

## SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 5<sup>th</sup> September, 2018 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Pugh (RP) – Presiding

Cllr J Bateson (JB), Cllr M Billington (MB), Cllr G Byrne (GB), Cllr S Dark (SD), Cllr P Morton (PM), Cllr D Snelgrove (DS)

Also in attendance: Borough Cllr I Devereux (ID) – p/t

Approximately 11 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

The Chairman welcomed those present, and hope they had had a good Summer.

Meeting started at 7.32pm

**2018.09.05.01** – There were **apologies** for absence from Cllrs Barker and Deverick, and for possible lateness from SD and ID.

**2018.09.05.02** – There were no **declarations** of interest in agenda items.

**2018.09.05.02.a** – By consensus Council agreed a **dispensation** (all Councillors) to allow discussion of item 10.d.

**2018.09.05.03** – Council welcomed two candidates for **co-option**, Emma Carey and Hazel Platt, who spoke of their experience and hopes as potential Councillors. There was discussion among Councillors relating to the need to be available for meetings.

*By consensus, Hazel Platt was invited to join Council.*

*Emma Carey was invited to join Council.*

*Prop: SD; 2<sup>nd</sup>: MB, 4-2 (1 abst)*

Both new Councillors took their places at the table, and signed the Declaration of Acceptance of Office. The Clerk read the statement, and both indicated their assent to this.

**2018.09.05.04 – Public Participation:** Janet Lane asked after the status of the Coastal Park – Clerk to ascertain; Jean Parks asked after the street light – Clerk would chase once more, and copy her in on reply.

**2018.09.05.05 – Chairman's report.** RP congratulated the Gardening Club and ABC on their successes at the Sandringham Show; she remarked on the success of the fete, and thanked Rachael Edwards; thanks were also made to Cllr Deverick for the notice-board in the bus shelter; the new fence at the Office looked good; the Norfolk Trails circular walk signs etc. were up; on Snett45, she commented on the trip to Europe, and that there were now six men to be honoured – a ceremony at the Beach on 22/9 at 5.30 would be the next event; Sailing Club congratulated on a national champion among others. Thanks were also given to the Salvation Army for their contribution from a successful Coffee Morning to Snett45 charities.

**2018.09.05.06** – The **minutes** of the meeting on 4<sup>th</sup> July, having been previously accepted were approved and duly signed.

Signed:

(Chair)

Date: 3/10/2018

*Consensus – 2 abst (new cllrs)*

**2018.09.05.07 – Arising** from those minutes the Clerk remarked on: bench at Newbridge (would look at to see if new one needed); Norfolk Trails had been asked to help with routing of TROD extension; progress on bank authorisation for Clerk; ID attended Planning Committee re: 18/01042 objection from SPC – unfortunately approved; litter and other issues at Lodge Walk; timing of works on Market Square yet to be confirmed; he had been working on MHT behalf re: rating valuation; dog bin issues at Common.

**2018.09.05.08** – personally and for **BCKLWN**, ID commented on the “aweful” visit to the European graves – would live with him; on the Planning Application referred to Committee, he had given a “spirited” defence of SPC position on grounds of erosion of the AONB and habitat etc., including a wider discussion of Neighbourhood Plans and their role; on the latter he had attended meeting with MB and Clerk; on fly-tipping, the number of incidents was actually lower so far this year, and would be attending a meeting with NCC on the subject; newsletters on the sea defences were now out, and feedback welcomed.

MB intervened thanking ID profusely for his help the Neighbourhood Plan, and the meeting with BCKLWN where a lot had been achieved.

SD reported for **NCC & BCKLWN** that he had been dealing with flooding issues in Common Rd in attempt to ensure drainage was fit for purpose – PM would be attending meeting with him and others on 11/9; average speed cameras on the A149 would not now happen – junctions, not speed, were the main determinant; he had noted the comments on facebook re: the footpath at the Mill; the PCC Fire Service consultation had now closed – NCC objected to reorganisation; on fly-tipping he would continue to monitor the impact of charging and the nature of material dumped – irresponsible traders may be problem – also mentioned reporting line – Borough Clean-up team very good; possible outsourcing to NORSE of some NCC Highways functions; a reminder of his personal NCC budget [Clerk noted he would invoice for the fencing as per 4/7/18].

PM asked about the Fire Service consultation and SD reported the issues with Heacham being reduced to a 4-by-4 rather than a tender.

**2018.09.05.09** – No **Police** report.

**2018.09.05.10 – Finance.** The Clerk reported that he had received the audit report back from Littlejohn – copy in pack; there were no adverse comments or recommendations which was pleasing.

**2018.09.05.10.a** – There were no comments on the **budget monitoring** report. Clerk drew attention to chasing a double payment by Barclays, affecting the fete figures – pursuing.

**2018.09.05.10.b** – Clerk outlined payments required, recommending that the additional CGM bill should be held until a query answered on work completed. There was for the first time an invoice for defibrillator pads. *With the exception of the CGM cheque above, Council agreed, with no objection, to all **expenditure**. Defibrillator pads should be budgeted for in future.*

**2018.09.05.10.c** – Clerk outlined the case for legal advice re: the footpath on the River Ingol, and Council’s exact responsibility for it. RP proposed agreeing expenditure on this – no second - before SD proposed that he work with NCC

Signed:



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legal officers to ascertain the position. This became substantive motion and Council agreed to allow SD and NCC team to work on a solution.

*Prop: SD; 2<sup>nd</sup>: PM; unanimous*

**2018.09.05.10.d** – Clerk outlined concerns over Chairman's Allowance and the tax position. Proposal for £200, followed by one for £250. Council agreed that from 2018/19, this should be £250 reported through the payroll. Clerk to clarify with HMRC the past position.

*£200 – Prop: PM; 2<sup>nd</sup>: DS. £250 – Prop: MB; 2<sup>nd</sup>: SD; 6-2 (1 abst)*

**2018.09.05.11.a – Memorial Hall.** MB reported on the meeting on 20/8/18 with MHT. He summarised requests for assistance with the Wall, the MUGA and the Pavilion, and the need for a closer working relationship with the MHT. A serving Parish Councillor should be appointed to the MHT as SPC nominee. After the meeting the seven SPC attendees had met in the Office, and unanimously agreed to propose supporting the MHT with the Pavilion, when cast-iron figures were available. There should be an EGM at that point – this would allow adequate time. As to the Wall, this was being done and MHT had funds, so no support was proposed for this. The MUGA was supported in general, but again to be referred to the EGM. Project Development should look at this. GB to be proposed as nominee. [Clerk noted that this had not been a formal meeting, but was to work out how to proceed, and these items would be placed on agenda for present Full Council meeting, so nothing improper.]

**2018.09.05.11.b** – There was no proposal to donate to the MHT regarding the wall at the field. SD asked for support in using his personal NCC budget for this – none was forthcoming.

**2018.09.05.11.c** – GB was selected as **SPC nominee** to the MHT.

*Prop: RP; 2<sup>nd</sup>: PM; 7-0, 2 abst*

**2018.09.05.11.d** – It was agreed to hold an **EGM** to discuss only SPC/MHT issues – date to be confirmed.

*Prop: RP; 2<sup>nd</sup>: MB; unanimous*

**2018.09.05.12.a** – Clerk noted that all councillors were automatically **members** of support **groups** except personnel, and suggested that new members be given time to decide which WGs they might belong to. Council agreed by consensus to allow them to join groups as they chose.

Further he noted requests from Julie Godfrey and Alf Todd to join the Project Development Group. As this, as currently constituted, did ~~not allow~~ not allow non-councillors to be members, he suggested a solution. Council agreed by consensus that Julie and Alf be allowed to attend Project Development SG meetings and be given speaking rights, as members of the public, but not to vote, and to be full members of the Parking Working Group. This should be considered in the next revision of Standing Orders.

MB appealed for other parishioners to come forward and proposed Bob Almey as one. The issue of voting rights was raised by Bob as reason why he would not join, and Jean Parks concurred that she felt the public were not being listened to. [Clerk noted his concerns about voting rights being granted those not elected.] There was further comment about the lack of response to Council requests for input, and the level of apathy.

**2018.09.05.12.b.i** – Council agreed to support **Planning** Application 18/00131 – extension, 14 Kenside.

Signed:



(Chair)

Date: 3/10/2018



*Prop: DS; 2<sup>nd</sup>: PM; no objections*

**2018.09.05.12.b.ii** – Council agreed to maintain its previous position on PA 18/01465 – objecting to occupancy restrictions at 18, Beach Rd.

*Prop: DS; consensus*

**2018.09.05.12.b.iii** – Council agreed to support PA 18/01526 – extension, 6 Canada Close.

*Prop: DS; 2<sup>nd</sup>: PM; unanimous*

**2018.09.05.12.b.iv** – Council agreed to support PA 18/01540 – porch, 26 Southgate Lane.

*Prop: DS; no objections*

GB raised the question of what happens when planning applications are approved but the result is not in accordance with the plans. It was agreed to add this to the next Council agenda with a view to referring to BCKLWN Planning Committee.

**2018.09.05.12.c.i** – Council agreed to expenditure of £3,250 on Lodge Walk lime trees to be done by Tim's Trees. This to be split £1,000 from Amenities1 budget and the remainder from reserves.

*Prop: RP; 2<sup>nd</sup>: PM; unanimous*

**2018.09.05.12.c.ii** – Council agreed to expenditure of £553.16 to repair the disabled access roundabout at the Memorial Field Play Area. Contractors Playdale.

*Prop: RP; 2<sup>nd</sup>: PM; unanimous*

**2018.09.05.12.c.iii** – Council agreed to expenditure of £275 to replace the planter at the front of the Office. Contractors ABC.

*Prop: RP; 2<sup>nd</sup>: PM; unanimous*

**2018.09.05.12.d – Governance.** Clerk working on new Standing Orders and Finance Regs.

**2018.09.05.12.e** – no **Personnel** matters.

**2018.09.05.12.f.i – Neighbourhood Plan.** MB reported that this had been received back from the Examiner. Extensive changes had been made, but two were of special concern. An "intense" meeting had taken place earlier at the Borough Council Offices [MB, ID and Clerk present] at which a form of words had been suggested to allow NP01 to continue to have "significant community benefit" re-instated in some form. The second homes issue [NP04] was more complex – the Examiner had rejected out of hand due to "insufficient evidence"; there was disagreement on the exact current proportion of second homes – 41% being one figure. It had been suggested that SPC should support a referendum now without NP04 in place. It should be referred to in some form, and then work could continue on this, leading to a second process to add the policy in<sup>1</sup>. Council agreed to proceed along these lines: re-wording of NP01, referendum excluding NP04, work on revised version of NP04 including by a consultant, expenditure up to £1,500.

*Prop: MB; 2<sup>nd</sup>: RP; 8-0, 1 abst*

PM commented that the NP Team had not been fully informed; Clerk remarked that all but one were present at the current meeting.

**2018.09.05.13** – RP referred to the major issue at the **SNAP** meeting being parking, especially on pavement. She had a supply of leaflets to be placed on offending vehicles.

<sup>1</sup> This process was as yet unclear as to whether it would require all four stages of consultation, examination and referendum.

**2018.09.05.14** – Council agreed a donation of £100 to NARS.

*Prop: RP; 2<sup>nd</sup>: MB; unanimous*

**2018.09.05.15** – No **AOB** or Agenda requests.

**2018.09.05.16 – Public Participation;** Linda Standeven commented on the Wall, as above, and the status of the meeting of councillors – Clerk repeated his explanation; GB queried the 41% figure in item 12.f.i – this was “complicated”; Jean Parks asked what the value of the Saffron Bond was - £74K; re: 12.c.i Bob Almey commented on his appreciation of work recently undertaken by Tim’s Trees; Mark Denman asked who to contact about hiring the tennis court – MHT.  
2018.09.05.17 - the next meeting was confirmed as 7.30pm on Wednesday 3<sup>rd</sup> October in the Memorial Hall.

Meeting ended at 9.33pm

*Abbreviations:*

*BCKLWN – Borough Council; HMG – Her Majesty’s Government; MHT – Memorial Hall Trustees; NCC – County Council; (S)PC – (Snettisham) Parish Council; WECMS – Wash East Coast Management Strategy*

Signed: 

(Chair)

Date: 3/10/2018