

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 1st November 2017 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Pugh (RP) – Presiding

Cllr R Barker (RB), Cllr M Billington (MB), Cllr S Dark (SD), Cllr G Deverick (GD), Cllr D Lamplugh (DL), Cllr P Morton (PM), Cllr Cllr D Snelgrove (DS), Cllr D Westwood (DW)

Also in attendance: Borough Cllr A Wright (AW), Borough Cllr I Devereux (ID)

Approximately 9 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Prior to the meeting a separate meeting of Police (PCC and Chief Constable etc) was held regarding restructuring of local police services.

Meeting started at 7.30pm

2017.11.01.01 – Verbal **apologies** from Councillor Bateson were received via PM.

2017.11.01.02 – The Clerk declared a potential **interest** in item 19.

2017.11.01.03 – **Public Participation:** Bob Almey asked re: footpath map for locations around village – this was awaiting amendment.

2017.11.01.04 – **Chairman's** remarks: RP commented on the presentation of the cheque for £1,000 from Comic Relief to the SPAM group; a well-attended meeting, and an impressive vehicle to transport the less able, especially from The Close. On parking on the Market Square, no firm decisions had been taken, but there had been a "brainstorming" session at the WWI WG meeting at which this came up. She reminded Councillors of the Remembrance Parade on 12/11, inviting them to join the procession. TORC being printed for distribution next week. She encouraged people to vote for the MUGA¹ on the tennis court, via the Aviva funding website. The TROD on Beach Rd was currently being constructed. Police had just had a meeting in the Memorial Hall about restructuring. She also thanked volunteers for work at the Common, and the Clerk for work through illness.

2017.11.01.05 – *The **minutes** of the meeting on 4th October, 2017, having previously been circulated, were approved unanimously and duly signed.*

2017.11.01.06 – **Arising** from those minutes the Clerk reported thanks from recipients of donations, and that he awaited a reply from the Cricket Club regarding their request for funding.

2017.11.01.07 – AW reported that her heritage roles at **BKCLWN** covered the whole of West Norfolk, not just Lynn, and welcomed any comments and questions. The Local Government Boundary Review was ongoing, and individuals encouraged to have their say. Snettisham likely to be a single-member ward. Also, a consultation ongoing on GP hours. [Clerk reported this already advertised through social media etc.]. ID also encouraged people to have their say as equal

¹ Multi-Use Games Area

Signed:



(Chair)

Date:6/12/2017

weight appeared to be being given to individuals and organisations. He reported an increase in fly-tipping, though Borough response speed was very good; this discouraged additional tipping. North Norfolk DC working with BCKLWN. Successful prosecutions will be reported publicly. Had been working with Norfolk Coastal Partnership looking at AONBs around the coast. Next WECMS meeting would be delayed until report completed on Hunstanton Cliffs & Beach. He thanked SPC for the provision of the dog bin for the Sailing Club – there were problems getting this emptied, this being pursued. Clerk commented on consultations: period of notice of meetings needed to be longer, and PC comments should be sought before BCKLWN makes any decisions, as difficult to change once made.

SD reported that letters had gone to the traffic regulator regarding the bus services – any comments to him or the **NCC** website. He referred to £120m of NCC savings, which were not just cuts, but redeployments etc. He would ensure any necessary mitigation measures and keep locals informed. Having attended the meeting with Police before the Council meeting, he reassured people that Hunstanton Police Station itself was not closing, but the front desk was, which, it was claimed was not being used enough. Questions were asked about the busier summer period, a previous “link” system with local shops, and mobile coverage (re: contacting Police) and the potential for the Tourist Centre to be involved. The Clerk was asked to write summarising concerns.

2011.11.01.08 – Clerk reported usual advice from **Police**, and that hare-coursing had been reported in the Village.

Returning to buses in 7 above, AW commented on the duplication of services, and this being “un-green”.

The Clerk reported receiving a letter from the group wishing for re-instatement of the Lynn-Hunstanton railway line. He had replied, commenting on his surprise that no-one had ever asked for SPC’s views on this, and that previously stated SPC priorities, and public consultations, would suggest that flood defences, health provision and affordable homes might be a better use of public money. Councillors had been sent a copy.

2017.11.01.09.a/b – Clerk reported that **admin** budget was still high – Apogee had sent a large (estimated) bill recently. He was now monitoring printer counters weekly. A further email suggested they were still confused over the requested credit; this would be dealt with. Suggestion that an alternative copier might be looked at as now out of contract period – a group of councillors should look at this in the future. One cheque very late for work done in previous years – Clerk will adjust budget figures using reserves. *Council agreed listed **expenditure** by consensus.*

2017.11.01.09.c – Clerk requested that Councillors should give thought to budget requests for 18/19. Apologised for lack of preliminary draft budget.

2017.11.01.09.d – *Council agreed to continue **membership** of CPRE.*

Prop: DW; 2nd: RP; unanimous

2017.11.01.10.a.i – *Council agreed to support **Planning** Application 17/01965 – work at the Auction Centre.*

Prop: DS; 2nd: RP; unanimous

2017.11.01.10.a.ii – *Council agreed to support **Heacham** PC’s designation of the whole of Heacham parish as its Neighbourhood Plan area, and wish them well.*

Signed:



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Clerk to add that SPC would like to ensure that it is consulted on any future proposals directly affecting Snettisham.

Prop: DS; 2nd: PM; unanimous

2017.11.01.10.b.i – *It was agreed by consensus that, unless a councillor objected within seven days, the Clerk should go ahead with signing the contract for the adoption of the **telephone kiosks**, as previously agreed.*

2017.11.01.10.b.ii – DW reported that 11 volunteers had attended the first session at the **Common**, and that she had worked them hard, removing many birch trees saplings. Next date 19/11/17. SD asked if volunteers had been thanked – Clerk confirmed mentioned in TORC notes currently printing.

2017.11.01.10.d – Personnel matters being discussed in closed session later.

2017.11.01.11 – RP reported she would be attending employment seminar following week. SD reported that the, very constructive, WWI WG meeting had looked at many things but was focusing on commemorations through the year, working up to 11/11/18.

2017.11.01.12 – DW reported that main concerns of the seven who came to the **surgery** on 25th October were parking on the Market Square and potholes there. There were worries that reduced parking would impact businesses. SD responded that this was talked about in the meeting mentioned in 11 as part of wider issues. DS and RP volunteered for the next surgery on 29th November. Clerk to write thanking Old Bank for hosting surgeries.

2017.11.01.13.a – Clerk explained he had been in contact with BCKLWN regarding planning implications of a MUGA. *Council agreed in principle to a possible change of use of the tennis court to a MUGA, to allow MHT to proceed with investigating funding etc.*

Prop: SD; 2nd: PM; unanimous

2017.11.01.13.b – Discussion of possible lighting for the above was left to any future detailed planning application stage. [This would require BCKLWN consent.]

2017.11.01.13.c – *It was agreed (with one dissenting) that the Church Administrator could use the Parish Office when open to the public on Mondays.* Clerk to check any legal issues before allowing use of c/o address for correspondence.

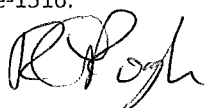
2017.11.01.14 – AOB – Clerk reported that he would be authorising replacement lamp post for one in Strickland Avenue, on H&S grounds. Light still OK – total cost c.£330.

2017.11.01.15 – Public Participation. Issues raised were: thanks to DW for listening at surgery (Robbie Kerr); parking (Mr Kerr and David Bocking); status of "Village Green"² (Mr Bocking); tennis court donor still alive (Mr Bocking) – Clerk would advise MHT of this, but not a PC matter. The parking issue caused an extensive discussion between public and Councillors – point made that discussing something did not mean it had been decided, and there was a need to see if better solutions could be reached; no desire to harm businesses.

2017.11.01.16 – The question of a clash between the Christmas Market and next **Council meeting** was raised. *It was agreed that Clerk would do a diary check with councillors and the meeting may take place on the 13th, not 6th, December.*

² Clerk subsequently confirmed with NCC that the Market Square is not a Village Green. (email 8/11/17). Market rights are not recorded at NCC, and would need research into Royal Charters etc. No such record apparent pre-1516.

Signed:



(Chair)

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Date to be confirmed in usual places. Clerk to write to SVEC expressing surprise at clash of dates. A possible meeting with Pigeon Homes at that meeting to be postponed until Neighbourhood Plan submission complete.

The meeting was closed to the public, who left at c.9.15pm, under notice on the agenda.

2017.11.01.18 – The Clerk reported he had received 10 CVs in application for the **Admin Assistant** Post, summarising a good range of experience.

2017.11.01.19 – The Clerk recused himself for most of this item. *It was agreed that the **Admin Assistant** candidates should be considered by the Personnel Group, and the Group should shortlist and interview. Recommendations to be put to Full Council (maybe in an EGM). The hours would be an average of eight per week, with a rate of £10.20ph reviewed for 19/20 financial year.*

Meeting ended at 9.55pm

Abbreviations:

BCKLWN – Borough Council; MHT – Memorial Hall Trustees; NCC – County Council; (S)PC – (Snettisham) Parish Council

Signed:



(Chair)

Date:6/12/2017