

**SNETTISHAM PARISH COUNCIL**  
**MINUTES OF FULL COUNCIL MEETINGS**  
**2015-2016**

Date Of Meeting	2 <sup>nd</sup> March 2016
Type of Meeting	Ordinary
Number of Meeting within Year	11
Chair	Cllr Richard Barker
Minutes approved at meeting on	6 <sup>th</sup> April
Amendments to Minutes at next meeting	None
Pages in minutes	3

## SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 2<sup>nd</sup> March 2016 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Barker (RB) – Presiding

Cllr J Bailey (JBy), Cllr J Bateson (JBn), Cllr M Billington (MB), Cllr S Dark (SD), Cllr M Fountain (MF), Cllr A Lamplugh (AL), Cllr P Morton (PM), Cllr S Pipe (SP), Cllr D Snelgrove (DS), Cllr A Todd (AT), Cllr D Westwood (DW)

Also in attendance: County Cllr J Dobson (JD), Borough Cllr A Wright (AW)

Approximately 12 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting commenced at 7.30pm

**2016.03.02.01** – There were **apologies** for absence from Cllr Pugh. Borough Cllr Devereux also sent apologies.

**2016.03.02.02** – There were no **declarations** of interest on agenda items.

**2016.03.02.03** – The meeting was adjourned for **public participation**. Lorne Green (Police Commissioner candidate) introduced himself and spoke briefly on his priorities. Those present were reminded by Mr Denman that there is no obligation to have water meters, or smart utility meters; he left literature detailing this.

**2016.03.02.04** – The **Chairman** sent condolences to Ian Devereux and his family on the death of his wife Marianne, and asked for councillors wishing to attend the memorial service to contact the Clerk. He also commented on the reversal of NCC's closure/restrictions on recycling centres and Heacham Fire Station. He hoped this might end fly-tipping which had recently become an issue.

**2016.03.02.05** – The **minutes** of the meeting on 3<sup>rd</sup> February 2016, having been previously circulated, were taken as read.


**2016.03.02.06** – There were no **matters arising** from those minutes not already on the agenda.

**2016.03.02.07** – AW reported that the **Borough Council** Tax would be increasing by 0.8%, less than inflation. She detailed some car parking increases, the first for five years. She also mentioned that she had been in touch with Cllr Brian Long regarding the fly-tipping and SPC requests for BCKLWN help with this and other such matters; this was being viewed favourably.

**2016.03.02.08** – There being no **Police** presence or detailed information available, the Clerk referred to safe internet initiatives and the need for locking properties.

**2016.03.02.09** – As there was no representative from the **Heritage** Group present the Clerk reported that scaffolding was due at the Church in the near future.

**2016.03.02.10** – SD reported that the cabin offered to SPC, and subsequently the **School**, by the Tapping House site developers was not being pursued by the Academy Trust. They were now looking into two purpose-built cabins to replace condemned accommodation. The Academy Chair had offered to talk at SPC's next meeting.

Signed: 

(Chair)

Date: 6/4/16

**2016.03.02.11.a** – There were no questions on the **budget** monitoring. Barclays balance was £29,765.51.

**2016.03.02.11.b** – *It was agreed to end **membership** of the Open Spaces Society.*

*Prop: JBN; 2<sup>nd</sup>: PM; 8-4*

**2016.03.02.11.c** – There was discussion of payment to ABC; councillors wanted more information. *With this exception (and subject to 11.b above) Council agreed the **payments** as listed.*

*Prop: AT; 2<sup>nd</sup>: JBy; unanimous*

**2016.03.02.11.d** – *It was agreed that the cleaner's pay rate should be fixed at 50pph above the new **Living Wage**.*

*Prop: PM; 2<sup>nd</sup>: AT; unanimous*

**2016.03.02.11.e** – *It was agreed that the bonds held with Saffron should be re-invested in the one-year fixed rate, annual income bond also at Saffron.*

*Prop: MF; 2<sup>nd</sup>: MB; unanimous*

**2016.03.02.11.f** – There was discussion about combining the Annual **Parish Meeting** with the Open Days. *This agreed by consensus, subject to Clerk confirming practicality and exact time (Weds 13<sup>th</sup> April).*

**2016.03.02.07 cont.** – (following JD's arrival). JD reported that **NCC's** Council tax rate would be rising by 2% (for adult social care) and 1.99% (general funds). He was pleased to report that NCC would not be closing any children's centres. On funding of coastal defences, he repeated his view (shared by SPC, and Heacham PC, as added by the Clerk) that this is not something the PC should be funding. There was an extensive discussion over bus routes, timings etc., and he confirmed that he was working with other County Cllrs on this issue.

**2016.03.02.12.a.i** – *It was agreed that the Clerk should write requesting an agenda item at BCKLWN **Planning** Committee – this to deal with the time period allowed for consultation, in particular over holidays periods. This should be copied for support to other councils. Approval by councillors by email on completion.*

*Prop: DS; 2<sup>nd</sup>: MF; unanimous*

**2016.03.02.12.a.ii** – MB reported on progress with the **Neighbourhood Plan**. MB, PM and Clerk had met. Info would be in TORC magazine, and at Open Meetings. The importance of public involvement was stressed, and the level of commitment which would be needed.

**2016.03.02.12.a.iii** – *It was agreed by consensus that MB, SD, AL, PM, SP, DS would be the Council representatives on the **Neighbourhood Plan team**.*

**2016.03.02.12.a.iv** – *Council agreed that the geographical limit of the **Neighbourhood Plan** should be the Parish boundary.*

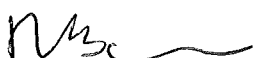
*Prop: PM; 2<sup>nd</sup>: MB; unanimous*

**2013.03.02.12.a.v** – *It was agreed to object to **Planning Application** 16/00181 (B&B, 23 Station Rd) unless there was reference in any approval to off-street parking being needed.*

*Prop: DS; 2<sup>nd</sup>: MB; unanimous*

**2013.03.02.12.a.vi and addendum** – Clerk observed that **Planning Application** 16/00262 (Auction House changes) had brought up a development next door of eight houses. An application for this (16/00263) had later been received and was an addendum to the agenda, correctly notified. As paper copies had only been received that day, there were boundary change issues etc., he recommended that *both applications be called into to the Planning Committee, to guarantee proper*

Signed:



(Chair)

Date: 6/4/16

*time for consideration. Infrastructure, LDF quotas, drainage to be mentioned. This was agreed by consensus. Clerk to check on proportion of second homes in the Village, and this to be monitored in future.*

**2016.03.02.12.b.i** – MF expressed concerns about delays in invoicing; notwithstanding this, *Council agreed ASSG recommendation to ABC being contracted to four hours equivalent, at £14ph, for **groundworks**. This to be from 1/4/16 to 30/9/16 and to include Parish Office planting.*

*Prop: AI; 2<sup>nd</sup>: MF; 10-2*

**2016.03.02.12.b.ii** – *It was agreed that a **dog bin** be placed near exit of footpath by Auction Rooms, subject to Highways approval, and an expenditure limit of £200.*

*Prop: MF; 2<sup>nd</sup>: PM; unanimous*

**2016.03.02.12.b.iii** – There were no recommendations from the **Lodge Walk** councillor group. A “preferred quoter” had been agreed; they would now produce a revised plan to be presented at Open Days; this could then produce further revisions, and lead to three quotes for final consideration. Both SPC and MHT were arranging support for grant applications.

**2016.03.02.12** remaining items – **Street Lights**: UKPower had still not replied to request for use of their pole. **Drainage**: awaiting BCKLWN confirmation on emergency planning prior to arranging date for next meeting.

**2016.03.02.13** - There would be WECMS and Allotments **meetings** in coming weeks. PM/MB and Clerk had attended planning update meeting at BCKLWN. MB explained major problems due to the five-year land supply issue; all appeals can be made on basis that the local plans are “out-of-date”. *Agreed that Clerk should refer to this in letter* (12.a.i above and copy to Sir Henry Bellingham, MP), and co-ordinate with other councils. Clerk also commented on work with other local PCs and the building of support network on major issues.

**2016.03.02.14** – *SD reported that the School would be having a celebratory street party on 10<sup>th</sup> June (for HM Queen’s 90<sup>th</sup> Birthday). It was agreed to purchase 100 commemorative medals at £1.99ea for the children at the Village School.*

*Prop: PM; 2<sup>nd</sup>: SP; 11-1*

NB – SD to contact Bobtails Nursery Group to ask if they wish to apply to SPC for similar arrangement.

**2016.03.02.15/16** – no **AOB** or councillor **concerns**.

**2016.03.02.17** – The meeting was again suspended for **public questions**. Issues raised were: Lodge Walk ownership – deeds and other documentation had been discovered; yellow lines on Lynn Rd chicane – still no date for this; details of the five-year land supply definition – this varied between districts adding to the confusion and apparent nonsense of the situation.

**2016.03.02.18** – **Next meeting** confirmed as Wednesday 6<sup>th</sup> April, 7.30pm in the Memorial Hall.

Meeting ended at 9.40pm

*Abbreviations:*

*ASSG – Amenities and Services Support Group; BCKLWN – Borough Council; MHT – Memorial Hall Trustees; NCC – County Council; (S)PC – (Snettisham) Parish Council*

Signed: 

(Chair)

Date: 6/4/16