

## SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 2<sup>nd</sup> December, 2015 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Barker (RB) – Presiding

Cllr J Bateson (JBn), Cllr S Dark (SD), Cllr M Fountain (MF), Cllr A Lamplugh (AL),  
Cllr P Morton (PM), Cllr S Pipe (SP), Cllr R Pugh (RP), Cllr A Todd (AT)

Also in attendance: County Cllr J Dobson (JD), Borough Cllr A Wright (AW), Borough  
Cllr I Devereux (ID)

Approximately 9 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

The meeting began at 7.32pm

**2015.12.02.01** – There were **apologies** for absence from Cllrs Billington and Snelgrove.

**2015.12.02.02** – Cllr Lamplugh raised a **declaration** on an expenses cheque – this was ruled not necessary.

**2015.12.02.03** – The meeting was suspended for **public questions**. Issues raised were: bus route changes – need to get several individuals to approach Council; an objection to item 16 on the minutes of 4/12/15; the registration of Lodge Walk – this would be clarified; PA 15/01850 below – a brief explanation was given by the proposer.

**2015.12.02.04** – Two candidates had expressed an interest in **co-option** for the remaining Council place. Only one was present; Diane Westwood spoke briefly in support of her application. *Council agreed to co-opt Diane Westwood as a Councillor.*

*Prop: AL; 2<sup>nd</sup>: RP; unanimous*

Cllr Westwood signed and read the Declaration of Acceptance of Office and took her place at the Council table.

**2015.12.02.05** – The **Chairman** remarked on the following: the transformation of the market Square with Christmas lights – thanks to Cllr Bailey and team; the upcoming Christmas Market; good attendance at the Carol Service; a meeting between SPC and the Memorial Hall – hence some of the agenda items later; a future meeting with Heacham Parish Council to discuss matters of mutual interest; a meeting to look at the opening of the Watermill to the Public; problems with the development at 13A Beach Rd – AW was asked for more information; Christmas Office closure dates. The Clerk added late notice of new flood warning signs – details to be shared more widely. SD added thanks to those involved for the Remembrance Day arrangements, with which RB concurred.

**2015.12.02.06** – Mrs Steinacker's objection in 3 above was noted; notwithstanding that: *Council voted to accept the minutes of the meeting held on 4<sup>th</sup> November 2015.*

*Prop: AL; 2<sup>nd</sup>: SD; 1 abst*

**2015.12.02.07** – **Arising** from those minutes, the Clerk observed that the solar farm construction was likely to begin in January, and they had confirmed donation

Signed: 

(Chair)

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would arrive shortly thereafter. Regarding signage at the Co-op, this was normally covered by the original application; further permission only ever sought over a standard size.

**2015.12.02.08** – ID reported on: a successful solution to the Beach fencing issue raised at the previous meeting; **BCKLWN** wishing to increase the percentage of waste recycled; him being elected chair of a scrutiny and policy development panel. AW referred to: a SNAP meeting at which she had raised concerns over accidents at the Ingol bridge; mediaeval market in Lynn, with a concert; ability to pay for car parking by mobile and card. JD discussed: **NCC's** finances – particularly adult social services; previous bus issues, and his ability to help; suggestion that Beach issues under discussion\* be raised at an SPC meeting as Council would have control of agenda and records; NCC's "re-imagining" consultation on cuts – Fire and Recycling being locally relevant. He was asked about Hedge in Station Rd, and waste being incinerated abroad. \*Clerk referred to a letter he had written to BCKLWN Environment Cabinet Member regarding a "joined-up" approach to the Beach area.

**2015.12.02.09** – There were no **Police** reports of local activity; this due to limited reporting.

**2015.12.02.10.a** – The Clerk reported on current **budget** and balance statements. There were no questions.

**2015.12.02.10.b** – *Council agreed to continue **membership** of CPRE.*

*Prop: RP; 2<sup>nd</sup>: AL; unanimous*

**2015.12.02.10.c** – ***Payments** listed were approved.*

*Prop: MF; 2<sup>nd</sup>: RP; unanimous*

**2015.12.02.10.d** – [The Clerk remarked that any decisions on this item should be subject to registration as in 3 above.] AT went through the recent meeting of the **Lodge Walk WG**, and a meeting the previous day with suppliers: Wooden activity trail will need replacing soon; members will be working on matters discussed for a further meeting in Feb 2016, producing proposals to be submitted to Public at Council Open Days in the Spring; current proposals likely to cost c£20,000. Clerk explained potential budgeting arrangements to avoid affecting the precept. *Council voted to ring fence £20,000 for the Lodge Walk development project.*


*Prop: AL; 2<sup>nd</sup>: RP; unanimous*

**2015.12.02.10.e** – Clerk reported that Solar Associates were happy with their donation (c. £11,500) being used for the above project. *Council agreed to allocate the Solar Farm funding to the Lodge Walk project.*

*Prop: RP; 2<sup>nd</sup>: MF; unanimous*

**2015.12.02.10.f** – The Clerk gave Councillors a report on last year's budget process, and the detailed breakdown of expenditure against this budget. He reminded them that the **budget** should be set as required for the items needed or thought desirable – the precept decision would be taken later. Meetings of groups should be held asap to consider budget requests to be submitted in January to Full Council. Councillors were encouraged to ask questions at the meeting or with Clerk directly.

**2015.12.02.11.a.i** – *Council resolved to support **Planning Application 15/01875** (Cabling for Solar Farm) by consensus.*

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**2015.12.02.11.a.ii** – Council resolved to support **Planning Application 15/01886** (new dwelling at 100A Station Rd).

*Prop: AL; 2<sup>nd</sup>: RP; 2 abst*

**2015.12.02.11.a.iii** – There was a discussion on traffic and parking during which the Vet was consulted. Council resolved to support **Planning Application 15/01850** (new Veterinary Surgery on present site).

*Prop: AL; 2<sup>nd</sup>: MF; unanimous*

Two further Planning issues were raised: MF expressed concern about the 13a Beach Rd work referred to above – Clerk to write to Planning expressing concern; Clerk raised non-material amendment on a previous application at 74 The Beach which seemed material – to write to Planning.

**2015.12.02.11.b.i** – Following a request from the Memorial Hall Trustees Council agreed to continue maintaining the Memorial Field Play Area beyond 2019.

*Prop: AT; 2<sup>nd</sup>: SD; unanimous*

**2015.12.02.11.c.i** – As no proposal was made to support a request to allow **metal detection** at the Common, this request failed.

**2015.12.02.11.d.i** – Council agreed by consensus not to opt out of the new **Audit scheme** organised by the National Association of Local Councils.

**2015.12.02.11.e.i** – Council agreed to arrange a temporary **Village Co-ordinator**, using unspent administrative assistant funding.

*Prop: RP; 2<sup>nd</sup>: MF; unanimous*

Note – this to be advertised asap, and to concentrate primarily on ensuring a fete, but also linking up with as many organisations in the Village as possible. It was suggested that SD be involved in the appointment.

**2015.12.02.11.f** – As other **groups** had not met, or had already reported RB moved on.

**2015.12.02.12** – SD mentioned he had not been invited to last SNAP meeting. Clerk reported that he and PM had attended the Norfolk ALC conference – useful information on Neighbourhood Planning, including mention of £7,000 budget being recommended, though there were grants available.

**2015.12.02.13.a** – Council agreed a **donation** of £25 to the Citizens' Advice Bureau.

*Prop: AL; 2<sup>nd</sup>: RP; unanimous*

**2015.12.02.13.b** – The **fencing** added at the Beach to prevent erosion had now had gaps added for access. Councillors had received copy of EA plans.

**2015.12.02.14/15** – There being no **AOB** or **Councillor requests**, Council moved on.

**2015.12.02.16** – The meeting was suspended for **public questions**. Issues raised were: possibility of a skateboard park – not ruled out; lack of a vote in item above; no WG reports – RB had moved on as above; Christmas wishes and a hope for the use of the audio system at next meeting; need for Village Co-ordinator to be in place for January; footpath booklet – still in production; gravel on Alma Rd from Chip Shop area – Clerk to check.

**2015.12.02.17** – The next meeting was confirmed as 7.30pm in the Memorial Hall on Wednesday 13<sup>th</sup> January 2016.

*Abbreviations:*

*BCKLWN – Borough Council; EA – Environment Agency; NCC – County Council; (S)PC – (Snettisham) Parish Council*

Signed:



(Chair)

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