

SNETTISHAM PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETINGS
2015-2016

Date Of Meeting	7 th October, 2015
Type of Meeting	Ordinary
Number of Meeting within Year	6
Chair	Clr Richard Barker
Minutes approved at meeting on	4 th November, 2015
Amendments to Minutes at next meeting	None
Pages in minutes	3

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 7th October 2015 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Barker (RB) – Presiding

Cllr J Bateson (JBn), Cllr M Billington (MB), Cllr M Fountain (MF), Cllr A Lamplugh (AL), Cllr P Morton (PM), Cllr R Pugh (RP), Cllr D Snelgrove (DS)

Also in attendance: County Cllr J Dobson (JD), Borough Cllr A Wright (AW), Borough Cllr I Devereux (ID)

Approximately 18 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Prior to the meeting at 7pm, there was a presentation to councillors and public of the latest position regarding the proposed solar farm on Bircham Road. Those present were encouraged, if supportive of the proposal, to register that support with BCKLWN. Detailed notes available.

2015.10.07.01 – There were **apologies** for absence from Cllrs Bailey, Dark and Pipe

2015.10.07.02 – There were no **declarations** of interest. Clerk observed a cheque to AL's husband was for expenses incurred and did not need AL to recuse.

2015.10.07.03 – The meeting was suspended for **public** questions/comments. Issues raised were the species of tree in the Market Square and whether requirements were being followed – this covered later in agenda, and the Tree Protection Officer was involved; proposed closure of Heacham Fire Station, Heacham resident asked for Council's support when consultation came up.

2015.10.07.04 – No one had put themselves forward for **co-option**.

2015.10.07.05 – The **Chairman** commented on: the Heacham Fire Station situation; NCC cuts relating to local recycling facilities; the preliminary meeting of the Neighbourhood Plan group – request for more public involvement.

2015.10.07.06 – *The minutes of the previous meeting on 2nd September 2015 were approved as correct.*

Prop: MF; 2nd: AL; unanimous

2015.10.07.07 – There were no matters **arising** from the above minutes.

2015.10.07.08 – Ward **Councillor** reports: **JD** commented on changes to local government regulations (business rates, devolution, possible links with Suffolk and directly elected mayor etc.) and the recycling situation. **ID** reported on the LDF latest and improvement of "green" qualities of plan; Cllr Daubney of BCKLWN taking a leading role in working with other district councils. **AW** would be attending a meeting with NCC Cllr Coke regarding recycling. Brancaster Neighbourhood Plan now undergoing second referendum. BCKLWN are working on a Heritage Strategy for the Borough.

2015.10.07.09 – The Clerk read from recent **Police** emails. General issues were seatbelts, heating oil thefts and garden shed security. In the Village there had been two thefts, a break-in and damage to Newbridge planting.

2015.10.07.10.a – The Clerk reported on current financial situation. Balance in bank funds just under £50,000. All **budgets** were on (Admin and Amenities) or under expectations; most major individual items of expenditure now complete for year.

2015.10.07.10.b – The expenditure figures presented included September to allow for additional items (direct debits, donations and contractual) of which Council had not been informed. *Council approved the expenditure items for October.*

Prop: RP; 2nd: MF; unanimous

Signed:



(Chair)

Date:4/11/15

2015.10.07.10.c – The meeting was suspended to allow Mrs Steinacker to make a **presentation** (including papers) to Council requesting £2,300 transferred from the Townlands Charity to SPC in 2007 be returned. On the meeting re-opening, there was extensive discussion. It was agreed to defer a decision to give time to allow councillors to read and consider the information provided.

2015.10.07.11.a.i – It was agreed by consensus that the Clerk should write a letter objecting to the closure of Docking and the reduction of hours at Heacham **recycling centres**. Letter to be circulated to councillors prior to sending.

2015.10.07.11.a.ii – Clerk informed Council that following receipt of **Planning Application** 15/01312 (13A Beach Rd) he had contacted developers to discuss the plethora of applications at that site to be used as a residential facility for adults with mental health conditions. They had offered to meet councillors to discuss this, and this was welcomed by those present. Clerk to arrange. No proposal was made on the application itself; Clerk to write to BCKLWN requesting extension.

DS added that he and AL had visited Kenside (PA15/01307) and they had no concerns. Clerk added that no Councillor had responded to email following this, so no objection had been raised.

2015.10.07.11.b – A written report of the most recent **Amenities** meeting was available.

2015.10.07.11.b.i – Council agreed to expenditure of £635.12 for repair of the **Rocket Swing** in the Play Area.

Prop: MF; 2nd: AL; unanimous

2015.10.07.11.b.ii – Council agreed the **groundworks** for October: £90 for mulch, £70 for work on this, and £45 on the Office flower boxes.

Prop: AL; 2nd: RP; unanimous

MF mentioned that a member of staff from ABC contractors had been verbally abused by a resident. Council asked the Clerk to inform the Police and write to the resident.

2015.10.07.11.b.iii – Council agreed expenditure of £320 on the removal of the epicormic growth on all the **lime trees**.

Prop: MF; 2nd: AL; unanimous

2015.10.07.11.b.iv – Council agreed to expenditure to £180 to remove the horse chestnut **tree** in the Market Square and leave vacant for three to five years.

Prop: JBn; 2nd: PM; unanimous

2015.10.07.11.b.v/vi – Council agreed to fund small **urgent maintenance** projects on land not owned by the Council with £100 per month expenditure delegated to Clerk.

Prop: MB; 2nd: MF; unanimous

NB Clerk to report all such expenditure and no carry forward of this sum; to be funded from contingencies.

2015.10.07.11.b.vii – Council agreed to placing of **bench** at the Heather Beds in the Common.

Prop: MF; 2nd: DS; unanimous

2015.10.07.11.b.viii – Council agreed to form a Working Party to consider options for the **Lodge Walk** area, possibly being a Jubilee project for 2017.

Prop: MF; 2nd: RP; unanimous

2015.10.07.11.b.ix – Discussion on a how to proceed with the offer of a free **bus shelter** for use as a youth project was deferred.

2015.10.07.11.c – A written report on the latest **Open Spaces** meeting was available.

2015.10.07.11.c.i – It was agreed to return **carrstone** blocks, left over after the War Memorial renovation, to Frimstone.

Prop: AL; 2nd: MF; unanimous

2015.10.07.11.e.i – Council agreed to expenditure of £120 for two councillors and Clerk to attend NorfolkALC regional meeting in November.

Prop: RP; 2nd: DS; unanimous

NB Hunstanton Town Council to be invoiced £20 to cover Clerk attending in capacity as councillor there.

Signed:



(Chair)

Date:4/11/15

2015.10.07.12 – No reports of **meetings** by other organisations. MF and AL requested copies of MHT minutes.

2015.10.07.13.a – *Council agreed to a donation of £100 to the Heacham and District Community Car Scheme.*

Prop: MF; 2nd: DS; 7-1

2015.10.07.14 – **A.O.B.** - Clerk informed Council of a call regarding permission to use film of a recent Air Ambulance visit to the Playing Field – no objection was raised; Clerk to inform MHT as a courtesy. Parish Partnership bids due in soon – request for projects. Flu vaccinations are being encouraged. School will be taking part in producing posters for dog-waste issue. Compasses site – developers had just submitted application for extended delivery times; Clerk to send details and collate response.

2015.10.07.15 – There were no suggestions for future **agenda** items.

2015.10.07.16 – The meeting was again adjourned for **public participation**. Issues raised were: fly-tipping on bypass; tile missing on bus shelter; some non-SPC land already being maintained (item 11.b.v was additional to this); fencing at Barker's Pond; grass-cutting standards by BCKLWN; could the £2,300 above be used on project – eg Lodge Walk.

2015.10.07.17 – The **next meeting** was confirmed as 7.30pm on Wednesday 4th November, 2015.

The meeting ended at 9.25 and was followed by a meeting of councillors acting as the Townlands Charity Trustee.

NB – items in 11 re-ordered to tally with agenda.

Abbreviations:

BCKLWN – Borough Council; LDF – Local Development Framework; MHT – Memorial Hall Trustees; NCC – County Council; (S)PC – (Snettisham) Parish Council

Signed:



(Chair)

Date:4/11/15