

SNETTISHAM PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETINGS
2015-2016

Date Of Meeting	4 th November , 2015
Type of Meeting	Ordinary
Number of Meeting within Year	7
Chair	Cllr Richard Barker
Minutes approved at meeting on	2 nd December, 2015
Amendments to Minutes at next meeting	None
Pages in minutes	3

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 4th
November 2015 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Barker (RB) – Presiding

Cllr J Bateson (JBn), Cllr M Billington (MB), Cllr S Dark (SD), Cllr M Fountain (MF),
Cllr A Lamplugh (AL), Cllr P Morton (PM), Cllr S Pipe (SP), Cllr R Pugh (RP), Cllr A
Todd (AT)

Also in attendance: County Cllr J Dobson (JD), Borough Cllr I Devereux (ID)

Approximately 17 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting commenced at 7.30

2015.11.04.01 – Apologies for absence were received from Cllrs Bailey and Snelgrove. Council sent their best wishes to Cllr Snelgrove. Borough Cllr Wright also apologised for absence.

2015.11.04.02 – There were no **declarations** of interest.

2015.11.04.03 – The meeting was suspended for **public participation**. The Townlands issue was raised, referring to a letter sent by Barclays – Clerk gave explanation for the addressee being a former councillor; the placing of the relevant agenda item; and the historic work on detecting the fraud.

2015.11.04.04 – No candidates had come forward for **co-option**.

2015.11.04.05 – The **Chairman** referred to: the forthcoming Remembrance Day Parade and relevant arrangements – SD, RP and AL to assist with leaflets; a general thankyou to volunteers, particularly the TORC team, and AL *et al* for the fence at the woods; meetings with the allotments/Ken Hill Estate and the RSPB; purchase of software for digital mapping; Hall Road “no entry” markings. He also commented on the fact that other councils were approaching SPC on issues including lighting and the Common, and SPC was being mentioned positively at external meetings – this reflected well on Council.

2015.11.04.06 – *The minutes of the meeting on October 7th having been previously circulated were taken as read.*

2015.11.04.07 – There were no **matters arising** from the above minutes.

2015.11.04.08 – ID reported that he was enjoying his role in scrutiny and audit processes at **BCKLWN**. He touched on WECMS funding and NCC issues such as cuts to service and the mineral extraction proposals. He would look into the question of a fence on the Beach allegedly placed by the Environment Agency. JD reported that all **NCC** funding issues would ultimately be decided in February; though some of these effects were not directly in JD’s division, he encouraged people to register their views. He commented on the effects of mineral extraction at Bawsey, and responded to a question about the possible quality of the product in the Parish.

Signed: 

(Chair)

Date: 2/12/2015

2015.11.04.09 – There were limited reports to read of local activity from the **Police** due to system problems; fuel oil thefts were mentioned. RP reported a computer theft of which she was aware.

2015.11.04.10.a – The Clerk went through the **budget** report. All areas were now under budget for the time of year, and some considerably so. When asked, he estimated an underspend in the region of £8,000 on current figures.

2015.11.04.10.b – Payments were discussed – Heronwood bill was effectively for two months and the last of the year. ABC was also two months, but under prediction. *The expenditure listed was approved.*

Prop: AL; 2nd: MF; unanimous

2015.11.04.10.c – The Clerk reported on **computer** problems that had occurred, and the need for new equipment. £1,000 had been included in the admin budget for such eventuality. Unfortunately a third quote had not arrived, and *it was agreed to set up a group of SD, MB and AT to look at the details and report back.*

2015.11.04.11.a – Planning: the Clerk mentioned the proposed sign on the Salon – there had been no negative email response from councillors. SD inquired if consideration was being given to the combination of this and the future supermarket. Clerk to check with BCKLWN. Also reported: the Solar Farm plan had been agreed by BCKWLN.

2015.11.04.11.a.i – The Clerk went through the Mineral Extraction Consultation document, its purpose and the likely effects. He listed what he proposed to write, and, with additional suggestions made by councillors and public, *was deputed to write along those lines and pass to councillors for review.* Commenting on the new mapping available, the Clerk said he would send useful maps to councillors, including flood risk areas and conservation sites etc.

2015.11.04.11.b.i – After discussion of a donation and information from the Tree Protection Officer, *Council approved the replacement of the Market Square tree as on last month's agenda, funded by Council.*

Prop: AL; 2nd: MF; 8-2

2015.11.04.11.c.i – After a lengthy discussion on the tree clearance programme at the Woods, including the relationship with NWT, *it was agreed that this should continue, but that councillors should be informed of the proposals in advance.*

Prop: AL; 2nd: RP; unanimous

2015.11.04.11.c to f – The Clerk reported that Upwell Parish Council would be visiting on Monday 16th to look at the **street lights** and would welcome a tour.

2015.11.04.12 – Reports: Clerk noted that BCKLWN had vacant allotments and he would be notifying the Allotments Committee. Next SNAP meeting is 17th November.

2015.11.04.13.a – *Council agreed to allow the Events Committee and John Bailey to use the **Market Square** for Christmas Activities as in previous years.*

Prop: AL; 2nd: MF; unanimous

2015.11.04.13.b – Council discussed at length the **Townlands** money, the return of which had been requested, and ways to resolve this long-standing issue amicably. *Council agreed to ring-fence a sum of £2,500, within Council accounts, as the first tranche of money for the proposed Lodge Walk regeneration project.*

Prop: RP; 2nd: SD; 8-2

Signed:



(Chair)

Date: 2/12/2015

2015.11.04.13.c – Council agreed to take part in the Annual Festival of Christmas Wreaths.

Prop: RP; 2nd: AL; unanimous

2015.11.04.14 – No **A.O.B.**

2015.11.04.15 – Lodge Walk additional funding to be discussed at **next meeting** – following Working Group meeting.

2015.11.04.16 – During further **public participation**, the following comments, clarifications and questions were put forward: On Townlands Mrs Steinacker accepted that the compromise solution above would be acceptable, that her offer of help still stood and that there was a meeting planned to provide additional income; the Wayleaves would be transferred to the Charity; Common Rights had indeed been lost on CL64, but these had been partially re-instated without prejudice by SPC; latest news requested on registration of land – LR requesting more info; status of committees within SPC – under review, but not proposed; potentially dangerous gravel in Alma Road; assurance that fraud could not be repeated – Clerk repeated offer of parishioners viewing accounts and commented that none had done so; insurance provision when working at the Common – in place.

2015.11.04.17 – Next ordinary meeting confirmed as 7.30pm on Wednesday December 2nd in the Memorial Hall.

Meeting ended at 9.20pm

Abbreviations:

BCKLWN – Borough Council

LR – Land Registry

NCC – County Council

NWT – Norfolk Wildlife Trust

(S)PC – (Snettisham) Parish Council

WECMS – Wash East Coast Management Strategy

Signed:



(Chair)

Date: 2/12/2015