

## SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 10<sup>th</sup> January, 2018 at 7.00 p.m. in the Memorial Hall

Present:

Cllr R Pugh (RP) – Presiding

Cllr R Barker (RB), Cllr J Bateson (JBn), Cllr G Byrne (GB), Cllr S Dark (SD), Cllr G Deverick (GD), Cllr P Morton (PM), Cllr D Snelgrove (DS)

Also in attendance: Borough Cllr I Devereux (ID)

Approximately 11 members of the public, not all for entire duration

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7pm

**2018.01.10.01** – There were **apologies** for absence from Cllrs Bailey, Billington and Lamplugh. BCKLWN Cllr Wright also sent apologies and asked that anyone with issues should contact her directly.

**2018.01.10.02** – GB declared an **interest** in a planning item additional to the agenda (17/02426), and Clerk remarked that this would also apply to GD at one point, but of which he would not be aware.

**2018.01.10.03 – Public participation.** There were extensive comments from the Walls and Bunyans about PA 17/02342, objecting to the development, and commenting on the clearing of the application site and current drainage issues nearby. GB commented that there was no overlooking of the site from Golden Pheasant Drive. Bob Almey reminded those present that Boro' Cllrs could call in an item to Planning.

**2018.01.10.04 – Chairman** RP remarked on the variety of Christmas events in the Village. The telephone kiosks were now Village property and SPC looking at refurbishment. The SAM speed sign was now in a new location at the School – thanks to RB. The Strickland Avenue light would be reconnected in February (w/c 5<sup>th</sup>). The next Common volunteer session would be on 28<sup>th</sup> Jan at 10am – NWT donating £200 for equipment. Next Cllr Surgery on 31/1/18 at 2pm – MB and RP. She concluded by commenting on the ongoing issue of pollution in the Common Rd dyke. Clerk added comments on: dead seals (reported to RSPB); Westcotec working with new provider for lights on Station Rd and the Avenue; all material sent off for Local Council Award Scheme.

**2018.01.10.05** – *The **minutes** of the meeting on 6<sup>th</sup> December, 2017, having been previously circulated, were taken as read and duly signed.*

**2018.01.10.06** – There were no matters **arising** from the above minutes.

**2018.01.10.07 – BCKLWN** Cllr ID noted that he was aware of the pollution issues at Common Road. A prosecution had been successful for fly-tipping in Lynn – he stressed the large cost to the perpetrator. An Anti-Social Behaviour injunction was breached by one man in Lynn three times on the day it was issued; a custodial sentence had been awarded. WECMS – Snettisham works going well; from the December meeting it had been agreed to have a public presentation of information about cliff defences in Hunstanton.

Signed:



(Chair)

Date:7/2/18

**NCC** Cllr SD remarked on the buses, and that he would be able give more information next meeting – schools contract working well. NCC setting budget in February – aim to save £125m over four years to cover reduced income from HMG etc. – this a relatively small proportion of total budget. Children’s Services [ChS] spending £164m on new schools over four years. Cuts would be made through savings, not hitting front-line services such as fire service and recycling. Each 1% pay rise costs around £2m. HMG allowing extra 1% rise in Council Tax by consultation – cost 26p pw for Band D property. OFSTED report on ChS to be announced next week – would be positive; 89% of Norfolk schools good or outstanding. A comment on press reports re: rise in councillor allowances was followed up by JBn; SD spent time explaining situation arose from not being dealt with earlier (“never a good time”). Comparison with other councils & living wage were made, and the small amount received by SD (c.£16,000) relating to the size and importance of his department; noted his chief official earned c.£200,000. Finally, he had some limited personal budget remaining – consideration should be given to possible use.

**2018.01.10.08** – Clerk expressed dissatisfaction with getting information from **Police** – data protection being quoted to prevent even basic information about offences in the Village; had written to other clerks to see if this was widespread. RP commented on issues between dogs and between dog owners. Council agreed that Clerk should write to PCC regarding provision of information, once replies from other councils received. One report of an armed robbery attempt in Hunstanton.

**2018.01.10.09.a** – Clerk gave a report on current state of **finances** including detailed explanation of recent Apogee payments, offering document trail if required – this situation now resolved. Total funds available c.£111K. “Underspend” could be as high as £9,000.

**2018.01.10.09.b** – **Expenditure** as listed was agreed by consensus.

**2018.01.10.09.c** – Following one or two questions about details: *the proposed 18/19 Budget figures, as amended since December, were agreed, by consensus, with the proviso that individual lines may be deleted/amended after the precept was considered in c.i. below<sup>1</sup>.*

**2018.01.10.09.c.i** – Clerk explained the effects of various **precept** levels on parish finances. A written paper gave effects of 2% reduction, no change, 2% increase. A proposal was made (prop: PM; 2<sup>nd</sup>: JBn) to reduce the overall precept by £5,000. *A counter proposal to reduce the precept (per property figure) by 2% was agreed<sup>2</sup>.*

*Prop: SD; 2<sup>nd</sup>: GD; 6-2*

Following decision in 09.c above, Clerk discussed changes to reduce “shortfall”; though in the end the money still comes from the same pot. *Agreed by consensus to remove TROD and Play Area from budget, and ring-fence instead from reserves, and reduce contingency budget by 50%.*

**2018.01.10.10.a.i** – **Planning** Application 17/02342 – two new dwellings, 36 Common Rd. An extensive discussion took place on this item. A proposal from DS

<sup>1</sup> At this point the total budget was £94,184.

<sup>2</sup> Full figures for precept and budget revised after the meeting on this basis added at end of these minutes. Precept per Band D property reduces from £74.84 to £73.33. Headline precept (£77,500) remains unchanged.

Signed:



(Chair)

Date: 7/2/18

not to object, with reservations, was not seconded. *It was agreed to object to this application on grounds of context, density, drainage and loss of privacy. Comment should also be made to discourage any further consideration until current drainage issues were resolved with the Environment Agency.*

*Prop: PM: 2<sup>nd</sup>: SD; unanimous*

**2018.01.10.10.a.ii – Planning** Application 17/02094 – new bungalow, Park Lane.

There was another extended discussion. A proposal to support from DS, was seconded and then this was withdrawn. *Council agreed to object to this application, drawing attention to the possible loss of amenity (parking – situation still not clear), and previous requests re parking and access (path at side) from SPC consideration in 2014 being ignored.*

*Prop: PM; 2<sup>nd</sup>: SD; 6-2*

Additional (late) **Planning** matters, not on agenda, discussed under SPC protocol: 17/02422 – Coach House, Snettisham House – extension. *This being a revision of plans accepted by SPC previously, there was no objection, subject to approval by those looking at listed building status.*

17/02426 – 3 Golden Pheasant Drive – extension. As details were unclear, this was referred to a later meeting of the Planning Group.

Clerk noted the Appeal on property belonging to GD – see declarations. This had been commented on by SPC previously, on the basis of its policy regarding full-time occupancy of Beach/Beach Rd properties. Comments would go to Inspector – no need for further comment.

**2018.01.10.10.b.i** – Clerk reported that NCC were looking at **Southgate Lane** regarding possible resurfacing, since agenda was produced. This item deferred as a result, awaiting report from County.

**2018.01.10.10.e.i** – *It was agreed by consensus that SPC should register with ancestry.co.uk as a Parish resource, and for WWI research. Cost c.£70 per six months.*

**2018.01.10.11** – Clerk reported he had booked for two training sessions; MHT had met recently and were requesting a meeting with SPC; SNAP meeting concurrent with this meeting; Allotments meeting soon.

**2018.01.10.12.a** – At the request of Bob Almey, Council noted his request for consideration to be given to additional **parking** in Ladies Walk<sup>3</sup>; this consideration to be part of any future parking plan.

**2018.01.10.12.b** – *Council agreed in principle, without dissent, to an enquiry from Bernard Matthews regarding use of the triangle of land west of A149, by footpath, as an **amenity area**, in consideration of a peppercorn rent. Details to be confirmed and considered.*

**2018.01.10.12.c** – *Council agreed by consensus that the WI could decorate Market Square with knitted poppies as part of the **WWI commemoration**<sup>4</sup>.*

**2018.01.10.13** – Clerk reported that post box locations were out for consultation via facebook, website and notice board. Also reported on NCC responses to SPC comments on NCC recent strategic consultation – one apparent concession; details sent by email.

---

<sup>3</sup> See also 15 14  
<sup>4</sup> See also 15 14

Signed:



(Chair)

Date: 7/2/18

**2018.01.10.14 – Public** participation. Bob Almey thanked SD for his information, requesting Southgate Lane might be a use of councillor funds (supported by Linda Ward), and noted that parking in 12.a above should be additional; Arthur Clarkson reported bollards down at Newbridge – this already reported to NCC; Sven Henriksson, and Rob Gillings, pursued the issue of drainage, sewers and flow in the dyke at Common Rd. Janet Lane clarified that the WI would also like to be involved in the WWI commemoration discussions.

**2018.01.10.15** – Next **meeting** confirmed as Wednesday 6<sup>th</sup> February, 2018, at 7.30pm in the Memorial Hall.

**2018.01.10.16** – Discussion of date for Parish Meeting and Open Day(s) deferred to Amenities Group.

SD thanked MHT for their support of a school fund-raising event (£400 raised) and the Clerk for work on the budget figures.

Meeting ended at c.9pm

*Immediately after, Councillors remained for a few minutes to agree diary dates. These to be sent round by Clerk.*

*Abbreviations:*

*BCKLWN – Borough Council; HMG – Her Majesty's Government; MHT – Memorial Hall Trustees; NCC – County Council; (S)PC – (Snettisham) Parish Council; WECMS – Wash East Coast Management Strategy;*

Signed:



(Chair)

Date:7/2/18

**BUDGET FINAL AGREED FIGURES 2018/19****Expenditure**

Budget Area	16/17 budget	17/18 budget	18/19 - agreed 10/1/18
s.137	£690.75	£1,037.10	<u>£1,199.78</u>
Admin	£12,000.00	£10,680.00	<u>£13,000.00</u>
Governance	£5,000.00	£1,000.00	<u>£1,000.00</u>
Personnel	£32,500.00	£35,250.00	<u>£42,000.00</u>
Street Lighting	£4,225.00	£4,120.00	<u>£2,555.00</u>
Amenities 1	£12,300.00	£10,790.00	<u>£17,930.00</u>
Amenities 2	£1,050.00	£1,000.00	<u>£1,000.00</u>
Open Spaces	£2,000.00	£0.00	<u>£0.00</u>
Common Fencing		£5,000.00	<u>£0.00</u>
Lodge Walk ref PWLB		£1,300.00	<u>£0.00</u>
WWI Commem			<u>£2,500.00</u>
Contingency	£3,453.75	£3,457.00	<u>£1,999.63</u>
"Operating budget"	£73,219.50	£73,634.10	<u>£83,184.41</u>

Additional items:	(Ring-fenced from income)		
Play area - yearly set side		£3,000.00	<u>£0.00</u>
Office		£5,000.00	
TROD/SAM sign/project		£4,000.00	<u>£0.00</u>

**Total Budget - incl. ringfenced from income**      **£85,634.10**      **£83,184.41**

Income	16/17	17/18	18/19
CTSG	£4,540.00	£2,737.00	<u>£1,682.00</u>
Precept	£76,460.00	£77,500.00	<u>£77,500.00</u>

**Comparison for Band D property:**

Tax base	1012.3	1035.5	1056.9
£/a	£75.53	£74.84	<u>£73.33</u>

**Calculations and notes:****2% reduction per property.**

Band D 2017/18	£74.84
Reduce 2%	£73.34
Total at tax base of 1056.9	£77,516.43 NB rounded to £77,500

**Ring fenced funds in reserves:**

Previous	Market Square total	<u>£10,000.00</u>
	Office	<u>£10,000.00</u>
18/19	Play Area	<u>£3,000.00</u>
	TROD	<u>£6,000.00</u>
	total	<u>£29,000.00</u>

**ALL FIGURES EXCLUDE VAT**

There are no other sources of guaranteed income, except a small amount of interest.

Signed:



(Chair)

Date:7/2/18