

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday 6th
November, 2019 at 7.00 p.m. in the Memorial Hall

Present:

Cllr A Todd (AT) – Presiding

Cllr S Allsop (SA), Cllr J Bailey (JB), Cllr D Bocking (DBg), Cllr R Garwood (RG), Cllr J
Kerr (JK), Cllr R Kerr (RK), Cllr R Pugh (RP), Cllr L Standeven (LS), Cllr J Todd (JT)

Also in attendance: Borough Cllr I Devereux (ID), County Cllr S Dark (SD), both p/t
Approximately 12 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7.01pm

2019.11.06.01 – There were **apologies** for absence from Cllrs Deverick and
Gascoigne.

2019.11.06.02 – LS declared an **interest** in item 10.b.i

2019.11.06.03 – David Baxter introduced himself to Council, describing his
background in teaching and his interests in the local community. *Council agreed
to **Co-opt** Mr Baxter.*

Prop: RP; 2nd: LS, unanimous

Cllr Baxter (DBr) duly read and signed his Declaration of Acceptance of Office, and
took his seat.

2019.11.06.04 – AT asked if there were any **public** questions, other than those
relating to other groups. There were none.

2019.11.06.05 – As **Chairman**, AT reported that Clerk's notes in the TORC had
gone to press before figures relating to the TROD costs were received, and this
would be covered in item 10.b.ii/iii. The Village Forum had been well-attended
and gone down well – Clerk would describe in item 12.

2019.11.06.06 – *The **minutes** of the meeting on 2nd October, having been
previously circulated, were accepted as a true record and duly signed.*

Prop: JT; 2nd: RG; 10-0, 1 abst.

2019.11.06.07 – There were no **matters arising** raised from the above minutes.

2019.11.06.08 – For **BCKWLN**, ID noted he had attended the Coastal Futures
Conference, dealing with matters including funding and erosion, particularly in the
light of Climate Change. He noted comments made there relating to the efficacy
of wooden poles in dunes to restrict sand loss, and that, if seawater inundations
were drained within nine days, the land would not be poisoned. The direction of
flow split in North Norfolk, pushing sand towards the Wash which caused many
issues. There was now £430,000 available for analysis etc. 34 dwellings had been
threatened, but this did not include 3,000 caravans – these would be included in
local measures in future. The effects on health and well-being, and the local
economy were now being emphasised. BCKLWN were now in the final stages of
agreeing a waste management procurement agreement with Breckland and
NND^C

Signed:

(Sir)

Date: 4/12/2019

2019.11.06.09.a¹ - Clerk gave a report on **budgets**, explaining additional notes in figures.

2019.11.06.09.b – *It was agreed to **donate** £25 each to RSPB and Norfolk Wildlife Trust.*

Prop: RP; 2nd: JT; 7-3, 1 abst.

2019.11.06.09.c – *It was agreed to continue **membership** of CPRE and to rejoin the Open Spaces Society.*

2019.11.06.10.d – *All **expenditure** listed below was agreed.*

2019.11.06.10.e – Clerk presented preliminary budget figures to Council, for information.

2019.11.06.10.f – *It was agreed to set aside £400 for publicity etc. for **WWII** Commemoration events.*

Prop: DBg; 2nd: DBr; unanimous

RP commented on the poppy display in the Village Centre and thanked the WI.

2019.11.06.11.a.i – Councillors had received a written report on **Planning** Application response submitted under the protocol: 19/00577 (Teal Close Development), objection removed.

2019.11.06.11.a.ii – *Council agreed not to object to PA 19/01683 on planning grounds (retrospective, 56 The Beach), but to note issues relating to this being on a Common.*

Prop: SA; 2nd: RK; unanimous

2019.11.06.11.a.iii – *Council agreed not to object to PA 19/01803 (14 Blossom End). Response should note if any conditions exist restricting the area to bungalows.*

Prop: SA; 2nd: DB; 10-1

2019.11.06.11.a.iv – Late Application: *Council agreed not to object to PA 19/01893 (The Coach House)*

2019.11.06.11.a.v – *Council agreed to set up a small group (SA, DBr, DBg and RK) to look at issues relating to the fencing at the Common.*

Prop: SA; 2nd: RK; unanimous

2019.11.06.08² - For **NCC**, SD noted that Sir Henry Bellingham was standing down, describing him as a friend of West Norfolk. Conservatives were selecting a good new candidate, as indeed were other parties. As purdah was now in operation, and with possible national changes, financial planning was more challenging. SD had travelled the A149 with officers looking at the placement of the speed cameras. A Traffic Regulation Order would soon be out for consultation (50mph limits from Babingley to Dersingham Roundabout and from Paper Hall Farm to the current Heacham 40mph limit). SPC would be involved in discussion on the junctions, and the placement of the pedestrian island on footpath across the bypass. The bus stops at Dersingham Surgery, part-funded from his member's fund, were now in operation. He apologised for absence from Remembrance Sunday event. Questions were asked about the cameras being in operation (SD not being told, but noting that they seemed to be having an effect) and the current limits (60mph throughout).

¹ Item 9 was inadvertently taken out of order – minutes ordered to agree with agenda.

² SD had arrived from another PC meeting and apologised for lateness

2019.11.06.10.b.i – AT noted the importance of attendance at **Amenities** meeting on 29/11/19. Council agreed to replace the **Memorial** stone on the Pavilion, at a cost of c.£1,100, subject to approval being sought from the MHT.

2019.11.06.10.b.ii – It was agreed to add an extra LED panel to the **street light** at Saffronside at a cost of around £400.

Prop: RK; 2nd: DBg; unanimous

2019.11.06.10.b.iii – Parish Partnership and TROD. SA noted his concern over why SPC had to pay for TROD, rather than being funded by Highways. This answer to be sought. *Subject to that, Council agreed to complete phases 1 and 2 of the Highways list³ with remaining 2019/20 funding, requiring an extra c.£500 from reserves.*

Prop: RP; 2nd: JT; unanimous

2019.11.06.10.b.iv – Again with the above proviso, Council agreed to increase the draft figure (£6,250) in the 2020/21 Parish Partnership bid to £6,500, and to add current CIL funds. Using this⁴, to propose completion of section 4-7 on the Highways list⁵ in 20/21.

Prop: RP; 2nd: RK; unanimous

2019.11.06.10.c – Council agreed that SA should join the **Personnel** Group.

Prop: DBg; 2nd: RK; unanimous

2019.11.06.10.d.i – It was agreed to adopt the draft **Stress Management Policy**.

Prop: JT; 2nd: RK; unanimous

2019.11.06.10.d.ii – It was agreed to adopt the draft **Lone Working Policy**.

Prop: JT; 2nd: RP; unanimous

2019.11.06.10.e – Some minor additions and deletions were proposed to the rolling **Action Plan** – this to be published.

2019.11.06.11 – Other **reports**: Clerk noted he would be attending training on 13th Nov. DB noted that all the allotments were now let.

2019.11.06.12 – Clerk noted that 35+ people from 20+ groups had attended the **Village Forum**. Main concern was the lack of new people taking on roles in Village Groups, and the need for youngsters to be more involved. Arising from this a Village Diary and list of Village Groups was now taking shape online on PC website – important to have signed sheets returned for GDPR reasons. Groups were already organising events for WWII commemoration and there was the possibility of details being published as a dedicated brochure.

2019.11.06.13.a – Council agreed to pay £200 towards the Village **Christmas Tree**. This to be paid to the group organising the lights⁶, with Gerry Byrne offering to pay cash to them and be re-imbursed by Council.

2019.11.06.13.b – There were no further proposals for Council to assist at the 2019 **Christmas Events**.

2019.11.06.14.a – Council agreed to **donate** £25 to the Poppy Appeal.

Prop: RP; 2nd: JT; unanimous⁷

³ End of current TROD, crossing Beach Rd as far as the pond on the north.

⁴ £6,500 plus £3,080, with NCC match funding, totalling £19,160 – est. £19,122.

⁵ From c. 100yds before the 30mph speed limit, to Jimmy's Field.

⁶ SVEC no longer in action, and the need for cash was stressed. Clerk noted the issues with SPC paying cash for historic reasons, and concerns over cash being paid to Cllrs. An informal straw poll of all present suggested there were no objections to the final arrangement.

⁷ A proposal to increase this was ruled out of order by Clerk as suggested after a unanimous vote taken.

2019.11.06.14.b – A donation to Snett Together for start-up expenses was deferred to request more information from the group.

2019.11.06.15 – DB requested that consideration be given to taping meetings in a future agenda.

2019.11.06.16 – Public Participation: Jean Savage stressed the importance of the shingle rights and that Councillors should familiarise themselves with these – possibly an article in the TORC. Arthur Clarkson asked about the plaque on the bench – this on current works list; also, would US Forces be attending Remembrance Day? – no, but would be invited next year (add to Action Plan). Gerry Byrne requested the deletion of an expletive in earlier comments, which Clerk had not heard in any case. Carol Mardon noted the meeting of Townlands after this one, requesting that whatever was decided it should not result in less money being available than previously.

2019.11.06.17 – Next **meeting** confirmed as 7pm, Wednesday 4th December in the Memorial Hall.

Meeting ended at 8.32pm. The public then left, and Councillors met as the Trustee of the Townlands Charity.

SNETTISHAM PARISH COUNCIL INCOME AND EXPENDITURE - 6/11/19 MEETING

EXPENDITURE

Date	To	For	Amount	of which VAT	budget
1/11/19	Eon	Utilities	£96.00	£4.57	Admin
1/11/19	Salaries	Salary	£3,592.60	£0.00	Personnel
6/11/19	CGM	Grounds	£885.00	£147.50	Amenities1
6/11/19	RSPB	Donation	£25.00	£0.00	s.137
6/11/19	NWT	Donation	£25.00	£0.00	s.137
6/11/19	Memorial Hall	Chairs	£48.00	£0.00	Admin
6/11/19	Westcotec	Street Lighting	£55.50	£9.25	Street Lights
6/11/19	CPRE	Membership	£36.00	£0.00	Admin
6/11/19	Open Spaces Society	Membership	£45.00	£0.00	Admin
6/11/19	Heronwood	Grass Cutting	£234.00	£0.00	Amenities1
6/11/19	Parish Online (GeoXphere)	Mapping	£108.00	£18.00	Admin
6/11/19	ESPO	H&S	£121.73	£20.29	Reserves
6/11/19	TORC	Space	£100.00	£0.00	Admin
6/11/19	Viking	Stationery+	£607.71	£88.20	Res/Admin
8/11/19	GoCardless	Computer	£85.92	£14.32	Admin
11/11/19	Eon - approx	Street Lights	£133.17	£6.34	Street Lights
20/11/19	BCKLWN	Bins	£124.58	£0.00	Admin
1/12/19	Salaries	Salary	£3,646.55	£0.00	Personnel

Abbreviations:

BCKLWN – Borough Council; HMG – Her Majesty's Government; MHT – Memorial Hall Trustees; NCC – County Council; NNDC – North Norfolk District Council; (S)PC – (Snettisham) Parish Council; WECMS – Wash East Coast Management Strategy

Signed:

Date: 4/12/2019