

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 20th May 2015 at 7.30 p.m. in the Memorial Hall

Present:

Cllr R Barker (RB) – Presiding

Cllr J Bailey (JBy), Cllr J Bateson (JBn), Cllr M Billington* (MB), Cllr S Dark* (SD), Cllr M Fountain (MF), Cllr A Lamplugh (AL), Cllr P Morton (PM), Cllr R Pugh (RP), Cllr D Snelgrove (DS), Cllr A Todd (AT) – (*from item 3 on)

Also in attendance: County Cllr J Dobson (JD),

Approximately 20 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Before the meeting members gathered to sign their Declarations of Acceptance of Office and other paperwork. The Clerk then explained the procedure for item 1 in the absence of the Chair.

The meeting opened by common consent at 7.32pm

MF proposed that *RB should chair item 1*, was seconded by DS, and this accepted unanimously.

2015.05.20.01 – Council elected Cllr Richard Barker to serve as **Chair** for 2015/16
Prop: RP; 2nd: AL; unanimous

2015.05.20.01.a – RB then took his place, signing the **Declaration** of Acceptance of Office as Chair.

2015.05.20.02 – Council elected Cllr Ros Pugh to serve as **Vice-Chair** for 2015/16
Prop: AL; 2nd: MF; unanimous

2015.05.20.02.a – RP then signed the **Declaration** of Acceptance of Office as Vice-Chair.

2015.05.20.03 – There were two candidates for **Co-option**, with three spaces available. Mr Mel Billington (MB) spoke to Council briefly. *Council agreed to co-opt Mr Billington to serve as a member.*

Prop: AT; 2nd: MF; unanimous

MB took his place and signed the **Declaration** of Acceptance of Office.

2015.05.20.03 – Mr Stuart Dark (SD) spoke briefly. *Council agreed to co-opt Mr Dark to serve as a member.*

Prop: AL; 2nd: MF; unanimous

2015.05.20.04.a – Council agreed that Eric Langford, Maggie Ponder, Marcus Wright and Niru Birchett should continue as Council **representatives** on the Halls Foundation.

Prop: AT; 2nd: MF; unanimous

2015.05.20.04.b – Council agreed that AT should continue as Council **representative** on the Memorial Hall Trustees.

Prop: MF; 2nd: RP; unanimous

2015.05.20.04.c – Council agreed that SD be Council **representative** on the Safer Neighbourhood Action Panel.

Prop: RP; 2nd: AT; unanimous

2015.05.20.04.d – Council agreed by consensus that the Clerk should **represent** Council on the TORC newsletter group.

Signed:



(Chair)

Date: 3/7/2015

2015.05.20.05 – Apologies were received and accepted from Cllr E Fountain. Borough Cllrs Devereux and Wright (AW) also apologised for absence, and County Cllr Dobson apologised for possible lateness.

2015.05.20.06 – There were no **declarations** of interest.

2015.05.20.07 – The meeting was suspended for **public participation**. Issues raised were: attendance of Memorial Hall representative – AT confirmed future attendance; lack of councillors on Halls Foundation – no necessity confirmed; Park Farm response to Highways – Clerk read SPC letter; welcome to new Chair and Councillors; date of Compasses consideration at BCKLWN – reportedly 6th June.

2015.05.20.08 – The **Chair** thanked members for their support, and welcomed JBn, PM, MB and SD to Council, as well as the “familiar faces”. He commented on the success of the previous Council in dealing with issues and battles over the years, leaving a healthy legacy. He thanked Eric Langford in particular for his encouragement and enthusiasm, and Adrian Gascoigne who had also left Council at the time of the election. [Applause]

2015.05.20.09 – *With the exception of the date (“2015” not “2014”) the **minutes** of the meeting on 1st April 2015 were taken as read and duly amended and signed.*

2015.05.20.10 – There were no **matters arising** from those minutes.

2015.05.20.11 – *The minutes of the meeting on 6th May 2015 were taken as read, and duly signed.*

2015.05.20.12 - There were no **matters arising** from those minutes.

2015.05.20.14 – In the absence of a PC, the Clerk read from recent **Police** reports. Safety in the home was stressed in the warmer weather. No reports of incidents in Snettisham itself.

2015.05.20.13 – [JD having arrived] **JD** apologised for his lateness due to another PC meeting. Reminding those present that NCC has elections in two years, he described the balance of power, new Leader (G Nobbs, Labour), and committee structure. He felt this limited councillors’ power, putting it more in the hands of officers. He moved on to finance issues: added expense due to the Care Act, new HMG budget with possible mid-year change. MF and others enquired after a gentleman who had been causing concern with health issues – JD reported that he had, with AW, put this firmly in the court of the chief executives of BCKLWN and NCC to appoint a dedicated person, and he felt a resolution to be imminent.

2015.05.20.15.a – *Council agreed the signing of three **cheques**.*

Prop: AT; 2nd JBy; unanimous

2015.05.20.15.b – *Council agreed that the Chair and Vice-Chair should be additional signatories to Council accounts. ***

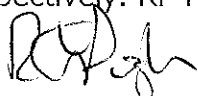
Prop: MF; 2nd: AL; unanimous

2015.05.20.15.c – RP and the Clerk summarised their research into insurance quotes. *Council agreed to accept the policy from AON insurance, on a three year basis.*

Prop: PM; 2nd: AL; unanimous

2015.05.20.16 – (all **support group** reports) DS reported there were two major decisions with BCKLWN planning but nothing for SPC consideration. MF confirmed the Clerk’s appraisal complete, awaiting signature. RB reported new street lights awaiting quotes. Clerk explained funding of SAM2 speed sign: SPC paying for all of this, and NCC paying for the TROD – small difference to be sorted out retrospectively. RP reported that more dog fouling signs were now in place, and

Signed:



(Chair)

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more to come. AL added that the Common had improved in this regard following a strong letter on SPC's behalf from BCKLWN to "serial offenders".

2015.05.20.17 – A discussion ensued about the **structure of Council groups**.

Various views were expressed including the adoption of a committee (partial or full) structure, continuing with the present one, or adopting one which best suited the needs of Council. *MB proposed a **Working Group** to start with a clean sheet, seconded by DS with unanimous support. It was agreed that this should consist of MB, SD, MF, AL and the Clerk, and make a preliminary report at the July meeting.*

2015.05.20.18 – Given the discussion in 17 above, it was felt that **membership of groups** should continue, with some additions and replacements. *Council*

agreed membership of groups should be as in the list below.

Prop: RP; 2nd: AL; unanimous

2015.05.20.19 – AT reported that he had attended a Play Area Safety **course**; he was happy to combine this with a H&S role, and work on an audit and action plan.

2015.05.20.20 – Correspondence: Clerk would produce usual monthly list for next meeting. He informed Council of a letter sent by a parishioner who had requested it be read out. As it was personally abusive, inaccurate and potentially a source of legal action he was not prepared to read it. Councillors would be sent a copy.

2015.05.20.21/22 – AOB and concerns/agenda items. Clerk explained relevance of these agenda items.

2015.05.20.23 – The meeting was suspended for **public questions**. Issues raised were: standing orders – time for consideration would be taken; Townlands rent and redemption of War Bond – parishioner to visit office for details; confidence in new council and possibility of reforming Finance Committee for transparency – MF stated SPC was transparent; dog mess – Clerk reported Cleaner not expected to clear dog mess – a company was being considered for this; Station Rd lighting reach and timings – angling would be improved and new lights probable – 1am thought to be the "off" time; lighting in Coal Yard – Clerk confirmed this and Southgate Court not SPC responsibility.

2015.05.20.24 – Despite absence of one or two Councillors, **next meeting** was confirmed as Wednesday, June 3rd at 7.30pm in the Memorial Hall. Previously arranged meetings for 2015/16 would be circulated to Councillors.

Notes:

**full list of signatories: RB, RP, JBy, DS

Group Membership:

Planning – JBy; MB; PM; DS

Amenities – JBy; RB; JBn; EF; MF; AL; PM; RP; DS; AT (notes to MB and SD)

Open Spaces - JBy; RB; JBn; EF; MF; AL; PM; RP; DS; AT (notes to MB and SD)

Governance – Clerk

Personnel – RB; MF; AT

Market Square & Parking – in abeyance

Dogs – AL; RP

Not specifically confirmed at meeting:

Street Lighting – RB; AL; RP; AT; Clerk; Mr Roy Payne. Drainage – ad hoc

Abbreviations: BCKLWN – Borough Council; HMG – National Government; NCC – County Council; (S)PC – (Snettisham) Parish Council

Signed:



(Chair)

Date: 3/7/2015