

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Full Council held on Wednesday, 3rd March
2021

The meeting was held at 7.00p.m. by Zoom teleconferencing

Present:

Cllr A Todd– Presiding

Cllr J Bailey, Cllr A Baxter, Cllr D Baxter, Cllr D Bocking, Cllr G Deverick (p/t), Cllr R
Garwood, Cllr J Kerr, Cllr R Kerr, Cllr L Standeven, Cllr J Todd

Also in attendance: Borough Cllr I Devereux, County Cllr S Dark (p/t)

Approximately one member of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7.03pm

2021.03.03.01 – Declarations of interest

There were no declarations of interest.

2021.03.03.02 – Apologies for absence

There were apologies from Cllr Gascoigne.

2021.03.03.03 – Public Questions

There were no public questions or comments.

2021.03.03.04 – Minutes

a – Approval of Minutes

*The minutes of the meeting on 3rd February, having been previously circulated,
were accepted as a true record.*

Prop: Cllr D Baxter; 2nd: Cllr Garwood; unanimous

b – Matters Arising

There were no matters raised arising from the above minutes.

2021.03.03.05 – Reports

a – Chairman:

Cllr A Todd noted the completion of the latest stage of the TROD on Beach Rd.
This was being used by Villagers and visitors, including for fitness training.

b – Borough Councillor:

Cllr Devereux noted he had helped a resident in Ingolside with a tree problem.
The Borough Council was increasingly returning to work. He referred to his
continued involvement with the Internal Drainage Board. Cllr Bocking asked about
the beach recharge – everything seemed complete; there was agreement that this
was looking good. The Clerk asked re the flooding by the Royal British Legion Hall
– Cllr Devereux thanked Clerk for his letter on the subject. There was further
discussion on this, including previous flooding issues and a request for any
historical perspective. [Cllr Deverick arrived during this report.]

d – Clerk

The Clerk noted that following contact from Tim Mann, he would be coming to the
next Amenities meeting to engage in a dialogue over possible artistic uses for the
phone box in the Market Square. Cllr Dark was addressing the extended

Signed:

(Chair)

2021.03.03.:

roadworks in Ingoldisthorpe. No election call had been made, so a co-option would be considered in April. The Village Sign contractors were also shocked at its deterioration, and would be in touch re it being re-done. Office valuation being done on Friday 5th; he asked if Councillors would be happy if the Memorial were done at the same time – maybe the Flood Memorial as well; Cllrs happy.

2021.03.03.06 – Finance/Legal

a – Budget Monitoring etc.

Councillor D Baxter noted that he had seen the figures, or as much as is possible at the moment. The Clerk noted that the figures, likely to be close to year-end amounts, suggested an “underspend” of around £13.5K. Barclays balances totalled c.£53.5K, and unrestricted funds c.£88.5K.

b – Expenditure

The Clerk noted the items paid under contracts, and outlined remaining expenditure items. It was agreed to stop the Ancestry contract paid under expenses. *Council unanimously agreed all expenditure as listed¹.*

[Cllr Dark arrived during this item.]

c – Asset list

Council unanimously approved the current asset list².

2021.03.03.05 (continued)

c – Cty Cllr Report:

Cllr Dark noted that NCC had had to raise their Council Tax bills by the full 3.99% permitted, to fund increased social care needs, and to avoid difficult decisions regarding possible cuts resulting from repeated reductions in money coming from central Government. The Government spending review delay was making decisions on the future difficult. The Members’ personal spending budget was being increased from £6K to £10K, but now included environmental as well as Highways matters; he noted recent contributions made to the Parish under this scheme, including the TROD. The A149 changes were likely to take a further three months or so, but the speed limits were likely to be adopted as all PCs were in favour, and other authorities. Reflecting local flooding concerns he noted that the ditch work on the Bypass seemed to continue to be effective, with no issues there or on Common Rd. A County-wide group was being set up under Lord Dannatt to cut through the confusion of agencies and deal with flooding a high level – they would be asking PCs to raise concerns. On COVID, local numbers had dropped to 95/100,000 from 600+ at their peak (80 or so in the Summer) a rapid drop; vaccination had been given to 60% of over-16s – 3rd ranked in the country - and there would be two more mass centres opening soon. Cllr Bocking asked about issues with access to the A149 current crossing and muddy fields – there would be two crossings in future. Cllr D Baxter thanked Stuart for the TROD and help with roadworks.

2021.03.03.07 – Planning

a – Planning decision under protocol

These were reported in the pack as: Sent 24/2 – 21/00099 (new boundary wall, 2 Norton Hill) – no objection. Sent 25/2 – 21/00121 (new container at sailing club) – split vote; unable to give decision; reference made to Common legal opinion.

¹ See at bottom of these minutes.

² This will be available on the website or by request.

b – Application 20/01216 – 5 Hall Rd

Council agreed to approve the application, while noting the concerns of local residents over an alleged shared area.

Prop: Cllr R Kerr; 2nd: Cllr Deverick; unanimous

c – Application 20/02126 – 42 Lynn Rd

Council agreed to approve the application.

Prop: Cllr Bocking; 2nd: Cllr Standeven; unanimous

d – Application 21/00240 – 18 The Beach

Council agreed to object to this application due to it being development on the Common, and refer to the legal opinion on such development.

Prop: Cllr R Kerr; 2nd: Cllr J Todd; unanimous

e – Late arriving applications

Council agreed to accept PA 21/00255 (extension and garage, 12 Longview Close).

Prop: Cllr Deverick; 2nd: Cllr D Baxter; unanimous

Council agreed to approve PA 21/00250 (porch, 13 Park Lane).

Prop: Cllr Bailey; 2nd: Cllr Garwood; unanimous

2021.03.03.08 – Amenities and Services

Cllr J Kerr reported that there had been a meeting of the Amenities Group, and Cllrs had received the notes. There were no questions. Clerk added that Cllrs had received a copy of these notes with completed actions noted. A pothole on Beach Rd had been repaired.

2021.03.03.09 – Governance and Administration

Clerk suggested that some policies etc. could be reviewed prior to the Annual Parish Council Meeting to get ahead on this. Comments on policies – all available online - welcome.

2021.03.03.10 – Personnel

Nothing to report.

2021.03.03.11 – Other Reports

Cllr Bocking reported some fly-tipping at the allotments; Clerk explained process for recording with the Borough; Cllr Dark to action. Cllr Garwood reported problems with the footpath across the bypass – Clerk to report to NCC.

2021.03.03.12 - External Meetings

Cllr D Baxter noted he had attended a training session on being Sole Trustees of charities. A report was available. He had also attended the Norfolk Water Strategy Stakeholder Workshop; he added that his question whether a PC role was being considered was answered in the affirmative.

2021.03.03.13 – Correspondence and Donation Requests

a – Donation request

Council agreed to donate £100 to Citizens Advice Norfolk.

Prop: Cllr R Kerr; 2nd: Cllr J Kerr; unanimous

b – Car Parking

A request from Bob Almey to consider changes to allow parking on Ladies Walk was discussed. *It was agreed to investigate further.*

Prop: Cllr R Kerr; 2nd: Cllr LS; 8-3

c – Membership of DSC Funding online

Clerk outlined a request from Cllr Dark, who also commented, to join a funding platform to support Village groups reach sources of funds. The likely cost would be £300pa if was done in association with Dersingham PC. Cllr Dark happy to be

involved in a virtual introduction to this. *Council agreed to join DSC Funding, with Dersingham, with SPC Clerk as point of contact, once lockdown was finished.*

Prop: Cllr D Baxter; 2nd: Cllr Deverick; unanimous

2021.03.03.14 – AOB

Clerk noted he had received a letter from Cllr Bailey, in his private capacity, asking for permission for a skip to be allowed on the Market Square. No one objected to the Clerk agreeing this, and permission was given then and there. Cllr D Baxter asked if consideration was being given to a more porous surface in any Mkt Sq. development – this being dealt with at Amenities. Cllr Bocking asked for meetings to be recorded – this referred to Amenities.

2021.03.03.15 – Public Questions

There were questions or comments.

2021.03.03.16 – Meetings

a – Next meeting

The next meeting was confirmed as 7pm on Wednesday 7th April, using Zoom.

b – Annual Parish Meeting

The Clerk outlined current concerns over Annual Parish Meetings being held. *It was agreed that the 2021 Meeting should consist of a minimum scale meeting to be held immediately prior to the Annual PC Meeting. Any information needing to be shared could be done at the start of the PC meeting, and a further Parish Meeting may be considered once lockdown finishes.*

Meeting ended at 8.20pm

Abbreviations:

BCKLWN – Borough Council; HMG – Her Majesty's Government; MHT – Memorial Hall Trustees; NCC – County Council; (S)PC – (Snettisham) Parish Council; WECMS – Wash East Coast Management Strategy

EXPENDITURE ITEMS – WITH ADDITIONAL FIGURES FROM FEBRUARY (online banking underlined):

Date	Ref	To	For	Amount	of which VAT	budget
16/2/21	<u>Clerk</u>	Tim's Trees	Fallen tree	£50.00	£0.00	contingency
17/2/21	DD	Wave	Water-allot	£98.44	£0.00	misc
23/2/21	DD	Wave	Utilities	£53.81	£0.00	admin
1/3/21	DD	Eon	Utilities	£42.00	£2.00	admin
1/3/21	<u>Contract</u>	Salaries, incl Chmn All	Salaries	£4,002.44	£0.00	personnel
1/3/21	<u>Contract</u>	Sam Pishorn	Grounds	£157.50	£0.00	amenities1
1/3/21	<u>Contract</u>	Westcotec	Street Lights	£55.50	£9.25	street lights
1/3/21	DD	BT				admin
3/3/21	<u>Meeting</u>	NALC	Training	£30.00	£5.00	admin
3/3/21	<u>Meeting</u>	Marian McCall	Expenses	£20.00	£0.00	admin
3/3/21	<u>Meeting</u>	Kate Walker	Expenses	£10.00	£0.00	admin
3/3/21	<u>Meeting</u>	Simon Bower	Expenses	£263.26	£0.00	admin
3/3/21	<u>Meeting</u>	Felthorpe Nursery	Trees	£139.50	£23.25	amenities1
8/3/21	DD	GoCardless	Computer	£91.86	£15.31	admin
8/3/21	DD	BNP Paribas	Printer	£420.00	£70.00	admin
11/3/21	DD	E-on				street lights

Signed:

(Chair)

2021.03.03.:

DRAFT