

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 7th June, 2017 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Pugh (RP) – Presiding

Cllr R Barker (RB), Cllr J Bateson (JBn), Cllr M Billington (MB), Cllr S Dark (SD), Cllr D Lamplugh (DL), Cllr P Morton (PM), Cllr D Snelgrove (DS)

Also in attendance: Borough Cllr I Devereux (ID) (p/t)

Approximately 16 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Prior to the meeting the Chairman asked if those present could stand for a brief period of reflection following terrorist attacks in Manchester and London – all did so.

Meeting started at 7.30pm

2017.06.07.01 – There were **apologies** for absence from Cllrs Pipe, Todd and Westwood, and from BCKWLN Cllr Wright.

2017.06.07.02 – There were no **declarations** of interest.

2017.06.07.03 – Mr George Deverick spoke briefly on his desire to join Council to fill the vacant seat. *Council agreed by consensus to **Co-opt** Mr Deverick as a Councillor.*

Cllr Deverick [GD] read out and signed the Declaration of Acceptance of Office, and duly took his seat.

2017.06.07.04 – Public Comments: Arthur Clarkson asked about the surround for the tree in the Market Square – awaiting tree surgeon and metalwork advice; Fred Parkes asked about the Avenue street light – awaiting info from Westcotec.

2017.06.07.05 – The **Chairman** referred to the completion of work on the bus shelter roof, the gates at Lodge Walk being replaced, and the solar farm starting production. [Clerk added that Canadian Solar had confirmed £11,200 would be paid on completion of form.] The Co-op had donated £1,000 for Lodge Walk [Clerk to write a thank you letter]. Congratulations were offered to the School who had received a "good" status in recent OFSTED inspection. The Parish Meeting had had more speakers than in recent years. Thanks were tendered to Cllr Bailey for work at the Common Picnic Area.

2017.06.07.06 – *The **minutes** of the meeting on 3rd May, 2017, having been previously circulated were taken as read, and duly signed.*

2017.06.07.07 – There were no **matters arising** from the above minutes.

2017.06.07.08 – **BCKLWN Cllr** Devereux reported on a busy time, with him attending 20-30 meetings in a month. He stressed the importance of the green points recycling scheme, urging people to take part. Food bags would no longer need to be compostable in the grey bins. Fly-tipping issues were being addressed with local support, particularly in Lynn. There had been reports of dog attacks on the Beach, though Police were not aware of this, and he was working with the Clerk on establishing ownership, jurisdiction and responsibility for land around the

Signed:



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Beach, currently lacking in clarity. Sailing Club were seeking a new dog bin which they would empty [Clerk reported this request too late for current agenda, but on in July]. **NCC Cllr** Dark reported on the recent County elections, and that the large Tory representation in the West was being used to ensure NCC paid attention to this area – all major committees have a member from the Borough. He thanked John Dobson for his work, and the public for their overwhelming support. He hoped to live up to their trust. Due to General Election, many NCC decisions were affected by purdah, but the time had been spent getting “feet under desks” ready to start on 9th June. SD was now Vice-Chair of Children’s Services, and already had a large in-tray of requests on other issues, e.g. Highways.

2017.06.07.09 – Clerk reported from **Police** emails on no major local issues.

Driving under the influence and other general traffic/motor offences were being targeted, by Police and e.g. HMRC, Trading Standards.

2017.06.07.10.a – Clerk reported on current finances – balance £60,243 in Barclays accounts. Admin **budget** slightly over due to large expenditure items early in year – no issues. Cost of Shelduck fencing had been put in Amenities (additional) budget for time being – but would need to be reallocated with Council agreement at some point. Neighbourhood Plan and Fete now had own budget lines. JBn asked about allocation of Diane Sheldon’s hours – this to be done; Clerk noted that much work had been done by her in own time, and though she had offered this free, Clerk had requested she note the time involved.

2017.06.07.10.b – Clerk noted that Apogee bill too high due to estimation – had mailed to correct. *The expenditure listed was agreed by consensus.*

2017.06.07.10.c – Clerk reported on current **signatories** for bank accounts being JBy, RB, RP and DS. *Council agreed by consensus to add MB to list of signatories.* Clerk to ascertain if any of JBy, RB and DS might consider being removed from the list.

2017.06.07.10.d – Clerk explained that the **Audit** paperwork had all been completed and sent off. As this was early he anticipated a quick turn-around from Mazars. The public inspection period had begun two days previously and ran until mid-July. He had noted one possible issue on looking at other council websites – the asset figure and purchases for Lodge Walk may produce a comment as they went across the financial year end – Clerk will write to Mazars on this.

2017.06.07.11.a.1 – Clerk had written to **Planning** following inquorate meeting on 2/6/17, and sought retrospective approval for comments relating to PA 17/00922 (14 Park Lane extension). *Council approved the comments previously sent on PA 17/00922.*

Prop: DS; 2nd: RP; unanimous

2017.06.07.11.a.ii – *Council agreed to object to PA 17/00908 on the same basis that BCKWLN had rejected the previous application on the same site.*

Prop: MB; 2nd: PM; unanimous

2017.06.07.11.b.i – *Council agreed by consensus the purchase of two new **litter bins** for Lodge Walk and Memorial Field at cost of £295 each from Broxapp.* [Discussion with residents to be undertaken on siting one of these (and any benches) at Lodge Walk – Police visit to Office confirmed that litter had been mentioned in a recent drop-in they had done to some residents.]

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2017.06.07.11.b.ii – Council agreed that the bins above and benches should be **fitted** by ABC based on estimate of £520.

Prop: DL; 2nd: RB; unanimous

2017.06.07.11.b.iii – Council agreed to proceed with 800 metres of new TROD from the Common westwards, at a cost of £4,000 with match-funding from Parish Partnership scheme.

Prop: GD; 2nd DS; 7-2

2017.06.07.11.b.iv – It was agreed to arrange a date for removal of **fencing** at the Common outside the meeting, and that that around the pit should remain until signs are produced. Clerk to advertise the date, once agreed, on boards at Office and Mem Hall.

2017.06.07.11.c – Governance: Clerk commented that policies should always be under review against effectiveness and need. On this basis, a flag policy and policy relating to planning comments currently in process.

2017.06.07.11.d – Personnel: Clerk noted that Diane Sheldon was approaching her one-year anniversary, and he would arrange an appraisal.

2017.06.07.11.e – MB reported on the **Neighbourhood Plan**. SEA (pt1) and HRA completed, and the former had been to consultation without amendment. Following a "little bit of work" this could now go to consultation for residents (6wks), then for "health check". BCKLWN would then arrange the final few stages. MB was hopeful the referendum would occur before Christmas.

2017.06.07.12 – Clerk reported that there had been a meeting at Heacham of parishes involved in **flood defence funding** debate – RB, RP and Clerk attending. Minutes of this were awaited before any further decisions could be put to Council. PM had attended **NorfolkALC conference**. She had information for the Clerk re: legal expertise, property fund and other areas from stalls at this event. It had also been reported that NCC had derived a very large additional revenue stream from solar farm etc. at Coltishall.

2017.06.07.13 – After an extended discussion, it was agreed to trial **Councillor Surgeries** on afternoon of last Wednesdays of the month, starting in July (to allow mention in the TORC). Location to be agreed following consultation with outlets in centre of Village. Not all councillors were willing to engage in this. Clerk mooted the idea of Councillors having photographs for public recognition – PM demurred.

2017.06.07.14.a – Donation request from Family Meditation to be deferred until SD had opportunity to report back on their role.

2017.06.07.14.b – Council agreed a **donation** of £50 to Snettisham WI in recognition of their work at recent public events.

2017.06.07.14.c – Decision on taking part in **Red Ensign Day** deferred (to Amenities Group) until discussion with Sailing Club had taken place.

2017.06.07.14.d – No decision on nominating groups to benefit from the **green points** recycling scheme – Councillors and residents invited to contact the Clerk with ideas.

2017.06.07.15 – A.O.B. etc - PM asked if there would be more Open Meetings this year. Clerk remarked there would be meeting in September, with Norfolk Wildlife Trust *et al*, relating to setting up community volunteers for the Common etc. There was uncertainty whether there had been second set of Open Meetings in any one year – Clerk thought not.

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2017.06.07.15.a – *It was agreed by consensus to set up a Working Group to consider actions to commemorate the **centenary** of the end of **World War I**.* SD, GD and RP to be members, and volunteers sought from residents and Village groups.

2017.06.07.15.b – Decision on new **website** to be deferred until more options available. Councillors welcome to visit Office and look at other sites.

2017.06.07.15.c – There was extended discussion of a scheme to encourage local businesses to **refill** water bottles free of charge to reduce plastic consumption/littering. Commercial, health and other concerns were raised. Clerk to check with Hunstanton TC to ascertain if there were answers to these questions.

2017.06.07.15.d – A decision on taking part in the **Tree Charter** scheme to be deferred to Amenities Group.

2017.06.07.15 – SD reported on the **School** news: 3½ years ago it was listed as requiring improvement, and was losing pupils. A period of stability had now followed, with membership of the Trust, new buildings, and the Bobtails moving in. There had now been parents ringing to arrange mid-year transfers to the School following the OFSTED “good” assessment and recent changes. Halls Foundation, Memorial Hall and the PC all involved and thanked.

2017.06.07.16 – Public Comments: Bob Almey asked about registration of footpaths by 2026 – noted [SD suggested this should be a standing agenda item]; Addie Thompson referred to health issues (Community Mental Health Trust advice) regarding the water bottle discussion; Janet Lane expressed concern regarding reported medical advice on mineral water etc. relating to cancer; Jackie Barnes asked for clarification on comments about drop-in in 11.b.i above – residents to be consulted regarding Lodge Walk to avoid repeat of problems; Carol Mardon sought clarification on the TROD and its location.

2017.06.07.17 – Next **meeting** confirmed as 5th July, 2017 in the Memorial Hall at 7.30pm. Clerk raised the idea of using the August meeting time for training agreed at recent meeting, with option of short extraordinary meeting that evening if required. This met with general approval [to be confirmed at next meeting].

Meeting ended at c.9.15

Following the departure of the Public, Councillors met briefly for an information update as Trustee of the Townlands Charity.

Abbreviations:

BCKLWN – Borough Council; NCC – County Council; (S)PC – (Snettisham) Parish Council; SEA – Strategic Environmental Assessment; HRA – Habitat Regulations Assessment.

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