

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 1st July 2015 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Barker (RB) – Presiding

Cllr J Bateson (JBn), Cllr M Billington (MB), Cllr S Dark (SD), Cllr E Fountain (EF), Cllr M Fountain (MF), Cllr A Lamplugh (AL), Cllr P Morton (PM), Cllr R Pugh (RP), Cllr D Snelgrove (DS), Cllr A Todd (AT)

Also in attendance: Borough Cllr I Devereux (ID) [p/t]

Approximately 11 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

The meeting began at 7.30pm

2015.07.01.01 – There were **apologies for absence** from Cllr Bailey. Cty Cllr J Dobson and Boro' Cllr A Wright also apologised for absence.

2015.07.01.02 – There were no **declarations of interest**.

2015.07.01.03 – The meeting was suspended for **public participation**. Mr Clarkson inquired after the fence by Barkers' Pond – Clerk to chase; Mrs Schumann read a prepared statement about the Park Farm Camp Site requesting a Working Group and CCTV – Clerk to investigate.

2015.07.01.04 – There was no candidate for **co-option**.

2015.07.01.05 – The **Chair** referred to the double yellow lines in Lynn Rd – Highways have now confirmed that this will happen. He expressed concerns over accusations that SPC was anti-business; the issue here was safety. The SAM2 sign was up and operating on Beach Rd. Positive comments had been received from members of Hunstanton and Heacham Councils regarding the work at the Common; AL had been approached for advice.

2015.07.01.06 – The **minutes** of the meeting on June 3rd, having been previously circulated, were accepted as a true record and duly signed.

2015.07.01.07 – **Arising** from the minutes, AL asked about progress on the Station Road environmental health issue as rats were present – Clerk read email from Cllr John Dobson.

2015.07.01.08 – ID commented on the **borough councillor** induction course. He was impressed with what he had seen at BCKLWN, referring e.g. to the issue in 7 above – 48 hour response. AL referred to the state of Southgate Lane – Clerk reported the referrals he had made to Highways.

2015.07.01.09 – Clerk read from **Police** reports – no crimes to report; he had received information about Police Awards – could provide more information.

2015.07.01.10.a – The Clerk went through the **budget monitoring** report. Open Spaces was currently overspending due to large items purchased at start of year; it was likely that over the year this would be on/under budget. VAT reclaim of £8,367 had been submitted that morning and would leave £66,000 in working accounts.

2015.07.01.10.b – Clerk went through the **payments and receipts**. E-on had finally produced the correct figures for the Street Lighting electricity and the

Signed: 

(Chair)

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payment of £279 was correcting the bills since January. *Council accepted the payments by consensus and authorised payment.*

2015.07.01.10.c – There was discussion about the historical issue of the **War Bond**, and reference made to MHT minutes. *Council agreed to transfer £2828.50 to the Memorial Hall Trustees, this being the value (with associated interest) of the Peter Hunter War Bond purchased on behalf of the Memorial Hall Trust.*

Prop: AT; 2nd: MF; unanimous

2015.07.01.10.d – MHT minutes were again referred to showing the **Car Park** had been purchased for the Trustees by SPC. *Council agreed to transfer the responsibility for and management of the Car Park adjacent to the Memorial Hall to the Trustees. This to be on the same terms as the Hall and the Field; Council to continue to act as the Custodial Trustee.*

Prop: AT; 2nd: JBn; 9-1, 1 abst

2015.07.01.10.e – *Council agreed to investigate further the idea of accepting an offer for the small patch of land adjacent to 14 Mallard Close, subject to confirmation of its status.*

Prop: RP; 2nd: AL; unanimous

Anger was expressed at the time taken by Ward Gethin on the registration process.

2015.07.01.10.f – *Council agreed to delegate **training budget** expenditure to the Chair, subject to Clerk's agreement that funds were available, to a limit of £250.*

Prop: MB; 2nd: AT; unanimous

2015.07.01.10.g – *Council confirmed Michael Ruston as **Internal Auditor** for the year 2015/2016.*

Prop: MF; 2nd: DS; unanimous

2015.07.01.11.a – DS invited Clerk to give details of outstanding **planning** applications – Alma House, 6 Old Church Rd, and Station Yard all with BCKLWN. Request had been made for street lighting in Station Yard to match remainder of Village.

On Park Farm MB commented on Highways lack of clarity on how events would be "handled with parking restrictions". Clerk to confirm recent correspondence to all councillors. It was agreed by consent (except from one councillor) to write a further letter.

On the proposal in 3 above there was concern over: how monitoring might take place; whether it was proper for SPC to take on the role of "planning control"; whether it was appropriate or possible to add planning conditions after agreement had been given and whether such a proposal might lead to the conclusion that SPC were against the principle of the site. It was agreed that the Clerk should write to BKCLWN stressing that SPC felt it important to ensure that commitments given in the application were followed up, even if they had not been stated explicitly as conditions.

2015.07.01.11.b.i – *It was agreed that the **elephant slide** should be removed from the Play Area due to safety concerns.*

Prop: AT; 2nd: AL; unanimous

2015.07.01.11.b.i.1 – Any replacement for the slide should be an **Amenities** group issue – for their next agenda.

2015.07.01.11.c – **Open Spaces** – AL reported the benches and tables were being installed at the Common on 5th July.

2015.07.01.11.f.i – RB reported that SPC need permission from UK Power Networks to use their poles for possible additional **street lights**. This is not

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usually given. However contact had been made with Syderstone PC who had succeeded in this, and advice received.

2015.07.01.11.f.ii – Clerk to arrange **drainage** meeting in 5-6 weeks.

2015.07.01.11.f.iii – RP requested a further meeting of the **Dog Working Party** to discuss less successful initiatives. School to be contacted to see if a poster design might be forthcoming.

2015.07.01.11.f.iv – MB presented outline of written paper on **Council Structure**. Another meeting would be needed to flesh out these ideas. SD expressed concern about meetings in the Office and issues of transparency. MF was concerned about the involvement required of councillors and the need for volunteers.

2015.07.01.12 – Reports on other **meetings**: AT reported that relevant MHT issues had been dealt with above. SD reported that SNAP was on hold but there was a procedure to report ASB issues outside of meetings.

2015.07.01.13 – Discussion of the **Parish Partnership** was deferred to a future meeting.

2015.07.01.14 – **A.O.B.** - Clerk reported: a review of the Council year had been inserted in the TORC currently printing; invitations had been received from the Playing Fields Association (AGM) and the Salvation Army (installation of new leader); MHT were asking for volunteers to help with fete; Office to be closed on 6th July due to annual leave.

2015.07.01.15 – no concerns or **agenda** items

2015.07.01.16 – The meeting was suspended for **Public Participation**. Issues raised were: the routing of caravans through the Village by brown signs; Land Registry and use of lawyers; chickens – parishioner has purchased more “free-range” chickens so problem could get worse; yellow lines at school area; how the destination of caravans etc. could be ascertained.

2015.07.01.17 – It was agreed that a **meeting** was needed on 5th August to avoid delays and overloading of September meeting. SD to confirm whether the School might be available for this, giving councillors an opportunity to look around.

2015.07.01.18 – During discussion as to whether to close the meeting for item 18 in line with the agenda (LGA 1960 etc) the public rendered this moot by leaving.


2015.07.01.19 – Council discussed a contract dispute with Ultimate Gardens involving disagreement over bills received. *Council agreed to seek a compromise with Ultimate Gardens whereby both sides should withdraw their claims for payment.*

Prop: JBn; 2nd: EF; 8-0 3 abst.

The meeting ended at 9.50

Abbreviations:

BCKLWN – Borough Council; MHT – Memorial Hall Trustees; NCC – County Council; (S)PC – (Snettisham) Parish Council

Signed: 

(Chair)

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