

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 1st October, 2014 at 7.30 p.m. in the Memorial Hall

Present:

Cllr E Langford (EL) – Presiding

Cllr J Bailey (JB), Cllr R Barker (RB), Cllr E Fountain (EF), Cllr M Fountain (MF), Cllr A Gascoigne (AG), Cllr A Lamplugh (AL), Cllr R Pugh (RP), Cllr D Snelgrove (DS)

Also in attendance: County Cllr J Dobson (JD)

Luke Murray (LM) and Chris Poulton (CP) of Solar Associates (SA)

Approximately 12 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

The meeting commenced at 7.30pm

2014.10.01.01 – There were **apologies** from Borough Cllrs Christopher and Wright.

2014.10.01.02 – There were no **declarations** of interest.

2014.10.01.03 – The meeting was adjourned for a report and question session from representatives of **Solar Associates**. CM & LR reported that the planning application would probably be submitted in the next two weeks. The plans were suitable for amendment if necessary after consultation, as had already happened with the transformer box, and the exact position of the proposal. A landscape and visual impact assessment was shown. CM revealed an offer of SA giving 1/3 of the cost of the Street Lighting scheme as a **public contribution**. He also discussed a future possible second phase on Townlands land, dependent on technology, cabling and capacity. Q&A: the life of the farm would be 25 years, after which it would return to agricultural land; the panels are "thin-film" photo-voltaic ones; contribution is dependent on planning agreement; the electricity supplies the Grid, not local power directly; hedging will act as screen – visual impact minimal.

2014.10.01.04 – There were no **public comments** on planning issues.

2014.10.01.05 – A letter applying for membership of the Council was read from Mr Alf Todd. *Council agreed to co-opt Mr Todd as a Councillor.*

Prop: MF; 2nd: AG; unanimous

Cllr Todd (AT) took his place at the table, signed and read out the Declaration of Acceptance of Office, and was welcomed by the Chairman.

2014.10.01.06 – The Chairman reported that the Beach **Footpath** was now confirmed and that the few objections raised to NCC regarding process had been dismissed; the footpath was designated as FP35 and FP36 as split into two administratively. [DS asked whether both would be signed – Clerk to Check]. The **VAT** issue would be costing far less than originally suggested – see later; the Court case regarding **land ownership** at the Beach had been settled by mutual agreement on legal advice.

2014.10.01.07 – No objections were raised to the **minutes** of the meeting on 3rd September 2014 being confirmed as correct.

2014.10.01.08 – **Matters arising**: yellow lines outside Ridgeons had been agreed – the extensions requested by SPC were likely to be adopted; Eric Pickles had

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been sent a letter regarding filming of meetings (copied to JD and Henry Bellingham); Alison Dalton had signed an administrative support contract.

2014.10.01.09 – JD reported that he had attended a meeting relating to cuts which it is hoped might be avoided; he referred to flooding issues in the past, and a report (Pitt) which had omitted dealing with Snettisham's issues; he requested an invitation to future drainage meetings.

2014.10.01.10 – The Clerk read from recent **constabulary reports**: damage to vehicles and a lawnmower; two attempted burglaries, one or two petty thefts occurred locally; ASB reports down from 116 to 76 from same period last year. EL confirmed a Police visit to Office after footpath sign removed – this being treated as theft rather than vandalism.

2014.10.01.11.a – The Clerk reported on the current state of the "working" **accounts**. Balance after proposed payments would be £72,204. There were no concerns on the amounts spent against budget. VAT had been reclaimed for 7/14 to 9/14 – would be c.£800 due back. Internal Auditor would be viewing figures in next few days; this an opportunity for councillors to meet to discuss accounts, as requested by EL.

2014.10.01.11.b – Following a written report from the Clerk, *Councillors agreed to pay for VAT as calculated for 2011-13, and to delegate EL, AT and the Clerk to discuss remaining payment with HMRC.*

Prop: AG; 2nd: MF; unanimous

2014.10.01.11.c – HMRC cheque as above for £12,084.03 included in **payments** for October. *Council agreed payments as listed.*

Prop: AL; 2nd: AT; unanimous

2014.10.01.11.d – Following a written report from those tasked to review quotes (EL, RB and Clerk), *Council agreed to go ahead with the **Street Lighting** project in conjunction with the contractor Westcotec Ltd, and allow a 5% tolerance in cost delegated to the Working Party (see later).*

Prop: AL; 2nd: AT; unanimous

2014.10.01.11.e – *Council agreed to **donate** £25 to the local Royal British Legion. (Section 137, LGA 1972)*

Prop: EF; 2nd: JB; unanimous

2014.10.01.12.a.ii – *Council resolved to object to **Planning Application** 14/01279 (58 Park Lane) on the grounds of inappropriate design due to the scale of the proposal, and concerns over sewage provision.*

Prop: DS; 2nd: JB; unanimous

2014.10.01.12.a.iii – *Council agreed to delegate the decision on **Planning Application** 14/01299 (former Tapping House site) to Planning SG.*

Prop: DS; 2nd: RP; unanimous

2014.10.01.12.a.iv – *A proposal to support **Planning Appeal** on 14/00600 (81 Lynn Rd) was defeated.*

Prop: DS; 2nd: RP; 4-6

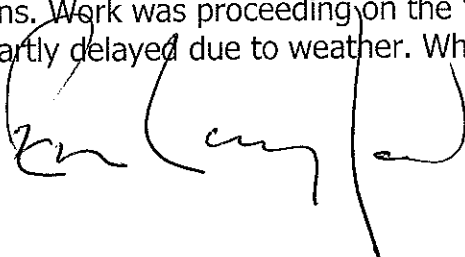
2014.10.01.12.a.v – *Council resolved to support **Planning Application** 14/01378 (24 Kenside).*

Prop: DS; 2nd: EF; unanimous

2014.10.01.12.b – No **Amenities** report

2014.10.01.12.c – AL reported that the **Open Spaces** group had organised clearing at the Common and requested that people observe the signs for safety reasons. Work was proceeding on the "Picnic Area" and trees had been cleared – this partly delayed due to weather. While digging a large quantity of glass had

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been uncovered; volunteers were sought to help with clearing this; Clerk to contact BCKLWN for safety equipment. AL/JB had met with John Austen (JA) of Ken Hill Estates and marked out an agreed line for the fuel allotment – map to be confirmed via Office with JA. The Group would be considering the possibility of a pet cemetery - for ashes only. A sign was being allowed by a company offering plants. EL thanked AL.

2014.10.01.12.d – No **Personnel** report

2014.10.01.12.e.i – EL gave a detailed breakdown of the timescale of the **Beach Footpath** from 2003 to 2014. He thanked the Working Group. [Applause]

2014.10.01.12.e.ii – RB gave a report on the **Oil Tank WG's** findings and action. The Clerk was writing to all involved (including Environment and Fire services) to complete the process.

2014.10.01.12.e.iii – The **Market Square WG** would be meeting during October.

2014.10.01.12.f.i – *Council agreed to wind up the **BFWG**.*

Prop: EL; 2nd: MF; unanimous

2014.10.01.12.f.ii – *Council resolved to wind up the **Oil Tank WG**.*

Prop: RB; 2nd: AL; unanimous

2014.10.01.12.f.iii – *Council resolved to establish a **Street Lighting WG**.*

Membership to be RB (Lead), AL, EL and members of public.

Prop: RB; 2nd: AT; unanimous

2014.10.01.12.f.iii.2 – *Council agreed the **terms of reference** for the above as outlined in written report.*

Prop: AL; 2nd: MF; unanimous

2014.10.01.13 – Group **reports**: WECMS had been disbanded; no Memorial Hall, SNAP or allotment reports (Clerk thanks JB for information regarding the allotments provided).

2014.10.01.14 – Councillors had the usual list of **post**, and were reminded the file is available in the Office and at meetings for perusal; they also had hard copy of info regarding Council Tax support. Thanks had been received from Tapping House for the donation last month.

2014.10.01.15 & 16 – **A.O.B./Agenda** – MF questioned the funds available to the Memorial Hall Trustees and the mismatch between the amount stated when applying for a **donation** and the apparent amount in their accounts. Following Norfolk ALC advice, Clerk to write to Trustees. EL suggested adding an agenda item for reports on **training** undertaken. He informed Council of a meeting on **dementia**, and suggested SPC might like to become pro-active in this area.

2014.10.01.17 – Meeting was adjourned for **Public Participation**. Questions asked related to: ditches and drainage; Borough Cllr ZC having moved from the Ward; NCC Highways response to ditch clearance; timing of footpath guide; ownership of Oil Tank and land.

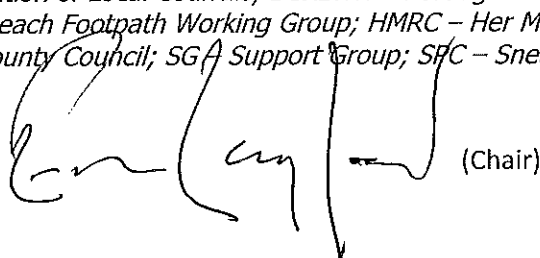
2014.10.01.18 – The **next meeting** was confirmed as 7.30pm on Wednesday 5th November, 2014 at the Memorial Hall

The meeting concluded at 9.25

Abbreviations:

ALC – Association of Local Councils; BCKLWN – Borough Council of King's Lynn and West Norfolk; BFWG – Beach Footpath Working Group; HMRC – Her Majesty's Revenue and Customs; NCC – Norfolk County Council; SG – Support Group; SPC – Snettisham Parish Council; WG – Working Group

Signed:



(Chair)

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