

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 11th January 2017 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Barker (RB) – Presiding

Cllr J Bailey (JBy), Cllr J Bateson (JBn), Cllr M Billington (MB), Cllr S Dark (SD), Cllr M Fountain (MF), Cllr P Morton (PM), Cllr S Pipe (SP), Cllr R Pugh (RP), Cllr D Snelgrove (DS), Cllr D Westwood (DW)

Also in attendance: Borough Cllr I Devereux (ID); PCC Lorne Green; Insp. John Bane
Approximately 13 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting started at 7.30pm

2017.01.11.01 – There were **apologies** for absence from Cllr Todd, and from Borough Cllr Wright and County Cllr Dobson.

2017.01.11.02 – There were no **declarations** of interest. The Clerk observed that under the new Standing Orders all Councillors were allowed a dispensation to discuss the precept and budget.

2017.01.11.03 – Public Questions. A Clarkson observed that all footpaths needed to be registered by 2026 – Clerk noted that a new map would be in evidence soon and this should be checked to see which ones this may apply to.

2017.01.11.04 – The **Chair** thanked JBy for the Christmas lights, as he was present at this meeting. He also thanked Cllr and Steve Westwood for their work on the Common. He reported that the Inspector had reported on the fencing at the Common: the retrospective application had been refused. SD spoke at length referring to the small number of objections; valid concerns but not evidence of huge public concern. The report understood why the fencing had been installed, and conceded there was no obstruction to access, but objected to the appearance of the fences. Suggestions would be followed, with Amenities meeting to discuss. Clerk had spoken to Inspectorate and stated to them that the fencing would stay until an alternative proposal (agreed with them) was able to be put in place. There would be cost implications.

2017.01.11.05 – Clerk reported that three comments on the **minutes** of the previous meeting (7th December, 2016) had been received. Despite that, Council agree the minutes of the meeting were accurate and they were duly signed.

Prop: RP; 2nd: DS: 10-0; 1 abst

2017.01.11.06 – Following from the **minutes** above, MF requested an email from the Pensioners' Annual Meal Team be read out. This clarified their financial position. A discussion followed, after which SD suggested that the Clerk should invite a representative of any organisation applying for grants to meeting, so they could answer any questions arising. Councillors concurred.

2017.01.11.07 – RB congratulated ID on his elevation to **BCKLWN** Cabinet. ID outlined his many areas of responsibility within the Environment portfolio, and mentioned the Flood Alert that had just been announced.

Signed:



(Chair)

Date: 11/1/17

2017.01.11.08 – Police and Crime Commissioner, Lorne Green, addressed Council. He outlined his four main responsibilities: giving residents a voice; holding Police to account; developing a plan for his four-year term, and deciding on the level of local police tax. He then spoke at length about speeding and the perception of speeding in the Village: the general compliance with limits was sufficient not to trigger regular enforcement measures. Speedwatch was a possibility but needed volunteers. Other measures included working directly with youngsters. Crimes in the last month numbered 45 from Burnham to Castle Acre, including one burglary. There had been a hare-coursing arrest with consequent confiscations in the Village. An invitation was issued to a public meeting on 30th January. Norfolk now has 7 Community Engagement Officers and ours will soon be contacting us. He expressed particular concern over “desecration” of heritage – in particular the theft of lead from Church roofs; money being made available to help prevent this.

2017.01.11.09.a – Clerk noted the donations (s.137) **budget** was slightly over budget for time of year. No questions.

2017.01.11.09.b – With the exception of a request to change the payee on one cheque, *Council agreed to the listed **expenditure**.*

Prop: MF; 2nd: DW; unanimous

2017.01.11.09.c – There was a lengthy discussion of how to fund any replacement fencing at the Common. It was eventually agreed to add a line (£5,000) to the proposed operating **budget** for 2017/18 of £68,309.10 for this, with the relevant adjustments to percentage figures – Clerk to calculate. *Council agreed a total budget of £85,634.10 – see attached breakdown.*

Prop: MB; 2nd: RP; unanimous

2017.01.11.09.d – *After a lengthy discussion of options, Council agreed a **precept** of £77,500 for 2017/18.*

Prop: MB; 2nd: JBn; 10-1

2017.01.11.10.a.i – Council considered the future of the **Post Office**, and the importance of this to the Village and support for local business. *It was agreed by consensus not to object to the move to the Village Shop, but to express concerns over privacy at the counter and parking.*

2017.01.11.10.a.ii-vi – *Council agreed not to object to the following **Planning Applications**:*

- 16/02103 – extension, Southgate Barn
- 16/02132 – extension, 36B Common Rd
- 16/02116 – extension etc, 41 Strickland Ave
- 16/02157 – extension, 13 Parkside
- 16/02174 – garage conversion, 44 Station Rd

Prop: DS; 2nd: RP; unanimous

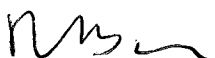
2017.01.11.10.b – Need for a date for next **Amenities** meeting was raised.

2017.01.11.10.e.i – Councillors had received a copy of the **Neighbourhood Plan** – embargoed till 15th Jan; MB outlined state of the consultation process (consultation sessions on 20th/21st Jan); this may involve a consultant, and there were other likely ancillary expenses. *Council agreed spending of up to £1,000 by the Neighbourhood Plan Working Group.*

Prop: MB; 2nd: PM; unanimous

2017.01.11.11 – Clerk outlined Wash defences funding options from a **meeting** he and RB attended with BCKLWN. This confirmed that PCs could not fund

Signed:



(Chair)

Date: 11/2/17

defences directly, and that there were issues with specific Councils using s.137, and which Councils were being approached. At present annual recharge is covered. SD talked of SNAP meetings and speeding issue. Possibility of a second SAM sign raised – this needs to be in 18/19 Parish Partnership bid.

2017.01.11.12 – SD raised a possible **agenda** item re: medical infrastructure, given increase in population. Clerk referred to meeting with Heacham and a letter on this subject – hopefully this would be signed by many local Parish Councillors. Research into the issue needs to be done.

2017.01.11.13 – Public Questions: B Almey asked re: Southgate Lane works – imminent - and the timing of speed checks conducted by Police; J Parkes asked about street lighting in Station Rd/The Avenue – SLWG to discuss; A Clarkson wondered if SPC were assisting another parish where silica sand was an issue – no request had been received.

2017.01.11.14 – The date of the next **meeting** was confirmed as Wednesday 1st February at 7.30pm in the Memorial Hall.

Meeting ended at 9.30pm

After the meeting a start was made on an informal preview of the Neighbourhood Plan for Councillors.

Abbreviations:

BCKLWN – Borough Council; NCC – County Council; (S)PC – (Shettisham) Parish Council

Signed:



(Chair)

Date: 1/2/17

ACTUAL AGREED BUDGET 2017/18**Expenditure**

Budget Area	<i>15/16 budget</i>	<i>16/17 budget</i>	17/18 AGREED
s.137	£785.00	£690.75	£1,037.10
Admin	£14,540.00	£12,000.00	£10,680.00
Governance	£5,000.00	£5,000.00	£1,000.00
Personnel	£31,460.00	£32,500.00	£35,250.00
Street Lighting	£2,750.00	£4,225.00	£4,120.00
Amenities 1	£20,449.00	£12,300.00	£10,790.00
Amenities 2		£1,050.00	£1,000.00
Open Spaces	£4,100.00	£2,000.00	£0.00
Common Fencing			£5,000.00
Lodge Walk ref PWLB			£1,300.00
Contingency	£3,927.00	£3,453.75	£3,457.00
Miscellaneous	£0.00	£0.00	£0.00
"Operating budget"	£83,011.00	£73,219.50	<u>£73,634.10</u>

Additional items:	(Ring-fenced from income)	
	Play area - yearly set side	£3,000.00
	Office	£5,000.00
	TROD/SAM sign/project	£4,000.00

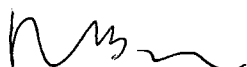
Total Budget - including ringfenced from income **£85,634.10** 1

<u>Income</u>	<i>15/16</i>	<i>16/17</i>	17/18
CTSG	£4,940.00	£4,540.00	£2,737.00
Precept	£81,060.00	£76,460.00	?
Precept required for 1			<u>£82,897.10</u>

Precept agreed: **£77,500.00**
Reduction of 0.91% per Band D property

ALL FIGURES EXCLUDE VAT

Signed:



(Chair)

Date: 1/2/17