

Snettisham Parish Council

Dear Councillor

You are summoned to a meeting of Snettisham Parish Council to be held on Wednesday, 5th August, at **2.00pm** (please note the change of time) for the purpose of transacting the following business. The meeting will be held by Zoom teleconferencing – details of how to access this meeting will be provided to Councillors and published on the website for the public.

The meeting is open to the public. Any parishioner wishing to raise a matter on the agenda should speak when invited by the Chairman during the time set aside for this. Ideally questions should be presented in writing prior to the meeting, to avoid problems arising from any technical issues.

Simon Bower, Clerk, 31/7/20

AGENDA

At 2pm there will be a presentation by Dominic Buscall concerning the re-wilding of parts of the Ken Hill Estate. The meeting proper will commence after this.

1. Receive **Declarations of interest** on agenda items.
2. *Receive and consider **apologies** for absence*
3. *Consider any candidates for **Co-option** for one seat on Council*
4. **Public Questions** on planning matters primarily (*10 minutes maximum*)
5. **Chairman's Report** – *for information only*
6. *Consider confirming as a correct record the **Minutes** of the virtual Meeting of the Council held on 1st July, 2020*
7. **Matters Arising** from the above minutes (*for information only*)
8. Borough and County **Councillors' Reports** (*for information only and 10 mins max.*)
9. **Finance/Legal** - Cllr Baxter/Clerk
 - a) Receive **budget monitoring** report
 - b) *Consider **cheques** to be signed and payments made*
 - c) *Consider additional funding for VJ Day events – currently £500 – including seed-funding for new SVEC*
10. **Support Groups** and Lead Councillors' Reports:
 - a) **Planning** – Cllr Allsop
 - i) Receive a report on any planning responses made under planning protocol
 - ii) *Consider PA 20/01018 (new self-build, west of Park Farm)*
 - iii) *Consider PA 20/01103 (condition variation, Beggars Roost)*
 - iv) *Consider PA 20/01104 (cart shed/garden room, Beggars Roost)*
 - v) *Consider any late arriving applications*
 - b) **Amenities and Services** – Cllr Gascoigne
 - i) *Consider recommendations of the Group meeting on 28/7/20*
 - (1) *Approving expenditure on dog waste notices following competition*
 - (2) *Approve expenditure on bench(es) in Lodge Walk following safety inspection*
 - (3) *Approve additional signs, and expenditure on production/fitting, for the Common*



- (4) Approve expenditure on, and planting of four new lime trees in Lodge Walk*
- ii) Consider response to emails from NCC Footpaths Officer on Bridge over River Ingol*
- c) Governance – Clerk*
- d) Personnel – Cllr Todd*
- e) Working Group reports, including Council Plan updates*
11. Receive **reports** from meetings attended: Training, WECMS, Memorial Hall Trustees, SNAP, Allotment Association etc.
12. Receive and record formal note from Clerk on SPC involvement in Memorial Hall Projects
13. **Correspondence and donation requests:**
- a) Consider allowing new SVEC to use Market Square for Christmas Lights and/or Market for remainder of this Council Term*
- b) Consider request from new SVEC for assistance with the purchase of a card-reader for events, or to buy for Council*
- c) Consider response to correspondence from the Gallipoli Association, regarding an informal link with the Village of Anafarta, Turkey*
- d) Consider in principle whether to allow a mobile food (nacho?) van to use the Market Square for sales*
14. **AOB and agenda requests:** *for information only.*
15. **Public Questions** *(maximum of 10 minutes)*
16. Consider confirming date of **next ordinary meeting** – Wednesday 2nd or 9th September, 2020; 2.00pm by Zoom, or 7.00pm Memorial Hall.
17. Resolution by the Council (under relevant legislation and standing orders) "That in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded from PC discussions"
18. Consider appointing Kate Walker as Admin Assistant
19. Consider contract, terms and conditions relating to the above

