

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 5th April, 2017 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Barker (RB) – Presiding

Cllr J Bailey (JBy), Cllr J Bateson (JBn), Cllr S Dark (SD), Cllr M Fountain (MF), Cllr P Morton (PM), Cllr S Pipe (SP), Cllr R Pugh (RP), Cllr A Todd (AT), Cllr D Westwood (DW)

Also in attendance: County Cllr J Dobson (JD), Borough Cllr A Wright (AW), Borough Cllr I Devereux (ID) – all for some of time.

Approximately 12 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7.30pm

2017.04.05.01 – There were **apologies** for absence from Cllrs Billington and Snelgrove, and for lateness from Cllr Dark.

2017.04.05.02 – There were no **declarations** of interest.

2017.04.05.03 – Mr David Lamplugh spoke requesting **co-option** to Council.

Council agreed to co-opt Mr Lamplugh.

Prop: MF; 2nd: RP; unanimous

Cllr Lamplugh [DL] then joined Councillors at the table and read and signed the Acceptance of Office form.

2017.04.05.04 – Public Comments: Jo Wood asked about management, noise swearing and rubbish at Lodge Walk – there was no plan to have the area manned; other comments were noted. Janet Lane asked about the possibility of a bin there – this was being looked at.

2017.04.05.05 – The **Chair** remarked on the late Cllr Ann Lamplugh being awarded a Mayor's Volunteer Award in Lynn, which DL had accepted on her behalf. [DL offered a copy of the certificate to the Office.] There would be more info in item 14a. Peter Hutchinson and Guy Playford were also honoured for their work at the Sailing Club. RB then thanked Cllr Dobson for his work on NCC representing the area – he had "campaigning tirelessly" and was a "true gentleman" [applause]. He went on (impartially) to wish SD and the other candidates well in the upcoming election. RB concluded with thanks to the TORC Newsletter Team.

2017.04.05.06 – *The **minutes** of the meeting on 1st March, 2017, having been previously circulated, were approved by consensus and duly signed.*

2017.04.05.07 – Arising from the above minutes, PM asked for clarification of dates for the Open Meetings (Clerk reported that these had been set according to guidelines agreed) and JBn queried whether an invoice was the same as last month (it was but Clerk was pulling from payment list). Clerk mentioned that fencing around Shelduck open area would be on Amenities agenda, he had contacted other councils about sharing training (date tbc), the fete preparation

Signed:



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was progressing well and Diane Sheldon was busy adding to the programme. Councillors were invited to meet the Memorial Hall Trustees on Monday 10th at 6pm.

2017.04.05.08 –AW apologised for frequent absence due to clash with **BCKLWN** committee. She continues to get more involved in heritage matters, the Prince's Trust and Youth Advisory Board, as well as WECMS. She recommended the *Year's Events* page on the Borough website and the use of LILY. She added her thanks to JD as an "enormous help and mentor". ID concurred – despite occasional differences! He talked re: fly-tipping – BCKLWN aimed to clear within a day. He also mentions the progress being made on preventing Chinese Lanterns in the area. [Clerk asked re: Borough help with local fly-tipping as difficult to get contractors; ID suggested contacting him directly.] JD thanked people for their comments. He spoke in support of SD in NCC elections, referring to the Silica Sand issue. He believed that **NCC** would have a clearer majority for the ruling party, which should benefit West Norfolk. He felt the most important issue for the Parish was flooding, and NCC needed pressing on this. He urged SPC to reject any moves to Unitary local government, but that there must be a two-way split in Norfolk to avoid being too Norwich-centric if plans are made.

2017.04.05.09 – Clerk read from recent **Police** emails. There had been attacks in King's Lynn, damage to car tyres in Heacham, door-step selling of fish unfit for human consumption in Dersingham, and theft of Sat-Navs from farm vehicles in the area. He had heard of burglaries in the Village, and had contacted Police to find out¹. Police Liaison Officer would be attending next meeting. A letter from Lorne Green (PCC) dealing with speeding was summarised– this stated that the evidence did not support a reduction in the limit on the By-pass.

2017.04.05.10.i – The Clerk outlined the **budget** – difficult to say much after one month – Amenities high due to large BCKLWN cheque for dog bins. Personnel budget is for two months due to timing of pay cheques. He observed that for clarity the Common Fencing and Play Area budget lines would not be included on monthly basis unless there were objections.

2017.04.05.10.ii – With the exception of the cheque referred to in 7 above, **expenditure** was as listed. AT/RP/RB had met with Playdale to confirm Play equipment and maintenance contract were satisfactory. *Council agreed the expenditure listed.*

Prop: AT; 2nd: RP; unanimous

2017.04.05.10.iii – The Internal Auditor [Michael Ruston] was not present as planned. Clerk reported that MR had been happy with accounts for the last three years. Clerk also stated that it was the prime job of Councillors to monitor the accounts and reminded all present that they could visit at any time to inspect the accounts.

2017.04.05.10.iv – *Council agreed the extension of Michael Ruston's appointment as Internal Auditor for a further year.*

Prop: JBy; 2nd: DW; unanimous

¹ Police confirmed next day that this was one burglary of a property unlocked, not a series of offences.

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2017.04.05.11.a – Council agreed the following positions on **Planning Applications** by consensus:

- i. (16/00250 – Station Yard²) Council was concerned by the amendments and would object if the comments of the Historic Environment Service (NCC) were not included in conditions.*
- ii. (16/00261 – Coach House, St Thomas Lane) No comment.*
- iii. (17/00281 – 2 Lancaster Place) Council was concerned by the verandah as this was in the Conservation Area, and would refer to the Conservation Officer.*
- iv. (17/00612 – 1 Southgate Lane) No comment.*
- v. (17/00471 – 54 Goose Green) No comment.*

2017.04.05.11.b.i – Groundworks to be referred to an Amenities Group meeting. Council agreed by consensus to expenditure of £150 for groundworks on the approval of the Amenities Group.

2017.04.05.11.b.ii – The **Amenities** meeting was agreed by consensus for 2pm on Wednesday 12th April, 2017 in the Office.

2017.04.05.11.e.i – Council agreed to expenditure on a **Street Light** in the Avenue, subject to survey and the cost being within £100 of quote for Station Rd light.

Prop: RP; 2nd: SP; unanimous

2017.04.05.11.e.ii – Council agreed by consensus to allow the use of chainsaws by ABC acting as volunteers to clear three fallen trees at the Common. Wood to be left on the fuel allotment.

2017.04.05.11.e.iii – AT reported on the need for new fencing at the Shelduck entrance to Lodge Walk. He commented on the difficulty of obtaining quotes for jobs of this size. *Mindful of the lack of three quotes, Council agreed to expenditure of £1535.95 on new fencing and gate for this entrance, including removal but no extra paint.*

Prop: RP; 2nd: SO; unanimous

2017.04.05.11.e.iv – PM reported on the news of a grant being agreed of £5,250 for the **Neighbourhood Plan** which would cover expenses of SEA, HRA and the Health Check required. *With this in mind, Council agreed by consensus to the expenditure in the meantime from Council funds if required.*

SD commented that he had heard of other councils using SPC Plan process as a guide, and thanked those involved. PM also commented on the CIL forms and an error she had reported to BCKLWN and HMG, and that outsourcing these activities had been a good thing. Clerk reported on the timescale for remainder of stages.

2017.04.05.11.f – DL indicated that he would like to join the Amenities and Common **Groups**. He would also consider Planning. No other changes.

2017.04.05.12 – Clerk reported on large amount of work on the Wash **Flood Defence Funding**. Letter has gone to HMG; WECMS meeting at Hunstanton dealt with a range of issues, of which funding was one. BCKLWN had replied to SPC and other councils' refusal to pay – thanked for their consideration. Chair of Heacham PC had asked if we should have a further meeting. Council felt that this

² Agenda incorrectly stated Coal Yard – JBy reported.

Signed:



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would be best once a reply from HMG had been received and the NCC elections had taken place. SD reported that **SNAP** had been frustrating with local parishes feeling that speeding was very important and this not being supported by the Police. The local area paid the same Police precept as Norwich but there seems a mismatch in allocation of time and resources. He would be meeting with area Inspector. JBy reported **Allotments** had nearly all now been taken. SD recommended LILY to those present – BCKLWN/Charity joint venture with listings of activities etc. – also had around 30 volunteers who could help with problems associated with aging – recommended info should be present at **Open Meetings**.

2017.04.05.13.a – *In response to a letter from the Open Spaces Society, Council agreed to send a letter as drafted by the Clerk.*

Prop: MF; 2nd: SD; 9-1; 1 abst

2017.04.05.14.a – Dedication of Bench to Ann Lamplugh on 7th April. Dress informal. Agreed that it would be nice to have something to cut on dedication. Members of public may speak. Clerk requested anyone coming to let him know for catering purposes.

2017.07.05.14.b – Clerk requested Councillors consider what information they might need for the **Open Meetings** and to ask asap if required from him. PM requested maps, and it was suggested that Halls Foundation and Vets should be invited in addition to others.

2017.04.05.14.c – Arrangements for the future of the **Post Office** had been sent to interested parties. Sir Henry Bellingham had asked for Council's comments. Based on previous discussion Clerk reported that he had written to express Council's pleasure that the PO would be staying in the Village, and that parking/footway issues had been taken into account. The success of internal arrangements would in the end be a matter for customers.

2017.04.05.15 – Public Comments: Janet Lane suggested she could refer to LILY in the Practice News. She also asked if there would be a pedestrian gate at Lodge Walk – no, a wider access for chairs etc. She and Bob Almey mentioned the Post Office – no date for change of site yet.

2017.04.05.16 – The date of the **Annual Parish Council Meeting** would be as previously announced – Wednesday 3rd May, 2017 in the Memorial Hall at 7.30pm.

2017.04.05.17 – The date of the **Annual Parish Meeting** to be Wednesday 10th May at 7pm subject to Hall availability.

2017.04.05.18 – RB closed the meeting for a brief report on the recent Townlands³ AGM. The meeting was re-opened and then concluded at 9.36pm

Abbreviations:

BCKLWN – Borough Council; LILY – Living Independently in Later Years; NCC – County Council; (S)PC – (Snettisham) Parish Council; WECMS – Wash East Coast Management Strategy.

³ Clerk reported that minutes and annual report had been presented. No financial decision had been taken pending clarification of the lease issue. On this and other matters SD, PM and AT would meet with KenHill, and JBn requested to join them. Information on Townlands would be presented at Open Meetings.

Signed:



(Chair)

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