

SNETTISHAM PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETINGS
2014-2015

Date Of Meeting	2 nd July 2014
Type of Meeting	Ordinary
Number of Meeting within Year	4th
Chair	Cllr Eric Langford
Minutes approved at meeting on	6 th August
Amendments to Minutes at next meeting	None
Pages in minutes	3

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on 2nd July, 2014 at 7.30 p.m. in the Memorial Hall

Present:

Cllr E Langford (EL) – Presiding

Cllr J Bailey (JB), Cllr R Barker (RB), Cllr M Fountain (MF), Cllr A Gascoigne (AG), Cllr A Lamplugh (AL), Cllr D Snelgrove (DS)

Also in attendance: County Cllr J Dobson (JD), Borough Cllr Z Christopher (ZC)

Approximately 13 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

The Chairman welcomed those present.

The meeting began at 7.33pm.

2014.07.02.01 – The Chairman wished Cllr Eddie Fountain well, as he was in hospital. Cllr Avril Wright also sent **apologies**.

2014.07.02.02 – There were no **declarations** of interest.

2014.07.02.03 – The meeting was suspended for **Public** participation. A question was asked about the ownership of the Compasses – nothing is officially known.

2014.07.02.04 – There were no candidates for **co-option**.

2014.07.02.05 – The **Chairman** reported that the **TORC** was being printed at the moment and should be out by the weekend. The **War Memorial** re-dedication would take place on Monday 7th July including Band, Fly-Past, Parade, Choir, Military involvement and refreshments. Former Cllr Ebbs was doing well in hospital after his sudden illness at the **Inquiry**.

2014.07.02.06 – *The minutes of the meeting held on 19th June were confirmed as correct and duly signed.*

Prop: DS; 2nd: AL; 6-0

2014.07.02.07 – Under **matters arising** the Clerk reported that he had yet to have a date for the removal of the chickens confirmed but would follow up again.

2014.07.02.08 – **JD** reported that NCC were now operating under a committee structure rather than having a cabinet. Following the recent OBR report there would be a need for financial stringency beyond the two years expected but he felt further economies were achievable. **ZC** was delighted at the involvement of CCF cadets at the Memorial event; her experience of them was extensive and positive; they were being awarded the Freedom of the Borough. [ZC and JD left.]

2014.07.02.09 – The Clerk reported that in the two weeks since the last meeting he had not been made aware of any local **crimes**.

2014.07.02.10.b – With the exception of the British Legion cheque (for later in the meeting) *Council approved the expenditure on the list of **payments due**.*

Prop: AG; 2nd: JB; unanimous

2014.07.02.10.a – The Clerk summarised the reconciliation and **budget monitoring** figures. He noted that the figures were purely for the Barclays

Signed:

(Chair)

Date: 6/8/14

Council accounts. The large payment on salaries in April would continue to affect the Personnel budget.

2014.07.02.10.c – Council approved the transfer of £510 to the TORC Newsletter to end its financial involvement.

Prop: MF; 2nd: AL; unanimous

2014.07.02.11.a.i – Planning

2014.07.02.11.a.ii.(1) – Council voted to support Planning Application 14/00836 (85 Station Road).

Prop: DS; 2nd: AG; unanimous

2014.07.02.11.a.ii.(2) – Council voted to support Planning Application 14/00844 (5 Park Farm Barns).

Prop: DS; 2nd: MF; unanimous

2014.07.02.11.a.ii.(3) – After a brief discussion on the process involved in applications, Council voted to support Planning Application 14/00871 & 14/00872 (Potter's Ridge).

Prop: DS; 2nd: MF; 6-0

2014.07.02.11.a.ii.(4) – Council voted to support Planning Application 14/00846 (24a Common Road).

Prop: DS; 2nd: MF; unanimous

2014.07.02.11.b – Amenities - no report

2014.07.02.11.c.i-iv – With the exception of one word Council agreed to the adoption of Financial Regulations, Donations Guidelines and revised Disciplinary Procedures as proposed by the Clerk and as revised during the meeting.

Prop: AG; 2nd: MF; unanimous.

NB the word "committee" to be considered at a future date. Copies attached.

2014.07.02.11.d.i – Personnel – written report presented. EL summarised.

2014.07.02.11.d.ii – Council agreed rate for cleaner should be fixed at 50pph more than minimum wage.

Prop: MF; 2nd: AG; unanimous

2014.07.02.11.d.iii – There was discussion of the merits or otherwise of a combined Clerk/**RFO** role. [Clerk left when the discussion moved to discuss individual rather than role, and returned at end.] Council agreed for Personnel Group to discuss combined role, hours etc., with current Clerk and ratify any agreements at August meeting.

2014.07.02.11.e – Open Spaces – no report

2014.07.02.11.f – BFWG – no report.

2014.07.02.12 – No reports regarding other organisations. Clerk suggested that Council try to encourage someone to attend **SNAP** meetings to "represent" Village issues. MF reported she would be attending next **MHT** meeting. Clerk also reported an approach to a former Councillor to attend **WECMS** for Council; this would be put to Council in due course; MF would also be attending.

2014.07.02.13.a – Council approved a £20 **donation** to the Royal British Legion (under section 137, LGA 1972).

Prop: MF; 2nd: AL; unanimous

2014.07.02.13.b – Council approved request by Bobtails pre-school to have a monthly **Market Stall**.

Prop: AG; 2nd: JB; unanimous

2014.07.02.14 – no **A.O.B.**

2014.07.02.15 – no **agenda** matters or concerns raised.

Signed:



(Chair)

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2014.07.02.16 – the meeting was suspended for **Public** participation. Issues raised were the Clerk working for other employers in the **Office** – Clerk confirmed he would not be doing so; **footpath** on Memorial Field – EL confirmed MHT responsibility; **brochure** for Memorial event – would be available at a small cost to those who did not get one as result of specific invitation.

2014.07.02.17 – next meeting confirmed as 7.30pm, 6th August, 2014 in the Memorial Hall.

The meeting ended at 9.24pm

Notes:

Abbreviations:

BFWG – Beach Footpath Working Group

CCF – Combined Cadet Force


OBR – Office of Budget Responsibility (government "watchdog")

MHT – Memorial Hall Trustees

NCC – Norfolk County Council

RFO – Responsible Financial Officer

Signed:



(Chair)

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