

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 6th September, 2017 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Pugh (RP) – Presiding

Cllr R Barker (RB), Cllr J Bateson (JBn), Cllr M Billington (MB), Cllr G Deverick (GD), Cllr D Lamplugh (DL), Cllr P Morton (PM), Cllr D Snelgrove (DS), Cllr D Westwood (DW)

Approximately 12 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7.30pm

2017.09.06.01 – Apologies for absence were received from Cllrs Dark and Bailey and from BCKLWN Cllrs Devereux and Wright.

2017.09.06.02 – GD declared a personal **interest** in item 13.a.ii

2017.09.06.03 – Public Participation: Bob Almey observed that the guttering on the Scrappy Cats shop was overflowing in rain.

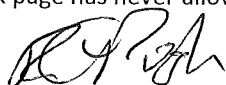
2017.09.06.04 – The **Chairman** gave an extensive report. She commented on the successful fete, thanking Memorial Hall, Events Committee, Lesley Marriage and the Madgwick children for their assistance. Garden Club was marking its 25th year, with a successful Open Show – also a silver prize at the Sandringham Show. SPAM coffee mornings were becoming a nice social event (2nd Tuesdays 10-12), with agencies and information. Fences were now down at the Common – wording on signs at the pit to explain why they had been removed. There had been two councillor surgeries (last Wednesdays 2-3.30) thanks to the Old Bank for hosting. RP went through responses to several of the questions received: notice for meetings will continue in present locations (good reports in Lynn News); fence from Shelduck was disposed of, as agreed, by suppliers of new one; facebook could take responses¹. Markings on Station Rd present in advance of drainage works. A broken bench on the Memorial Field had been promptly removed – thanks to DL and Terry Snelling. Several councillors had met with Sally Bettinson from Highways, and dealt with a large number of issues: a barrier will be placed where Lodge Walk joins Lynn Rd; budget problems will not allow many things; no more double yellows (cost and resident objections); hatching of footway at Market Square imminent - NCC will do some of the potholes there; parking issues (behind double yellows etc); street light damage; no scalping for Southgate Lane. Finally, a reminder of the Common meeting on Monday 11th.

2017.09.06.05 – *It was agreed temporarily to close the meeting for a brief report on the **Townlands** Charity from MB. [Notes at end]*

2017.09.06.06 to 09 – *The **minutes** of the meetings on 5th July 2017 and 2nd August 2017, having been previously circulated, were taken as read. Both were duly signed and there were no **matters arising**.*

¹ The facebook page has never allowed new comments, only comments on posts by Council

Signed:



(Chair)

Date: 4/10/17

2017.09.06.10 – Clerk read notes from **BCKLWN Cllr** Devereux – he referred to a new procurement contract for waste and refuse, a Shoreline Management Plan for Hunstanton including the cliffs, and a review of the jurisdictions at the Beach. Clerk explained that this last was at his request – to assist with establishing who to ring when dead seals etc. were reported.

2017.09.06.11 – Clerk reported that little of note had been received from the **Police**, apart from advice to keep one's hayricks safe.

2017.09.06.12.a – Clerk presented **accounts** and **budget** summaries. Barclays balance currently c.£47,500. Amenities (purchases) and Admin budgets slightly overspent for time of year due to large items; all others on target or under.

2017.09.06.12.b – Clerk explained the allotment rent arrangements (SPC rents from Ken Hill, but allotment committee pay to SPC); "Small Fish" was Neighbourhood Plan consultant. Contractor account to be discussed in item 20. *Council agreed to all expenditure as listed by consensus.*

2017.09.06.12.c – MB outlined recent contacts with **Memorial Hall** Trustees [MHT], and their request for support in funding new lavatories for the Hall.

(man) [Meeting was temporarily suspended to allow MHT Chair, Peter Bradshaw, to answer questions. MHT had selected DVM as preferred contractor from three bids, ~~£~~ £5,390 + VAT.] JBn queried how this could be, referring to Clerk's comments in previous meetings. Clerk explained this would be under s.137 legislation but not from SPC s.137 allocated budget – hence the need for the next agenda item – and that the total s.137 spending could be around £7.50 per parishioner. *Council agreed a donation of £5,000 to the Memorial Hall.*

a third bid of → was reported. RP

Prop: MB; 2nd: RP; 7-2

MB stated he wished to continue the dialogue with MHT.

2017.09.06.12.c.i – *As a grant had been received, Council agreed the allocation of SPC Neighbourhood Plan **budget** of £5,000 to the above donation.*

Prop: RP; 2nd: GD; 7-2

2017.09.06.13.a.ii – [GD left the room under 2 above.] *Council agreed to support **Planning Application** 17/01464 – change of occupancy, 18 Beach Rd. [GD returned.]*

Prop: DS; 2nd: MB; 7-0; 1 abst

2017.09.06.13.a.i – *It was agreed by consensus that the Clerk should write a "to-the-point" response to the Norfolk Strategic Framework **consultation** along the lines of his email, previously circulated.*

2017.09.06.13.b.i – There being no great support for the Green Dog Walking Scheme, this item was not pursued.

2017.09.06.13.b.ii – DW referred to the meeting about the **Common** the following Monday, and her hope that this would launch the "Snettisham Conservation Volunteers". She gave an extensive overview, with pictures, of work needed at Common. [Chairman requested members to allow DW to speak, due to conversations.] This included removal of some trees, branches, brash and stumps – all in line with the management plan &/or for H&S reasons - Silver Birch a particular issue. The variety of tasks, some of which were time-dependent, were felt to be too complicated to put in one Full Council motion. *Council agreed to delegate the decisions on this work at the Common, under the guidelines discussed, to the Common Working Group.*

Prop: PM; 2nd: DS; unanimous

Signed:



(Chair)

Date: 4/10/17

DW announced the dates for this work to be 15/10, 19/11 and 17/12 (all 2017)

2017.09.06.13.c.i – *It was agreed to adopt the **Planning Protocol** as recommended by the Working Group WG.*

Prop: MB; 2nd: RB; unanimous

2017.09.06.13.c.ii – There was a discussion of the importance of electronic communication for councillors, re: to c.i above and comments at recent training. DW asked if training would be provided. *It was agreed to purchase three **tablet computers**, with relevant internet access charges – total budget up to £500² in the first year.*

Prop: DS; 2nd: GD; 7-2

2017.09.06.13.d – RP observed **staffing** would be covered in item 21

2017.09.06.13.e.i – *It was agreed by consensus to set up a Working Group to look at the issue of **footpath registration** before the 2026 deadline. Members to be: GD; RP; RB; MB; J Godfrey; B Almey. Clerk to circulate current NCC map.*

2017.09.06.13.e.ii – *It was agreed to dissolve the separate **Lodge Walk WG** and subsume into Amenities SG. Meeting to be arranged within Cllr Dark's diary.*

2017.09.06.14 – RP reported on **SNAP** meeting: low crime rate area – two burglaries between Dersingham and the Burnhams; there had been a widely-reported drug raid in Snettisham; bad parking was a major concern, behind double yellows and on pavements; flyposting was raised, and Snettisham's WI removing old posters was admired as a model. Clerk reported on the councillor training session last month in the Hall – this was seen as useful.

2017.09.06.14.a – Clerk read from comments about the **fete** from organiser Diane Sheldon. Referred to the positive feedback and fun had by all. Hard work required, but those who helped had given 100% throughout. Thanks to the groups who had supported. Clerk reported Nominal "profit" was £193.39, though a larger donation from one group was being requested. Diane had spent an estimated 40 hours of Office time on the fete, but had given around 85 hours of her own time.

2017.09.06.14.i – *It was agreed to schedule the **fete** for the equivalent weekend next year. Clerk to check school holiday dates.*

2017.09.06.14.b – 2/8/17 **training** session already covered in 14 above.

2017.09.06.15.a and b – There being no proposals to support the Salvation Army Christmas Tree, and Church Wreath events, or the School PTA Race Night, Council moved on.

2017.09.06.15.b – *Council agreed to a **donation** of £100 to the Norfolk Accident Rescue Service.*

Prop: RP; 2nd: DS; unanimous

2017.09.06.16 – No **AOB** or **Agenda** requests

2017.09.06.17 – **Public Participation.** Carol Mardon requested further information on the training session. Janet Lane referred to staples causing problems with posters as in 14 above – WI could remove some but not all; responsibility of posters, owners of poles were concerned about injury to workers. Lynda Standeven suggested Council running the barbecue at the fete would produce much more income; problem was manning this. Arthur Clarkson

² Clerk referred to a typical model of around £125, with broadband access from around £8pm available. The amounts and specs changed so frequently, and depended on existing line provision etc., an exact quote could not be provided.

Signed:



(Chair)

Date: 4/10/17

expressed dismay at perceived lack of support from Councillors at fence removal and at fete; a long discussion ensued in which councillors responded to this – RP observed that there were many small tasks which could have been done by anyone, but also that other groups should be involved. DW added that the raffle could have raised far more had there been people available to walk around and encourage purchases. Pauline Westcott asked about the barrier at Lodge Walk; this had been sited by Highways to allow access by pushchairs etc. Bob Almey referred to issues with the width of footpaths and NCC not meeting statutory requirements; this was an issue for NCC, possibly County Councillor. Carol Mardon asked who prospective volunteers for fete should report to; Clerk. RP added that SPAM were now providing free transport to their meetings if required – contact her for info.

2017.09.06.18 – Next **meeting** confirmed as 7.30pm on 4th October, 2017 in the Memorial Hall. Clerk noted that there had been a request to consider the time of the main meetings; this to be on agenda for next month.

2017.09.06.19 – As per the agenda, the meeting was now closed to the Public, under the relevant legislation. [c.9.15, the Public left.]

2017.09.06.20 – There was discussion around the details of the grounds contract – these to be referred to Amenities. MB and RP to meet contractor.

2017.09.06.21 – Clerk reported that Diane Sheldon had handed in her resignation, effective 30/9/17. Personnel group had met her on 4/9/17. Clerk to advertise position with details tbc.

Meeting ended at c.9.45

Townlands – MB reported that he had chaired the last meeting on 24/7/17. Issues whether and how to serve notice to Ken Hill. A letter agreed and sent. Ken Hill solicitors had replied stating their view that they held an agricultural tenancy under 1986 Act. Townlands' Trustee did not agree with that and would be refuting it, and would "carry on until we reach a sensible conclusion", with the aim of re-invigorating the Charity.

Abbreviations:

BCKLWN – Borough Council; NCC – County Council; (S)PC – (Snettisham) Parish Council

Signed:



(Chair)

Date: 4/10/17