

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 7th September, 2016 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Barker (RB) – Presiding

Cllr J Bailey (JBy), Cllr J Bateson (JBn), Cllr M Billington (MB), Cllr S Dark (SD), Cllr M Fountain (MF), Cllr P Morton (PM), Cllr S Pipe (SP), Cllr R Pugh (RP), Cllr D Snelgrove (DS), Cllr D Westwood (DW)

Also in attendance: County Cllr J Dobson (JD), Borough Cllr A Wright (AW),
Approximately 9 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting began at 7.32

2016.09.07.01 – Apologies for absence were received and accepted from Cllrs Lamplugh and Todd; Borough Cllr Devereux (ID) also sent apologies.

2016.09.07.02 – There were no **declarations** of interest. For clarification, Council elected by consensus to grant itself a dispensation to allow item 10.a.i.3 to be discussed without need for individual declarations.

2016.09.07.03 – The meeting was suspended for **public participation**. The watering of the tree on the Market Square was discussed. Clerk to contact tree surgeon.

2016.09.07.04 – The **Chairman** thanked the "WASP" team and SD for their work in getting the silica sand proposals overturned. He reported that he and Clerk had met informally with the Chair and Clerk at Heacham PC – discussions included more liaison between PCs, particularly on the subject of infrastructure, and joined-up activity between other levels of local government. He and the Clerk had also met with NCC Highways engineer, and agreed a dropped kerb opposite the new Co-op, talked on locations for the speed sign, new TRODs etc. [SD asked re: road markings generally, and the possibility of a "lollipop person"]. On the Co-op, Clerk mentioned that he had met with managers; new store likely to open in mid-October with events before-hand.

2016.09.07.05 – *The **minutes** of the meeting on 6th July, 2016, having been previously circulated, were taken as read, and a draft copy signed. Council authorised RB to sign a "clean" copy when available.*

2016.09.07.06 – Arising from the above minutes, the Clerk reported that the Neighbourhood Plan questionnaire prize had been awarded (cheque to be approved) and the devolution consultation letter had produced a critical response from the BCKLWN Leader.

2016.09.07.07 – From **BCKLWN**, AW reported that the devolution responses had been 60% or so in favour of devolution, but with a majority against an elected mayor. She was now busy with Heritage matters and was a trustee of Alive

Signed:



(Chair)

Date:5/10/2016

Leisure. Anglia in Bloom had been a success for the Borough with Hunstanton, Downham Market and King's Lynn all gaining gold awards. PCC Lorne Greene was pleased with the level of public participation in police matters. She thanked Council, on behalf of Sedgeford, for its support on the chicken farm issue. From **NCC**, JD commented on the "magnificent effort" which had reversed the silica sand decision, and repeated his objections to devolution, previously expressed. On buses he was working to try and restore the previous efficient system and timings. [There was support from councillors annoyed by the "crazy" excess of current provision, and a query over safety of queues of buses at Newbridge.] He also requested a meeting on "excess water". SD expressed thanks to JD, AW and ID for their support with WASP.

2016.09.07.08 – The Clerk reported that he had met with PCSO Spencer after changes in **Police** personnel. PCSO had commented that the information SPC received was insufficient, and had since arranged that a template for parishes would produce more relevant and timely information. PCSO had apologised for absence as required elsewhere.

2016.09.07.09.a – Clerk presented summary of accounts and **budget** monitoring. Total funds available c.£158,000. Admin budget slightly over due to large items early in year – that said, this may still go slightly over by end of year; Clerk to monitor and report.

2016.09.07.09.b – *Payments as listed were approved.*

Prop: PM; 2nd: DW; unanimous

2016.09.07.10.a – **Planning** applications etc:

1. *Council agreed not to comment on the Pet Emporium changes (16/01309)*
2. *Council agreed not to object to the change of use at the Watermill (16/01409 & 11)*

Prop: DS; 2nd RP; unanimous

3. *Council agreed to support the upgrade to the telecoms mast at the Quarry (16/01387)*
4. *Council had no objections to the signage at the Co-op (16/01518)*
5. *Council had no objections to the revisions to the Co-op licensing (16/01158)*
6. *Council agreed to repeat its support for Sedgeford PC in the EA consultation on the chicken farm. The response should stress the need for the EA to ensure that regulations are stressed and adherence to conditions monitored.*

2016.09.07.10.b.i – *Council agreed to a complete clearance of **Southgate Lane** path at SPC's expense, by Heronwood. Future cuts to be considered. Photographs should be taken before and after.*

Prop: MF; 2nd: SP; unanimous

2016.09.07.10.b.ii – *Council agreed to additional siting of current **SAM2** sign on Station Rd., Lynn Rd., and by the School, subject to SD and Clerk agreeing exact locations with Highways and Police.*

Prop: MF; 2nd: DS; unanimous

NB. Strickland Avenue was considered, but the speed would have to be set at the current limit of 30mph – it was felt this could rarely be achieved, despite appearances to pedestrians.

Signed:



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Clerk reported he would arrange cut of trees blocking speed sign on roundabout end of Lynn Rd.

2016.09.07.10.c.i – Council agreed by consensus that the Clerk should write a response to the Planning Inspectorate consultation, supporting the retention of both fences at the **Common**.

2016.09.07.10.d.i – The Clerk tabled draft **standing orders** for consideration. Council agreed that these should be discussed by the Working Group WG before coming back to Council with recommendations, and that PM should be added to this group.

2016.09.07.10.e&f – Other **Working Groups** - Clerk reported that he was awaiting comments from Highways regarding the cost of road closure, before proceeding with new **street light** in Station Rd. MB gave a report on the **Neighbourhood Plan** – draft now exists for presentation to BCKLWN for informal comments. He then outlined the remaining procedure and timeline.

2016.09.07.11 – Clerk presented a financial summary of the **fete** – loss of £32.07 on the day, with £660 admin costs before. It was noted that £80 was paid to repair an unexpected breakage on the day.

2016.09.07.11.a – It was agreed to continue to run the fete for the foreseeable future.

Prop: MF; 2nd: RP; 9-2

2016.09.07.11.b – The last Saturday in July was proposed as a date for the event. This would be looked into to avoid clashes.

2016.09.07.11.c – A decision on the exact staffing, and other fete details, was deferred to allow for further planning and reflection.

2016.09.07.12 – Clerk reported on Employment **training** recently attended. It was important for councillors to consider that one of their main responsibilities was as an employer, especially now SPC had three paid staff. A handbook had been purchased for each of the employment group, and other copies available to all on request. Wash Strategy (**WECMS**) Meeting was coming up soon.

2016.09.07.13.a – Clerk reported a member of the public was keen that Council should adopt the Ingolside telephone kiosk. Further details not yet available.

2016.09.07.13.b – Council agreed a **donation** to the British Legion Poppy Appeal of £50.

Prop: PM; 2nd: MF; unanimous

2016.09.07.14 – **AOB** – Clerk reported on LDF Inspector's report recently received; this referred to permission for 23 (not 24) houses.

2016.09.07.15 - PM inquired after the footpath guide – surprise on time taken; Clerk reported that the process was not as simple as had been reported. Possible that Admin Asst may be asked to take this on.

2016.09.07.16 – The meeting was suspended for **public participation**. Issues raised were: Common fence not on third side of pit; NCC contractor cut, but did not clear, Southgate Lane; Market Square tree condition – further explanation given by JBy; possibility of swings for younger children at Poppyfields Play Area – Clerk to contact BCKLWN; fete having been previously run by volunteers and not

Signed:



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for profit, hence no staffing cost; Kerry Dark was commended on success of fete [applause]; praise for the Common, which looked "great".

2016.09.07.17 – Next **meeting** confirmed as 5th October, 2016 at 7.30 in the Memorial Hall.

2016.09.07.18 – The meeting was **closed** to the public pursuant to the relevant legislation as notified on the agenda. Public left at 9.42

2016.09.07.19 – There was extensive discussion of a legal/employment matter, for most of which time the Clerk recused himself. *It was agreed that RB and SD should consult with NALC regarding legal action relating to correspondence received.*

[DS left]

2016.09.07.20 – *It was agreed to pay all outstanding 2015 and 2016 grounds maintenance invoices.* [RP left] Grounds work to cease on 30/9, unless ad hoc work required. MF to confirm work required on basis of this discussion. Quotes to be sought for next year's contract.

Meeting ended at 10.45

Abbreviations:

BCKLWN – Borough Council; EA – Environment Agency; NCC – County Council; (S)PC – (Snettisham) Parish Council

Signed:



(Chair)

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