

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 5th July 2017 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Pugh (RP) – Presiding

Cllr R Barker (RB), Cllr J Bateson (JBn), Cllr M Billington (MB), Cllr S Dark (SD), Cllr G Deverick (GD), Cllr P Morton (PM), Cllr D Snelgrove (DS), Cllr D Westwood (DW)

Also in attendance: Borough Cllr A Wright (AW) Michael Ruston (Internal Auditor)
Approximately 13 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7.30pm

2017.07.05.01 – There were **apologies** for absence from Cllrs Bailey and Lamplugh, and BKCLWN Cllr I Devereux. Cllr Dark apologised in advance for slight lateness.

2017.07.05.02 – Following a **declaration of interest** from GD on items 10.a.ii and 12.b, it was agreed by consensus that he should be able to speak but not vote on these items. Clerk reminded Cllrs of his delegated power of dispensation.

2017.07.05.03 – Public participation. A Clarkson inquired why the double yellow lines recently painted were as they are; this was the original plan agreed. Cllrs wished the Clerk to begin process of asking for further lines around the Co-op.

2017.07.05.04 – The **Chairman** reported that Cllr Alf Todd had resigned, and thanked him for his hard work, especially on the Play Areas. The TORC was now out, and she thanked the Team and volunteers, urging all to read it, and to let Clerk know if missing a copy. She commented on the poor state of the Village, which would be discussed later. Double yellows now on Lynn Rd, and the road sign repaired. RP expressed delight [“hey”] at the near completion of the Neighbourhood Plan process. The Open Gardens day had been a great success, raising c.£700 for Air Ambulance and Alzheimer’s charities. Finally, she commented on the Princess Royal’s visit to the Sailing Club; RP congratulated the club on a “brilliant occasion” and on their successful development.

2017.07.05.05 – The **minutes** of the meeting on 7th June, 2017, having been previously circulated, were accepted by consensus, and duly signed.

2017.07.05.06 – Arising from the above minutes, Clerk reported that the form from Canadian Solar for their Community Donation had been signed earlier, and he had thanked them in the accompanying letter. He had also thanked Eric Langford for his efforts in obtaining this funding, and ABC for their work at the Common prior to the bench dedication.

2017.07.05.07 – BCKLWN Cllr AW commented that she was delighted to see the second homes provision in the Neighbourhood Plan, referring to issues with this elsewhere. She was not aware of replies to Clerk’s letter re: the state of the Village [they had only come that afternoon – Clerk]. She was now Vice-Chair of Regeneration group, working hard on Hansa 2018. She was aware of the traveller

Signed:



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issue on Beach Rd, and officers were working on this. Clerk thanked Borough on personal note for many of the good things being done.

NCC Cllr SD reported on current NCC funding streams including the need to "get ahead of the curve" on next year's Parish Partnership funding – speculation over whether retrospective application could be made for the bus shelter roofing. The first Children's Services committee had occurred - £160m being spent in schools over four years. SD also suggested that there may be positive news in the media on 6/7/17.

2017.07.05.08 – Clerk reported that **Police** emails did not indicated anything of note locally. There was information from elsewhere about scams and how to avoid.

2017.07.05.09.a – There were no questions on the **accounts** summary – bank balance showing as c£49,000 – total c£124,000 – this without VAT reclaim of around £10,000 due soon. Clerk reported that admin **budget** was high due to early year expenditure. Amenities-additional budget over – see next item.

2017.07.05.09.b – The fencing around the gates in **Lodge Walk** had been allocated to a working budget *pro tem*. As these were not originally budgeted for, *it was agreed by consensus to allocate money from reserves for this*. This corrected budget issue in a above.

2017.07.05.09.c – Questions were raised as to the printer cost – quarterly charge for rental – and whether more "meat" could be on groundwork contractor's bills. Clerk noted three cheques signed out of meeting and gave reasons. *Councillors approved expenditure as listed by consensus*.

2017.07.05.09.d – On the **Annual Audit** Clerk reported that Mazars had contacted him re: the donated bench. Listed on form as value £500, but should have been £1 – form returned and adjusted. No other issues raised. RP closed meeting and invited Mike Ruston to speak. He commented that this was his third year as **auditor**, and that each year the process became easier, through familiarity. The records and back-up information was good, and the accounting procedures logical and clear. He was very happy.

2017.07.05.10.a.i – DS outlined the views of members of the planning group on **Planning Application** 17/01035 (35 Alma Rd). Clerk explained that, due to the deadline, he had written objecting on behalf of Council, despite there not being a formal resolution. This partly explained item 10.c.i.

2017.07.05.10.a.ii – DS proposed that there was no reason to object to **PA 17/01120** (Scout Hut, Jimmy's Field). A long discussion followed, dealing with Memorial Hall, other locations, access in winter, traffic etc. *Council voted not to support this on grounds of sustainability and Highways concerns*.

Prop: DS; 2nd: RP; 3-5

2017.07.05.10.a.iii – *Council agreed to support PA 17/01204 (36 The Beach), with a question to be asked about residency conditions.*

Prop: RP; 2nd: PM; unanimous

2017.07.05.10.b.i – There was an extensive discussion of the shortcomings of the current BCKLWN ground work arrangements. Clerk reported on many comments to the Parish Office and individual Cllrs; also, an extensive exchange of correspondence on the matter with Borough and County. Not all questions being answered, and lack of details on timings etc. He suggested it might be worth Cllr(s) meeting with Borough to discuss. Clerk to send all emails to SD; SD would

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be happy to meet with officers. *Council agreed that SPC should engage contractors to do the work if no progress made by Monday evening (10/7/2017).*

Prop: RP; 2nd: MB; unanimous

2017.07.05.10.b.ii – *Following offer from DW to talk to local businesses, Council agreed to support the **Refill** plastic bottle recycling scheme*

Prop: SD; 2nd: DW; unanimous

2017.07.05.10.c.i – Councillors were asked to consider general terms for incorporation into a new Planning Policy, to be considered by the Working Group WG. Present situation not fit for purpose. Preference for decisions to go to Full Council. Date to be fixed for WGWG meeting.

2017.07.05.10.c.ii – *The draft **flag policy** was adopted.*

Prop: RP; 2nd: DW; 1 abst

2017.07.05.10.d.i – *Council agreed by consensus that RP should attend **Employment Seminar** in September.*

2017.07.05.10.e.i – *Council agreed by consensus that Revd Paul Niemiec, and representatives from Events Committee, Heritage Group, School and Memorial Hall could be on the **WWI WG**. Clerk to contact RBL.*

2017.07.05.10.e.ii – MB reported that the **Neighbourhood Plan** was out for consultation for four further weeks. Then the Borough takes over; referendum hopefully before Christmas. Clerk reported that only substantive remark so far related to the percentage of second homes – this may need a slight change. SD congratulated MB and the Team; other councils were coming to SPC for advice.

2017.07.05.10.e.iii – *It was agreed by consensus that GD should join the **Amenities Group** with special focus on young people's issues, and that Cllrs should be free to express an interest in joining a group and then do so.*

2017.07.05.11 – There were no reports of regular groups meeting during the month. Clerk had attended seminar on the **BCKLWN Boundary review**. He reported that Snettisham could likely be a one-member Ward on its own, but that there might be advantages in pushing to be part of a wider two-member seat. Councillors expressed the view that they needed more time on this and it was referred to the Working Group WG. [PM remarked that she did not wish to continue on said group].

2017.07.05.12.a – *Council agreed to purchase a dog bin for the Sailing Club site, the emptying of which the Club would fund/arrange.*

Prop: DW; 2nd: GD; 8-1

2017.07.05.12.b – A letter had been received from BCKLWN leader regarding the issue of limited **occupancy** on properties near the Beach. *Councillors agreed by consensus that the Clerk should write a reply supporting standardisation of tenure, addressing the unfairness of penalising those who improve their properties, and supporting a programme with a mechanism and timescale to deal with these issues.* This letter to be circulated to Cllrs prior to sending.

2017.07.05.13.a – RP and GD to staff the first Cllr **Surgery** on Weds 26th July.

2017.07.05.14 – Public participation: B Almey raised: Townlands – no change from previous information, public to be informed when anything changes; Planning meetings and public attendance – if a formal meeting of Planning SG occurs this is open as with other SGs; flood warnings; matters not dealt with from previous agendas – Clerk replied, a little testily. A Clarkson asked on date for removal of fence – this being arranged with Cllrs after meeting. He also felt,

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cynically perhaps (his words) that BCKLWN was hoping that Parishes would be forced to take over cutting regime by its inactivity. C Mardon raised issues with cutting on Kenside area – Clerk to chase; Rangers had done in past.

2017.07.05.15 – *It was agreed to proceed with training session instead of Full Council on 2nd August. JBn wanted assurance that a meeting could happen to avoid problems – Clerk replied that EGM would occur if issues needing dealing with, to be timed to end allowing training session. Next ordinary meeting confirmed as 7.30, Wednesday 6th September in the Memorial Hall.*

Meeting ended at 9.27pm

The Clerk requested that Cllrs remain to organise diaries for several events and meetings in coming weeks, and to discuss the forthcoming training session.

Abbreviations:

BCKLWN – Borough Council; NCC – County Council; (S)PC – (Snettisham) Parish Council

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