

## SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 7th February 2018 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Pugh (RP) – Presiding

Cllr J Bateson (JB), Cllr M Billington (MB), Cllr G Byrne (GB), Cllr S Dark (SD), Cllr G Deverick (GD), Cllr P Morton (PM), Cllr D Snelgrove (DS)

Also in attendance: Borough Cllr I Devereux (ID), Rachael Edwards

Approximately 8 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7.30pm

**2018.02.07.01** – There were **apologies** for absence from Cllrs Barker and Lamplugh, and from Boro' Cllr Wright. ID and SD had apologised for their possible lateness [they arrived at 7.47pm].

**2018.02.07.02** – There was a **declaration of interest** from GD on item 14.

**2018.02.07.03 – Public participation:** Janet Lane raised a correction on the minutes of last meeting, and asked about the Sailing Club dog bin (only to be moved to Common if SC had not been able to arrange use); Bob Almey asked about the Common notice board (damaged in storm and being repaired) and the "tatty" bus shelter notice board etc. (being repainted and new maps being re-drawn at some point).

**2018.02.07.04 – Chairman's** remarks - RP thanked John Bailey for his many years of service to SPC and sent Council's good wishes. She reported the first accident at the Common sandpit since the fence had to be removed, and expressed sympathy for the injured dog and its owner. NCC Officer had stated that Southgate Lane would be stripped back and widened, and this would commence shortly. She thanked the three new volunteers at the Common – next volunteer day 18<sup>th</sup> Feb at 10am. Two trees were being removed for H&S reasons, and investigations were underway into improving the car parking area surface. The Post Box situation would remain as is – Council had only been trying to help following request from public. At Lodge Walk new bins and seats had been installed, and tree planting, a picnic bench, and flower beds were now being looked at. WWI commemoration events were being progressed "apace".

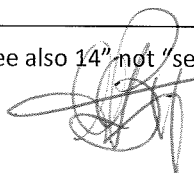
**2018.02.07.05** – *The **minutes** of the meeting on 10<sup>th</sup> January, having been previously circulated, were taken as read, with the exception referred to in 3 above<sup>1</sup>, and duly signed.*

**2018.02.07.06 – Arising** from the above minutes the Clerk reported: PA 17/02342 had gone to BCKLWN Planning Committee (GB plus one resident had spoken at this) and would have a site visit on 8/2/18; no public attendance at Councillor Surgery in January; Westcotec had been chased on 10/1 and 2/2 over the Avenue and other street light; three councils had reported similar problems with police information – letter to be written; Golden Pheasant planning application had not

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<sup>1</sup> P.3 – "see also 14" not "see also 15"

Signed:



(Chair)

Date: 7/3/2018

drawn any councillor comments and so a "no objection" response had been entered; registering for Ancestry website had been difficult- ongoing; no reply yet from Bernard Matthews about adopting land on west of bypass; dates for Open Days/Parish meeting being arranged.

**2018.02.07.07** – ID reported that **BCKLWN** was making progress on a Beach Management Plan for Hunstanton (exhibition on 27<sup>th</sup> Feb in the Town Hall). Budget was being set – a likely £4.50pa increase for Band D. He then addressed recent concern over a "sifting" panel for planning applications which had been reported as affecting PC's rights to call applications in by objection – this had not been done in secret, was not intended to restrict PC's rights and had been approved by the "legal eagles". He would forward details to the Clerk. Would be addressed at Parish Update in March.

SD reported that **NCC** Children's Services were no longer regarded as substandard by OFSTED; 90% of the County's schools were now "good or outstanding", including all of Snettisham's provision – numbers were healthy and rising. Budget being considered next week – bus subsidy and gritting being maintained; change in last 18 months – no threat to recycling or fire services. Rise would be 3% (adult social care) and 2.99% general. Southgate Lane – a contractor engaged, and work should be redone in 6-8 weeks. Progress had been made with Sheepbridge fence/fuel tank situation – "common sense" had prevailed. Painting of Mkt Sq. bus shelter could be funded from his personal budget. PM asked re: increasing issues with young people's mental health – this major concern subject to a multi-agency approach; social media had a part to play in this rise. MB asked re: bus provision with Stagecoach pulling out – Lynx would likely be stepping up; the Coasthopper brand belonged to NCC itself, and would likely continue.

**2018.02.07.08** – Clerk reported that no relevant **Police** reports had been received. RP added nothing had been reported locally.

**2018.02.07.09.a** – Clerk reported no **budgets** over expectation. Would be an underspend, and March figures would give an accurate reflection of the likely amount. Funds available recorded as c.£105K.

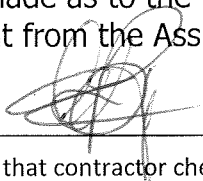
**2018.02.07.09.b** – Clerk reported he wished to use his authority to arrange re-glazing and painting of phone boxes (materials total c.£245; possible volunteer to paint) unless an objection raised – none. An additional payment for Neighbourhood Plan (£1,500, likely grant to cover) was added to the list. *With this addition, Council agreed the expenditure listed by consensus<sup>2</sup>.*

**2018.02.07.10.a.i** – Given ID's comments in 6 above, it was agreed to defer discussion on **BCKLWN's** "sifting" arrangements until all the facts were available, but Clerk should write a "holding" reply.

**2018.02.07.10.a.ii** – A late **Planning Application** (18/00182, 7 Lynn Rd) was considered. Council agreed to raise no objection to this application.

*Prop: DS; 2<sup>nd</sup>: RP; unanimous*

**2018.02.07.10** – GB reported on his attendance at the **Planning Committee** re: 17/02342 – 36a Common Rd. He had concentrated on drainage matters and claims made as to the viability of using mains sewers. He also reported a comment from the Assistant Director regarding SPC's remarks on windfall



<sup>2</sup> With proviso that contractor cheque be held back until work completed – signs at Common.

development. This incensed councillors, MB describing it as "a total and utter lack of understanding" of the Neighbourhood Plan process.

**2018.02.07.10.b.i** – Council confirmed the recommendation of the **Amenities Group** to offer the **groundworks** contract to CGM, on the basis of the £2,950 quotation.

*Prop: SD; 2<sup>nd</sup>: MB; unanimous*

SD referred to the need to ensure that residents were happy with the appearance of the Village, one of the most frequent complaints received.

**2018.02.07.10.b.ii** – Council noted that the Clerk had agreed to expenditure of £1,028 on reconnecting the Strickland Ave **streetlight**, as discussed at Amenities meeting. He noted that Westcotec had apologised for not warning SPC of this expense.

**2018.02.07.10.b.iii** – Council noted that Clerk had asked ABC to install the new **signs** on Southgate Lane, as discussed at the Amenities meeting.

**2018.02.07.10.d – Personnel.** RP welcomed and introduced Rachael Edwards as the new Admin Assistant.

**2018.02.07.10.e.i** – SD described in detail the latest position regard the **WWI Centenary Commemorations**. An archive of the 45 fallen would be developed, building on work already done. A plan was proceeding to visit all 45 graves in 7 countries; this would be privately funded. First away visit to Canada on June 8<sup>th</sup>. A "wreath" of lavender and rosemary, based around a TORC, would be left at each grave, with letters from the Parish and a school-child. Revd Wilson would say a prayer and this be recorded for the archive. Charity funds would be raised partly by several businesses adding a voluntary surcharge to bills – for Poppy Appeal and Scotty's Little Soldiers. RBL impressed and using Snettisham as an example. Official launch to be at Church on 22/2/18 – publicity to be arranged. Lord Lieutenant on behalf of HM The Queen, and Mayor of KLWN to attend. First two graves to be visited/marked as above, in the Churchyard, on that date. SD asked for funding to be approved, initially for an interactive website with roll-of-honour etc.

A discussion ensued as to how best to approve funding, allowing flexibility for quick responses.

*Council agreed expenditure of £600 on the website as above.*

*Prop: SD; 2<sup>nd</sup>: GD; unanimous*

*Council agreed to allow the remainder of the £2,500 budget agreed to be spent at the approval of the Working Group, including non-councillors.*

*Prop: MB; 2<sup>nd</sup>: PM; unanimous*

DS noted that there may be names missing; public asked to let SPC know if they were aware of this.

RP thanked SD, Peter Everingham and James Lees for their work.

**2018.02.07.10.e.ii** – MB reported on the **Neighbourhood Plan**. Recent 2<sup>nd</sup> consultation and consultant's report required no material changes, but extensive re-writing. The Plan, which he felt was robust, would be sent to BCKLWN by end of month, following a WG meeting; he anticipated a referendum in June or thereabouts.

**2018.02.07.11** – Clerk remarked on **Training**; he would be attending courses – noted that GDPR was complicated, and two training sessions were referred to; letter via MP re: GDPR had produced an anodyne and unhelpful response from

Signed:



(Chair)

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HMG. Was clarifying situation with other local PCs to assess and consider a common approach. MB referred to a meeting with **MHT** – SPC had asked for a plan for the coming years to assess MHT requirements and liabilities, as in the end the “buck stops” with SPC. New lavatories were in place.

**2018.02.07.12** – there were no **deferred** items from previous meetings on agenda.

**2018.02.07.13** – GD and DS volunteered for next **Councillor Surgery** on 28/2/18 at 2pm.

**2018.02.07.14.a** – There was an extensive discussion of a possible **donation** to the Scouts for their new Hut on Beach Rd. Messrs McGuinness and Scott (Scouts) were asked questions about the required sum, a total of c.£114-116K, including £14-16K needed “up-front”. Clerk explained financial legalities (s.137 totals and budget constraints). A proposal from RP (2<sup>nd</sup>: MB) to donate £500 was made, followed by a counter-proposal.

*Council agreed to donate £1,000 to the Scouts, with the expressed proviso that this was the only payment from SPC for this venture. It was noted that this would breach the set s.137 budget, and the excess be funded from reserves.*

*Prop: SD; 2<sup>nd</sup>: PM; unanimous*

[GD left the room throughout item 14]

**2018.02.07.15 – A.O.B.** David McGuinness thanked Council for its donation. PM raised the centenary of the women’s suffrage movement’s success; RP joined PM in expressing her gratitude for this.

**2018.02.07.16 – Public participation:** Bob Almey asked re: latest on Townlands – Clerk summarised recent correspondence and responses; MB added that it was likely that there would be a need for public support in the future in dealings with Ken Hill. Linda Ward observed that the draft Amenities notes included an additional attendee – Clerk to remove in final copy.

**2018.02.07.17 – Next meeting** confirmed as 7<sup>th</sup> March, 2018 – 7.30pm in the Memorial Hall.

Meeting ended at c9.20pm

*Clerk to arrange a Townlands meeting and inform councillors.*

*Abbreviations:*

*BCKLWN – Borough Council; NCC – County Council; GDPR – General Data Protection Regulations; HMG – Her Majesty’s Government; MHT – Memorial Hall Trustees; RBL – Royal British Legion; (S)PC – (Snettisham) Parish Council*