

**SNETTISHAM PARISH COUNCIL**  
**MINUTES OF FULL COUNCIL MEETINGS**  
**2014-2015**

Date Of Meeting	4 <sup>th</sup> March, 2015
Type of Meeting	Ordinary
Number of Meeting within Year	12th
Chair	Cllr Eric Langford
Minutes approved at meeting on	1 <sup>st</sup> April, 2015
Amendments to Minutes at next meeting	None
Pages in minutes	4

## SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday 4<sup>th</sup> March 2014 at 7.30 p.m. in the Memorial Hall

Present:

Cllr E Langford (EL) – Presiding

Cllr J Bailey (JB), Cllr R Barker (RB), Cllr E Fountain (EF), Cllr M Fountain (MF), Cllr A Gascoigne (AG), Cllr A Lamplugh (AL), Cllr R Pugh (RP)

Also in attendance: Borough Cllr A Wright (AW)

Approximately 43 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Prior to the meeting the Clerk made a brief statement regarding the Planning Application in 11.a.i below, summarised in the notes at the end. The meeting proper began at 7.35pm.

**2015.03.04.01** – There were **apologies for absence** from Cllrs Todd and Snelgrove, which were accepted, and also from County Cllr John Dobson.

**2015.03.04.02** – There were no **declarations** of interest.

**2015.03.04.03** – The meeting was suspended for **public participation**. Issues raised were: **Park Farm Campsite** planning application: traffic through village; access to the site itself; Council should consider carefully; pedestrian access on Bircham Rd especially at night; avoidance of Station Rd, presence of large lorries etc. – all comments noted. Also raised: fence onto Barker's Pond – Clerk to provide contact address.

**2015.03.04.11.a.i** – [taken out of order with consent of Council to address comments in 03 above] The Clerk presented a response drafted after a meeting of Councillors on 26<sup>th</sup> February. Councillors were asked in turn for their views, and additions proposed. *While supporting it in principle, Council agreed to object to **Planning Application 15/00190** on grounds of access and drainage concerns, using prepared letter with amendments.* [Clerk to circulate before sending]

*Prop: AL; 2<sup>nd</sup>: JB; unanimous*

**2015.03.04.11.a.ii** – *Council supported **Planning Application 15/00237** (former **Compasses site**), with reservations regarding deliveries to the supermarket.*

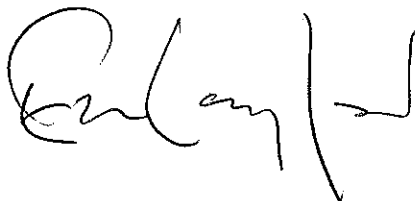
*Prop: MF; 2<sup>nd</sup>: RP; unanimous*

[Approximately one third of the Public left the meeting]

**2015.03.04.04** – There being no **co-option** nominations, Council moved on.

**2015.03.04.05** – The **Chairman** reported on the completion of the long-running dispute with Santander over the **Watermill** funds; the account was now closed and compensation received. With closure on all legacy issues, a meeting with/report to CID was being considered. **Barker's Pond**: Council had funded a review of the problem with pipes being blocked – preliminary attempts to clear had been unsuccessful; Council awaiting response from Memorial Hall Trustees to possible joint project. He thanked volunteers working at the **Common** in recent

Signed:



(Chair)

1/4/15

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weeks. He recommended that anyone seeking **election** in May should ask the Clerk for advice.

**2015.03.04.06** – There being no suggested amendments to the previously circulated **minutes**, these were taken as read and duly signed.

**2015.03.04.07** – **Matters arising** from the above minutes included: the proposed **solar farm** (not yet to BCKLWN planning though construction expected to be in the Summer); **recycling** issues over timing and charges at Heacham centre (Clerk read email from Cllr Dobson indicating changes were now unlikely); **VAT** now settled without any interest charges as previously feared – Council now had a nil VAT liability to date.

**2015.03.04.08** – **AW** confirmed that the **recycling** issue was being looked at again; she commented on work on the **River Ingol** by Norfolk Rivers Trust, including rerouting and clearing around the Mill. The Clerk reported from **Cllr Dobson** that the changes in structure might have a negative impact on County Councillors' ability to call in issues – he was asked to respond to consultation on this.

**2015.03.04.09** – The Clerk noted from recent **Police reports** that there had been no incidents of concern in the Village, but reminded residents to take care over fuel oil thefts.

**2015.03.04.10.a** – The Clerk reported that with VAT refund and Santander A/C closure plus limited spending remaining this year, there would be no need to cash bonds as previously discussed. **Balance** in Barclays currently c.£35,000 after March payments taken into account. Once receipts taken into account, the only **budget** overspent was Personnel as had been predicted all year – overall spending was around £4,000 under on budgeted items; legal and additional VAT costs had caused c.£14,000 expenditure from reserves. These figures were likely to be very close to final year-end ones. The Clerk was thanked for figures and clarity.

**2015.03.04.10.b** – There being no objections, Council agreed to continue **membership** of Norfolk Playing Fields Association.

**2015.03.04.10.c** – It was noted that the salary payments would be on the 2015/16 budget, and the street lighting electricity bill was the last one before the new lights came on stream. **Expenditure items proposed were agreed by Council.**

*Prop: AG; 2<sup>nd</sup>: AL; unanimous*

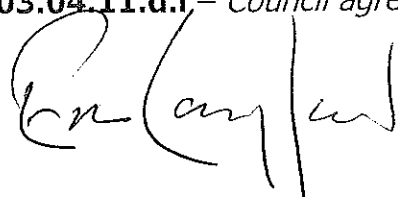
**2015.03.04.11.b** – MF reported for **Amenities** Group that the planting had been inspected and that she and AL would be visiting supplier for plant at the Alma Rd roundabout, Newbridge and the Common.

**2015.03.04.11.c** – AL reported for **Open Spaces** Group that there would be work on the barrier at the Common, so there would be no vehicular access from 8.30-9.30am on Tuesday 10<sup>th</sup> March. There were signs up, also relating to closure of other areas during work on disabled access.

**2015.03.04.11.d** – EL reported that there would be considerable reviewing and revision of matters relating to **Governance** to ensure SPC is ready for the Local Council Award Scheme. The Clerk outlined what was needed for this, and the changes etc. in the policies under review.

**2015.03.04.11.d.i** – *Council agreed a new **Complaints Procedure** be adopted.*

Signed:



(Chair)

1/4/15

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*Prop: AG; 2<sup>nd</sup>: MF; unanimous*

**2015.03.04.11.d.ii** – Council agreed to adopt the revised **Working Party Guidelines**.

*Prop: EF; 2<sup>nd</sup>: AL; unanimous*

**2015.03.04.11.d.iii** – Council agreed a revised **Disciplinary Procedure** be adopted.

*Prop: MF; 2<sup>nd</sup>: AG; unanimous*

**2015.03.04.11.d.iv** – As more information would be required on the **website**, currently operated by a volunteer, Council agreed in principle to pay for maintenance of the website.

*Prop: AG; 2<sup>nd</sup>: MF; unanimous*

Clerk to investigate options. EL thanked Phryne Richardson for her work to date.

**2015.03.04.11.e – Personnel:** EL reported that the Clerk's performance review was in progress; the Clerk reported that Marian McCall's was also in place.

**2015.03.04.11.f.i** – EL reported that he had preliminary ideas from an architect on **Market Square/Parking** issues. SB reported that land next to the Memorial Hall had been offered for possible extension of Car Park.

**2015.03.04.11.f.ii** – RB reported that a meeting of the **Street Lighting Group** would take place on 9<sup>th</sup> March to review the new street lighting, and consider changes and additions.

**2015.03.04.11.f.iii – Drainage:** No meeting currently planned; Clerk to pursue.

**2015.03.04.11.f.iv** – The first meeting of the **Dog Working Group** had occurred, and RP elected as Lead. She reported on decision to approach BCKLWN for assistance on legal issues and options. Other discussions were on Dog Wardens – possibly volunteers; Dog "Park" – impractical due to regulation and cost; pet cemetery – AL reported problems with original site due to watercourses; other options being pursued with Natural England.

**2015.03.04.12** – The Clerk reported on Elections **Training** attended. Candidates should deliver own papers – possibly requesting an appointment. Dates of importance were mentioned – final deadline 9<sup>th</sup> April. Number of Councillors could be reviewed after Election – currently 13 – many councils were finding it difficult to fill spaces (only 5% of BCKLWN parishes had contested elections in 2011).

**2015.03.04.13** – Items of **correspondence** regarding flood warnings, Coastal footpath, Village Games, Surgery patients' group and Street Lighting (F. Parkes) were drawn to Council's attention.


**2015.03.04.14/15** – There being no **AOB** or Councillors' **concerns**, Council moved on.

**2015.03.04.16** – The meeting was suspended for further **Public Participation**.

Items raised: street lighting (for meeting on 9/3/15); drainage (approach now more "joined up" and less anecdotal); lack of public toilets on the Beach (Council to consider at future meeting). The chickens have returned!

**2015.03.04.17** – Next **meeting** confirmed as 7.30pm, Wednesday 1<sup>st</sup> April, 2015 in the Memorial Hall.

The meeting ended at 9.00pm

Signed: 

(Chair)

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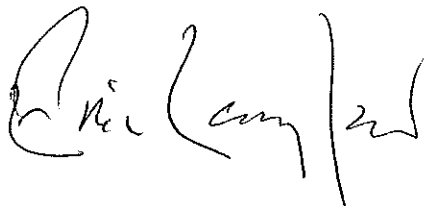
*Notes:*

*The Clerk explained the Planning procedure, and that SPC had right to comment but was not a decision-making body in this regard. Individuals were requested to contact BCKLWN directly with comments. He reported on the meeting of Councillors on 26<sup>th</sup> Feb, a site visit and the existence of a draft letter of objection on certain grounds – this to be considered in the meeting – reading extracts. He expressed regret that a flyer circulated in the Village had been misleading and was anonymous, and dismay at comments which were in the public domain about possible antisocial activities of those using the proposed campsite.*

*Abbreviations:*

*BCKLWN – Borough Council of King's Lynn and West Norfolk; NCC – Norfolk County Council;  
SPC – Snettisham Parish Council*

Signed:



(Chair)

1/4/15

Date: