

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday 4th
February, 2015 at 7.30 p.m. in the Memorial Hall

Present:

Cllr E Langford (EL) – Presiding

Cllr J Bailey (JB), Cllr R Barker (RB), Cllr E Fountain (EF), Cllr M Fountain (MF), Cllr A
Lamplugh (AL), Cllr R Pugh (RP), Cllr D Snelgrove (DS).

Also in attendance: Borough Cllr A Wright (AW)

Approximately 24 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

The meeting began at 7.30pm

2015.02.04.01 – Apologies for absence from Cllr Gascoigne and Cllr Todd were accepted. County Cllr Dobson also sent apologies.

2015.02.04.02 – There were no **declarations** of interest.

2015.02.04.03 – The meeting was suspended to allow for **public participation**.

By prior arrangement with the Clerk, EL invited Caroline Kerss (CK) to describe her proposed camp site at **Park Farm**, for information, and to answer questions. (See note below). Other issues raised were: double yellow lines at salon (due in Summer); cost of court case over Land Registry claims (EL stated £2,000); effectiveness of lighting (product of much discussion, assessed after completion); dogs at Lodge Lane play area (part of wider discussion for later in agenda).

2015.02.04.04 – No candidates had been put forward for **co-option**.

2015.02.04.05 – The **Chairman** reported a meeting with planners and the solar farm team – access would now be via Bircham Road for all lorry movements, not through Village; SPC members had met with MHT at a “pleasant and constructive” meeting – drainage, parking, events were discussed and Clerk had follow up meeting with MHT and Events Committee representatives to discuss the fete; a VAT inspector had visited and approved accounting methods – need to include precept in income for VAT purposes; damage to posts and bench at Ladies Walk in hands of insurers; EL thanked volunteers who had helped at the Common – additional days 2nd Feb and 1st/15th/29th March.

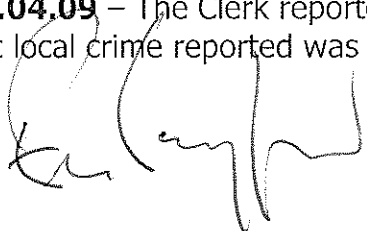
2015.02.04.06 – No objection being raised to the **minutes**, previously circulated, these were taken as read and duly signed.

2015.02.04.07 – Arising from the above **minutes**: the facebook page had now been opened for comments.

2015.02.04.08 – **AW** reported the Hopkins Homes’ Appeal on their first application had succeeded. BCKLWN planners had deferred the second application to a meeting on 5/2/15, after extensive discussion of the flooding/drainage issues. Council tax for BCKLWN was remaining the same, as were parking charges. References were made to charges at Heacham waste site – Clerk to check with NCC.

2015.02.04.09 – The Clerk reported from **Police** correspondence that the only current local crime reported was the theft of wood from the Common, which

Signed:



(Chair)

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appeared to be being pursued. Also, closures of Police station public access elsewhere did not seem to be affecting the locality.

2015.02.04.10.a – Council accepted the **budget monitoring** report from the Clerk, who drew attention to cash balance of c£32K, for reference to item d.

2015.02.04.10.b – Clerk explained that payment to Ultimate Gardens was being delayed for further information. Open Spaces renewal included. *Council agreed expenditure as listed.*

Prop: RP; 2nd: DS; unanimous

2015.02.05.10.c.i&ii – Council agreed to seek to sell redundant printer and cash-weighing machine.

Prop: MF; 2nd: DS; unanimous

2015.02.04.10.d – Clerk explained that depending on times of invoices etc., the cash reserves may need supplementing to cover end of year and lighting payments. *Council agreed by consensus to allow £10,000 **bond** to be cashed if needed at discretion of Clerk.*

2015.02.04.11.a.i – The draft plans for the **Compasses** site had been received, though not a formal application. It included an express-style supermarket and office space.

2015.02.04.11.a.ii – **Planning Application** 14/01710 (6 Lodge Lane) had been revised. There was no proposal to change Council's previous objection on grounds of inappropriate design.

2015.02.4.11.a.iii – **Planning Application** 14/01636 (24a Common Road West) had been revised. There was no proposal to change Council's objection, which related to drainage not the amended access.

2015.02.04.11.a.iv – The Clerk summarised a letter in response to the **LDF** final consultation, written taking into account councillor comments, and previously circulated. *No objections/amendments being proposed this was accepted as Council's official response to that consultation.*

2015.02.04.11.b.i – Following recent **Amenities** and **Open Spaces** meetings, a written report was presented. AL and Clerk had been delegated to select benches/picnic tables for the Common and benches for the Village. Suppliers recommended local installers.

2015.02.04.11.b.i.1 - *Council agreed to purchase two picnic tables (disabled/push-chair friendly) and two benches for the **Common**. (see note)*

Prop: AL; 2nd: MF; unanimous

2015.02.04.11.b.i.2 - *Council agreed to purchase two **benches** for the Village. (see note)*

Prop: AL; 2nd: RP; unanimous

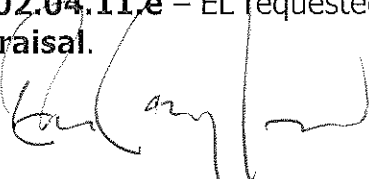
2015.02.04.11.c.i – A written report was presented. *Council agreed to expenditure of £1100 on completing **disabled access** and provision at the Common. (see note)*

Prop: AL; 2nd: MF; unanimous

2015.02.04.11.d – Clerk reported on change in **regulations** regarding the legality of using **email** etc. to communicate. Councillors were asked how they wished to be given information. All but one* happy to received "paperwork" via email, and ask for copies if needed. Clerk to provide hard copies for meetings. [*JB to continue to receive hard copies as now.]

2015.02.04.11.e – EL requested last few comments from councillors for Clerk's appraisal.

Signed:



(Chair)

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2015.02.04.12 – Clerk reported on attendance at **Burial Grounds** training session: follow-up indicated need for new graveyard in Village in c.20 years; would be contacting Planning re: future designation of potential sites for this purpose, i.e. not residential.

2015.02.04.12.a – Council approved the appointment of Cllr Todd as Council representative on the Memorial Hall Trustees.

Prop: MF; 2nd: AL; unanimous

2015.02.04.13 – Council considered a donation to West Norfolk Mind. Following a discussion about possible amounts two options were voted on:

a) £100

Prop: MF; 2nd: AL; not approved 3-5

b) £50

*Prop: RB; 2nd: EF; **approved** 5-2 (1 abst)*

2015.02.04.13 – Correspondence: Clerk reported on **Planning Enquiry** decision re: Hopkin's Homes – referred to drainage, parking, extension of LDF and NCC request for s.106 money for Dersingham Library. Consultation request from BCKLWN on CIL; Clerk to formulate response and circulate.

2015.02.04.14&15 – No **AOB** or councillor **requests**.

2015.02.04.16 – The meeting was suspended for **public participation**. Subjects raised were: dogs (no-fouling signs being moved, request to remove dog-bags after use, keep on leads on permissive footpaths near livestock, use of CCTV); fly-tipping; seat in bus shelter; NCC charging for use of tip – Clerk to write to Cllr Dobson; evidence that LDF extension proposal had been discussed as early as 2013; drainage in Common Road (Highways should deal with regardless of who is responsible and recharge).

Following remarks during the meeting, and discussion at Open Spaces Group, it was agreed without objection to set up a **Working Group** to look at the issues relating to dogs in the Village. Clerk to arrange provisional terms of reference and invite membership.

2015.02.04.17.a - Date of **next meeting** confirmed as 7.30pm, Wednesday 4th March in the Memorial Hall.

2015.02.04.17.b – Due to need to approve annual accounts in April, an Extraordinary Meeting of Council or meeting of Finance Committee would be needed. This being a shorter meeting, Council agreed without objection that the **Annual Parish Meeting** could be arranged to fit with this. Exact date to be arranged later.

Meeting ended at 9.03

Abbreviations:


BCKLWN – Borough Council of King's Lynn and West Norfolk; CIL – Community Infrastructure Levy (proposed replacement for s.106 financial contributions); LDF – Local Development Framework (overall Borough plan for housing); MHT – Memorial Hall Trustees; NCC – Norfolk County Council; SPC – Snettisham Parish Council.

Notes:

Item 3:

CK explained that Planning permission had yet to be sought. Plans included 24 electric and 55 non-electric pitches, plus 6 camping pods. These would be sited where the current stable block is,

Signed:



(Chair)

Date: 4/2/2015

and surrounded by hedging which would be encouraged to grow taller and infill gaps reducing visual impact. In the past 70,000 visitors pa had visited the farm; now 15 to 20 thousand, so overall traffic lower than in past. Estimates of 15 cars per hour (19 at weekends) were given. Many would be visiting the park and it would close during the winter. Arrival and departures arranged to avoid dual traffic movements. The footpaths would remain unaffected.

Questions from councillors related to sewage (tank), traffic, type of tank (Klargester), number of caravans (this plan is addition to the present 5), noise (play area beyond current stables, campers generally quiet, curfew at 10pm), length of season (April to end September?), employment (CK plus 1 initially, growing to 2 full time and 2 part time likely).

Questions/comments from the public included: number of toilets and showers (18 plus 4+), traffic - 24 caravans along roads of 4.1m (two way traffic avoided by staggered arrival/departure), pedestrians on road (use footpaths?), possibility of mirrors for vision (cllrs stated this is now illegal)

The stated £2,000 figure was the settlement – legal costs were £6,995.

Items 11.b and 11.c:

The Street Furniture is in next year's budget and to be ordered asap, allowing for the need for the payment to fall in 15/16. The disabled access is in next year's budget but work should begin asap to allow for use this summer; room in budget if payment required this year.

Signed:



(Chair)

Date: 4/3/2017