August 2020, we believe new documents are accessible, and we are working to update those older documents which remain current. We are prioritising the most important, and amending others as they come up for review:

- Standing Orders and Financial Regulations
- Other Policies and Procedures
- Selected important documents
- Remaining documents publicly available

When a document is reviewed and amended, it will have a note attached that it is regarded as having been made accessible.

Alternatively, if the individual document requires a disproportionate amount of work, this will be noted. This does not affect your right to request assistance, which again we will endeavour to provide.

4. Issues:

It is quite possible that there will be omissions in our attempts to meet these requirements, or the document has yet to be dealt with. If you require a document which you believe is not as accessible as it should be, or have any observations about our general compliance with the regulations, please contact us in the first instance.

5. External enforcement:

If you have not received, within a reasonable time, a response with which you are satisfied, you may contact the Equality and Human Rights Commission (EHRC) - [website address of EHRC](#)

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NB - This document has been checked as accessible