

SNETTISHAM PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETINGS
2015-2016

Date Of Meeting	6 th April 2016
Type of Meeting	Ordinary
Number of Meeting within Year	12
Chair	Cllr Richard Barker
Minutes approved at meeting on	4 th May 2017
Amendments to Minutes at next meeting	None
Pages in minutes	3

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 6th April, 2016 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Barker (RB) – Presiding

Cllr J Bateson (JBn), Cllr M Billington (MB), Cllr S Dark (SD), Cllr M Fountain (MF), Cllr A Lamplugh (AL), Cllr P Morton (PM), Cllr S Pipe (SP), Cllr R Pugh (RP), Cllr D Snelgrove (DS), Cllr A Todd (AT), Cllr D Westwood (DW)

Also in attendance: Borough Cllr A Wright (AW), Borough Cllr I Devereux (ID)

Approximately 8 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

The meeting began at 7.32pm.

2016.04.06.01 – There were no **apologies** for absence¹.

2016.04.06.02 – There were no **declarations** of interest.

2016.04.06.03 – The meeting was adjourned for **Public** participation. Issues raised were: fencing at the Common – explanation given by SD of current position (verbal approval *pro tem*, no need for removal); lack of response to letter – Clerk to check. [ID arrived]

2016.04.06.04 – **Chairman** noted the death of Alison Dalton, and expressed the condolences of Council to Steve and his family. Councillors were invited to attend funeral (14/4/16). RB promoted the Open Days next week, and mentioned a burst water main at the Common. [AW arrived]

2016.04.06.05 – *The minutes of the meeting on 2nd March, having been circulated, were taken as read.*

2016.04.06.06 – There were no matters **arising** from the above minutes.

2016.04.06.07 – AW referred to the recent **BCKLWN** planning decision on the Poppyfields development, which she had spoken against last month – outline plan accepted but with strong recommendations on archaeological matters. She recommended the Tales of Lynn event(s), and referred to the Hansa weekend on 21/22 May. ID thanked those present for support over the loss of his wife. He reported that some BCKLWN groups were meeting less frequently to allow more time for work between meetings, as recommended by the audit group of which he was a part.

2016.04.06.08 – Clerk read from recent **Police** emails: no specific Village crimes reported. There was advice to take care with the lighter evenings, at events, with metal and with trailers – all raise issues at this time of year. There was information about police dogs available, and applications were being sought for police officers.

2016.04.06.09 – In the absence of the **School** Academy Chair, SD reported that the two decrepit portable classrooms at the School would be taken down and replaced by dedicated new structures to be kitted out suitably. The invoice for the Royal Birthday coins ordered last month would be sent to the Clerk.

¹ Apology from Cllr Dobson had been emailed but not opened prior to meeting.

Signed: 

(Chair)

Date: 4/5/16

2016.04.06.10 – Unfortunately the **fete** co-ordinator was unable to continue, but Council was presented with a written report on actions so far. General sense was that Council wished to continue to arrange the fete. Decision on replacement etc to be discussed under item 21.

2016.04.06.11.a – Clerk presented balances and a **budget** monitoring report. Only thing specifically to note was that admin budget was high due to large item (PWLB repayment) coming in first month.

2016.04.06.11.b – Council decided as follows on **membership** of organisations:
i) To continue gold membership of Community Action Norfolk

Prop: MF; 2nd: AL; unanimous

ii) (By consensus) to cease membership of Norfolk Playing Fields Association

iii) To defer decision on membership of NorfolkALC pending enquiries

regarding concerns of some councillors

Prop: MF; 2nd: AL; unanimous

Clerk reported that once interest figures from Saffron had been received he would work with the internal auditor to arrange the audit process.

2016.04.06.11.c – With the changes required from 11b above, Council approved the **expenditure** as listed.

2016.04.06.12.a – An additional **Planning** Application (16/00592&4 – internal glazing on listed building) having arrived late was discussed. There were no wishes to pursue this further so a “no objection” comment would be sent.

2016.04.06.12.a.i – Council agreed to support **Planning** Application 16/00516 (garage rearrangement at 5 Park Farm Barns) as long as a bat survey and conservation officer comments proved satisfactory.

Prop: DS; 2nd: PM; unanimous

2016.04.06.12 remaining items: The **Lodge Walk** Group had met with Village SOS to deal with sources of funding. This had been very productive. The **Neighbourhood Plan** Group had met to plan contribution to Open Meetings.

2016.04.06.13 – **Meetings** etc attended:

WECMS – MF reported that there was anger over the NCC removal of its three officers; there were continued issues with funding of flood defences.

SNAP – SD reported that frustration had been expressed over the lack of action on speeding. This applied locally to the bypass, Station Rd and Poppyfields – there had been three recent crashes on A149. The lack of use of indicators on cars was mentioned (PM), as was a letter from Heacham PC (MF) referring to issues with the A149. Clerk to check the latter and any previous discussions over local speedwatch (AL).

2016.04.06.14.a – Council agreed (by consensus) response to **broadband** consultation having been previously circulated.

2016.04.06.14.b – Clerk to write response to **Community Infrastructure Levy** consultation, and circulate to Councillors for amendment/approval.

2016.04.06.14.c – Council agreed by consensus not to respond to consultation on national **planning changes**.

2016.04.06.14.d – Council agreed by consensus to the inclusion of the **name** Tapping for road on the Hopkins Homes site.

2016.04.06.14.e – Council agreed a **donation** of £50 to the East Anglian Children’s Hospices.

Prop: MF; 2nd: AL; unanimous

Signed:



(Chair)

Date: 4/5/16

2016.04.06.14.f – Council agreed a **donation** of £50 to Magpas Air Ambulance.

Prop: PM; 2nd: RP; unanimous

2016.04.06.15/16 – No AOB or councillor requests were raised.

2016.04.06.17 – The meeting was suspended for **Public** Participation. Issues raised were: support for continuation of the fete, due to financial commitments, and support from members of the MHT at the event; possible conflict of names if Ford was used on Hopkins site. Issues with mud from Hopkins Homes site and inadequate clearing by NCC to be raised by Clerk.

2016.04.06.19 (order changed by Chair) – Next **meeting** (Annual PC Meeting) agreed as Wednesday 4th May at 7.30pm in the Memorial Hall.

2016.04.06.18 – All councillors present confirmed their attendance at the **Open Days**. AL and Clerk to meet on 8th April to finalise plans and presentations etc. *At this point (8.46pm) the public left to allow Council a private session as noted in item 19 on the agenda.*

2016.04.06.20 – There was extensive discussion of **staffing** issues relating to the fete and the Office generally. (Clerk left the meeting for c.15 minutes).

Council agreed by consensus to replace urgently the Village Co-ordinator post dealing with the fete.

Council agreed to seek administrative support in the office for an average of four hours per week worked flexibly².

Prop: RP; 2nd: MB; unanimous

Meeting ended at c.9.30pm

Abbreviations:

ALC – Association of Local Councils; BCKLWN – Borough Council; NCC – County Council; (S)PC – (Snettisham) Parish Council

² Funding of - £1040 - and approval for 2 hours already exists for this. Clerk noted remainder could come from contingency until specific arrangements made. This would likely be an employed position, and would require pension/NI. Clerk to report back.

Signed:



(Chair)

Date: 4/5/16