

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 3rd October, 2018 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Pugh (RP) – Presiding

Cllr J Bateson (JB), Cllr M Billington (MB), Cllr G Byrne (GB), Cllr S Dark (SD), Cllr G Deverick (GD), Cllr P Morton (PM), Cllr D Snelgrove (DS)

Also in attendance: Borough Cllr I Devereux (ID) p/t

Approximately 7 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7.30pm

2018.10.03.01 – There were **apologies** for absence from Cllrs Barker, Carey and Platt.

2018.10.03.02 – There were no **declarations** of interest on agenda items.

2018.10.03.03 – There were no **public** comments or questions.

2018.10.03.04 – The **Chairman** commented that there had been a lovely, if chilly, event at the Sailing Club as the latest of the Snett45 commemorations, in honour of Harold Meek who died at sea. She added that the recent fundraising efforts at Tesco and the Village Co-op had raised £1,070; she also thanked the WI for the £56 they had raised at a recent event in Dersingham, and the Royal British Legion for the poppies at both ends of the Village. The details of the main 11/11 remembrance events would be in the next TORC magazine. She urged councillors and members of the public to volunteer to help at the event by contacting the Office. The request to complete the works on the Lodge Walk trees had been submitted to BCKLWN earlier in the day. She promoted the Harvest Festival Service on the following Sunday, mentioning that this would be the Revd Captain Paul Niemiec's final service; she thanked him as an "asset" to the Village and commented on his sense of fun.

2018.10.03.05 – A typo ("not allow" repeated) had been noted in the **minutes** of the September meeting. *With this exception, Council accepted the minutes of the meeting on 5th September, 2018, which had previously been circulated, as an accurate record.* They were duly amended and signed.

2018.10.03.06 – The Clerk noted the following **arising** from those minutes: NCC Footpath staff had no knowledge of the Coastal Park – he was pursuing this directly with Ken Hill; the overpayment by Barclays had been returned to SPC; CGM had still not replied to the query over completed work on their last invoice; HMRC had been informed of the issue with tax on Chairman's allowance over the years – no reply yet; there was an issue with one of the Planning Applications (in Southgate Lane) which would come up in the Planning agenda.

2018.10.03.07 – **BCKLWN** Cllr ID spoke of the Norfolk Waste Partnership Board – seven authorities involved – six of which had reported a reduction in fly-tipping, though the dark nights may change this. There would be a campaign on enforcing the law in this area during 2019 in concert with the PCC and EA. Under-reporting of such on private land may also be an issue. Changes were being considered in

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the collection and disposal of waste by the end of 2019 – HMG also consulting on the ways to reduce single-use plastic; the collection of food waste in West Norfolk was unusual. He had agreed to “call in” the application on Southgate Lane referred to in 6 above. He had enjoyed his slot collecting for the Snett45 Appeal. For **NCC**, SD reported that the fire service consultation was now back with the PCC who would now decide whether to proceed. There was a consultation in progress on the provision of children’s centres, looking at the services to reflect Norfolk today, as changes including location of people and method of access had occurred [Clerk asked why parishes had not apparently been consulted – SD to enquire]; no decisions had been made, hence the need for responses; he was committed to improve the provision in the West, given the Norwich-centric nature of many of the services. From the next Full NCC meeting he was likely to be substantive Chairman of Children’s Services having been Acting Chair. Locally he had been helping parishioners with a tree stump issue in Ingolside and with the Drainage and Flooding issues in Common Rd; PM had done a “great job” at a recent meeting on the latter. It appeared that there were problems with the chambers into which water flowed not having sufficient exit capacity; Anglian Water and Highways would be working through these systems; SD had pledged £4,000 of his Cllr budget to this process. PM commented on the ditches on the West of A149 and Highways being responsible even for some privately-owned ones – pipes at the lower end may be made larger. SD commented that Highways and Borough planners would get together and look at real rather than hypothetical impacts.

2018.10.03.08 – Clerk commented that Cllrs received the monthly **police** newsletter; Operation Randall was reporting success in several areas including recovery of stolen items and the reduction in hare-coursing. [ID left at 7.58]

2018.10.03.09.a – There were no questions on the financial summary or **budget** reports – Barclays balance £59,825.74.

2018.10.03.09.b – Clerk requested three additional cheques be considered for payment [these had arrived after figures calculated]: £100 to Sailing Club, £160 to Grapes Gallery and £442.50 to CGM. *All **expenditure**, including late presented invoices, was approved by consensus.*

2018.10.03.09.c – Clerk presented the fete account showing a £55 surplus. He stated that he continued to operate on the basis that the fete should aim approximately to break even – it was a Village event and other groups were enabled to benefit financially from their presence. If Councillors felt that it should be working to achieve a profit he felt that they should request a resolution to that effect. SD stated that the event was a “good day” and agreed regarding the opportunity for groups to raise funds – GD stated the Scouts had done so.

2018.10.03.10.a.i – *Council agreed to maintain its previous position on **Planning Application** 18/00526&7 – 47 Lynn Rd.*

Prop: DS; 2nd: RP; unanimous

2018.10.03.10.a.ii – *Council agreed to support **Planning Application** 18/01703 – 6 Styleman Way.*

Prop: DS; 2nd: RP; unanimous

2018.10.03.10.a.iii – *Council agreed to object to **Planning Application** 18/01698 – 21 Parkside - on grounds of the access onto Lynn Rd, requesting that this instead be via Park Lane.*

Prop MB; unanimous

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2018.10.03.10.a.iv – Council agreed to support Sedgeford PC in its **Neighbourhood Plan**, wishing them every success, without commenting on the specifics of the Plan.

Prop: DS; 2nd: RP; unanimous

2018.10.03.10.a.v – A discussion took place regarding the repeated situation whereby developers did not stick to original plans, and then sought retrospective consent, always granted – it was felt this devalued the planning process. Council agreed that the Clerk should write to BKCLWN requesting consideration of a resolution to make **Planning Conditions** stronger in the area of enforcement. Once done, other local councils' support to be solicited.

Prop: DS; 2nd: PM; unanimous

2018.10.03.10 – additional – Clerk reported that Planning Application - 26 Southgate Lane - considered in September (supported by SPC by rejected by BCKLWN) had been resubmitted to allow ID to call this in. Council agreed by consensus that Clerk should repeat previous support under the new application.

2018.10.03.10.b.i – A long, convoluted, and occasionally confusing, discussion around electricity and lighting on the **Market Square** took place. A request had been received to light the Memorial in the run up to 11/11/18; additionally, the Clerk, and latterly SD, had been trying to persuade UKPN to provide a power supply to the Square for future use, while they were working on underground wiring. *It was agreed that:*

the request to light the Memorial remotely – i.e. with no wires on the Square – would be supported, but at the risk and expense of those providing this;

that efforts to obtain a power supply, as long as sufficient for future needs, would be continued;

future lighting of the Memorial should be investigated, subject to public approval.

first two points by consensus, third Prop: SD; 2nd: RP; 7-1

2018.10.03.10.b.ii – It was agreed that the Clerk should arrange the cutting back of the pit at the **Common** and clearing of paths, subject to approval from Diane Westwood, on a similar cost basis to last year.

Prop: SD; 2nd: RP; unanimous

2018.10.03.10.b.iii – Council agreed by consensus the provision of two new **street lights**¹, as often discussed, in Station Rd and The Avenue.

MB inquired whether SD's allowance could (part-)fund this; SD to investigate.

2018.10.03.10.c – Clerk reported that work continued on updating policies – draft GDPR policies had been circulated with no response; he suggested he would include the proposed notice in future emails.

2018.10.03.10.d – RP reported that Clerk's **appraisal** had been arranged, and that Admin Assistant's awaited confirmation of date and time.

2018.10.03.10.e.i – MB reported an email had been received earlier in the day from BCKLWN with proposed final wording of **Neighbourhood Plan** policies 1 (benefit to Village from additional housing) and 4 (second homes). A date for the referendum in November seemed likely. Given pressure from WWI commemoration and annual leave, discussion took place on how best to present information, and when to do so. Council agreed by consensus that there should be an "Open Office" session for much of one day, closely followed by an evening presentation. These dates to be confirmed once referendum date official.

¹ Total cost £3,213

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Information also to be available at local venues/shops etc., and all to be explained in the TORC.

2018.10.03.10.e.ii – Council agreed to allow expenditure of up to £1,000 on refreshments for the **WWI commemoration** on 11/11/18.

Prop: MB; 2nd: RP; unanimous

2018.10.03.10.e.iii – Council agreed to **donate** £300 to the School for its Memorial Garden. This to be from WWI budget, not s.137.

Prop: GD; 2nd: JB; 7-0 (1 abst)

2018.10.03.10.e.iv – Council agreed to delegate expenditure up to £350 to Clerk to cover unexpected costs relating to **11/11/18** event.

Prop: RP; 2nd: MB; unanimous

2018.10.03.10.f – Council agreed by consensus to hold the 2019 **fete** on 20th July.

2018.10.03.11 – Clerk reported he had attended a clerks' **networking** event – topics included co-option, Freedom of Information, appraisals, audit, 2019 elections, risk assessments and violence by councillors(!).

2018.10.03.11.a – RP reported on a meeting with Jim Cambridge of Community Action Norfolk [CAN]. The meeting had been arranged for SPC to clarify what Council is allowed to do in relation to the **Memorial Hall**, e.g. in terms of day-to-day management, expenditure etc. SPC funding would not be subject to s.137 limits; MHT should be as transparent as SPC with finance; trustees' principal responsibility was fund-raising; the levels of reserves were considered very high and likely to prevent successful grant applications; as a charity, trustees were personally liable, but there were possible alternative arrangements; it was important for trustees to have training which CAN could provide, but which only they could request. RP asked Clerk what financial implications were of large donations – each £10,000 was the equivalent of a 15% increase in the precept. [Arthur Clarkson requested a copy of RP's comments.] *Council agreed by consensus to provide a copy of the notes and to work with MHT.* [Arthur Clarkson said that he understood SPC had agreed to donate £12,500 re: the Pavilion; Clerk stated that Council had not formally agreed this; MB commented that this possible match-funding was mentioned at joint MHT/SPC meeting – an EGM had been suggested.]

At 9.02 repeated knocking occurred at the windows, disturbing the meeting. Arthur Clarkson exited to investigate. On his return, a stone was thrown outside, breaking one of the large windows. Clerk called the Police, and the meeting remained in abeyance until resumed at 9.08². [SD remained outside for some time.]

2018.10.03.12.a – Clerk reported on his response to a survey from **CPRE**; Council noted the CPRE comments on the new Local Plan on which consultation would soon begin.

2018.10.03.12.b – Council agreed by consensus to support BCKLWN proposals on **dogs** in fenced children's play areas.

2018.10.03.12.c – Council agreed by consensus a **donation** of £25 to the Poppy Appeal in lieu of payment for wreath on 11/11/18.

² Clerk wrote to MHT next day thanking Arthur for his help. Police also contacted to pursue as they did not arrive before members left.

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2018.10.03.12.d – *In the absence of the requested quote, Council agreed by consensus to **donate** £100 to the Snettisham Village Events Committee for the Christmas Tree, which remained SVEC responsibility.*

2018.10.03.13 – Clerk pointed out that there was a clash between the Christmas Fair and the December SPC meeting. He would add consideration of moving the SPC meeting to the November **agenda**.

JB observed under **A.O.B.** that there was rubbish dumped at the Chalk Pit.

2018.10.03.14 – Public participation: Bob Almey asked about a previous reference to records, particularly from the School, and their safe keeping – Clerk looking into long term solution; Janet Lane commented that the Christmas Market was no longer described as “Victorian” and also requested that the temporary lighting of the Memorial took into account the effect on oncoming traffic – Councillors concurred; Arthur Clarkson asked about the timescale on the installation of the new street lights – likely to be about six weeks.

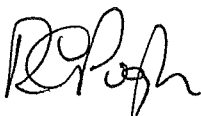
2018.10.03.15 – *Next meeting confirmed as 7.30pm on Wednesday, 7th November, 2018 in the Memorial Hall.*

Meeting ended at 9.25, after which Councillors met briefly as the Trustee of the Townlands Charity.

Abbreviations:

BCKLWN – Borough Council; EA – Environment Agency; HMG – Her Majesty’s Government; MHT – Memorial Hall Trustees; NCC – County Council; PCC – Police and Crime Commissioner; (S)PC – (Snettisham) Parish Council; WECMS – Wash East Coast Management Strategy

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