

SNETTISHAM PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETINGS
2014-2015

Date Of Meeting	19 th June 2014
Type of Meeting	Ordinary
Number of Meeting within Year	3 rd
Chair	Cllr Eric Langford
Minutes approved at meeting on	2 nd July 2014
Amendments to Minutes at next meeting	None
Pages in minutes	4

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on 19th June, 2014 at 7.30 p.m. in the Methodist Church Hall.

Present:

Cllr E Langford (EL) – Presiding

Cllr J Bailey (JB), Cllr E Fountain (EF), Cllr M Fountain (MF), Cllr A Lamplugh (AL),
Cllr D Snelgrove (DS)

Also in attendance: Borough Cllr Z Christopher (ZC), Gay Watt (GW) (acting RFO)
Approximately 15 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

The Chairman welcomed those present, observing that this June meeting was later in the month than usual, partly due to the Public Inquiry.

Meeting began at 7.32pm

2014.06.19.01 – There was an **apology** for absence from Cllr Gascoigne;
Boro/Cty Cllrs Dobson and Wright had also indicated they would not be present.

2014.06.19.02 – There were no **declarations** of interest.

2014.06.19.03 – The meeting was suspended for **public participation**. Issues raised were: letters from SPC regarding Barker's Pond to the Memorial Hall Trustees – there was no knowledge of any such; costs relating to item 16b on the agenda (chickens) – this would be discussed at that time.

2014.06.19.04 – The Clerk read a letter from Mr Richard Barker seeking **co-option** to the Council. *Council resolved to co-opt Mr Barker*, who then took his seat and read and signed the Declaration of Acceptance of Office.

Prop: AL; 2nd: MF; unanimous

2014.06.19.05 – The **Chairman** spoke of the following: the **Public Inquiry** had now concluded with the final submissions and a likely result within 4-8 weeks; between 45 and 100 people were present at all times, and there were 33 submissions in favour of the path and 18 against; there was praise for the WI role in keeping those present sustained; Eamonn Edgley was now doing **contracting** work for SPC around the Village; the poor standard of grass-cutting around the Village had been raised – this to be discussed with BCKLWN – the responsibility for grass-cutting, footpaths and hedges between the various councils was touched on; the re-dedication of the **War Memorial** on 7th July would include a Market Square road closure (already notified), the involvement of the Rector, the Bishop of Lynn and the Senior Chaplain at Marham, uniformed contingents, the Salvation Army Band and a fly-past; the next **TORC** newsletter would be published around 1st July.

2014.06.19.06 – *The minutes of the Annual Parish Council Meeting on 7th May were approved as correct and duly signed.*

Prop: EF; 2nd: AL; 6-0 (1 abst through absence)

2014.06.19.07 – **Matters arising:** the Clerk asked if more had been heard regarding the Hopkins' Homes development having been turned down. Clerk to pursue.

Signed:



(Chair)

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2014.06.19.08 – The **minutes** of the extraordinary meeting on 2nd June were approved as correct and duly signed.

Prop: MF; 2nd: AL; 5-0 (2 abst through absence)

2014.06.19.09 – There were no **matters arising** from the above minutes.

2014.06.19.10 – ZC remarked that the responsibility for **footpaths** was with NCC – overhanging foliage was that of the landowner; Lottery **Funding** had been received for the Saturday Market Place improvements in Lynn, which as a Town had one of the busiest High Streets, and lowest rate of unoccupied shops, in the country.

2014.06.19.11 – The Clerk read a brief summary of written **police reports** received. This included a pressure washer stolen and a smashed window in the Village. Locally there had been a small number of thefts, burglary and vehicle damage. There were several further incidents arising from domestic issues and the Clerk speculated that this may have arisen due to increased awareness of such under the recently announced crackdown on domestic violence etc.

2014.06.19.12.a – Payments. *It was resolved that the payment to Heronwood on cheque number 105304 be reduced by £150 until work at the Common was complete.*

Prop: AL; 2nd: MF; 6-0

Subject to this, Council approved the payments listed.*

Prop: MF; 2nd: DS; 6-0

2014.06.19.12.b – The Clerk reported on the **budget monitoring** figures: the personnel figure was slightly high due to a large payment carried forward from last year, and the other budgets were on or around target.

2014.06.19.12.c.i – Council resolved to renew **membership** of the Norfolk Rural Communities Council at Gold level (£150pa).

Prop: MF; 2nd: JB; unanimous

2014.06.19.12.c.ii – Council resolved to renew **membership** of the Norfolk Playing Fields Association (£30pa).

Prop: JB; 2nd: EF; unanimous

2014.06.19.13 – The Chairman introduced Gay Watt (acting RFO) who reported on the **accounts** to be submitted to the external auditor. He then went through the governance statement line by line to the assent of councillors. *Council then resolved to approve the signing off of the accounts and governance statement for 2013/14, and its submission to Mazars.*

Prop: EF; 2nd: DS; 6-0

[At this point GW left the meeting]

2014.06.19.14.a.ii – Planning application 14/00705 (18 Common Road) was approved subject to SPC's usual caveat that the Village infrastructure was sufficient to cope with the additional dwelling.

Prop: DS; 2nd: JB; unanimous

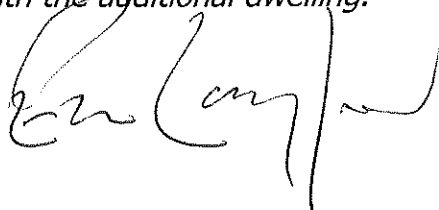
2014.06.19.14.a.iii – Planning application 14/00711 (12 Beach Road) was approved without comment.

Prop: DS; 2nd: MF; unanimous

2014.06.19.14.a.iv – Planning application 14/00678 (58 Park Lane) was approved subject to SPC's usual caveat that the Village infrastructure was sufficient to cope with the additional dwelling.

Prop: DS; 2nd: JB; unanimous

Signed:

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2014.06.19.14.a.v – Planning application 14/00762 (18 Common Road) was approved regarding the extensions to the dwelling. However considerable disquiet was expressed to the garage provision (7 garages) which was regarded as grossly excessive for the size of property; concerns related to possible business use (access issues etc.) or future conversion to a dwelling, given the location and size.

Prop: DS; 2nd: JB; unanimous

2014.06.19.14.a.vi-vii – These **planning** applications (836 & 844) deferred to next meeting due to late paperwork.

2014.06.19.14.b.i – The Clerk reported on a meeting he had had with a representative of the Ambulance Service, following the successful use of the **defibrillator*** at the Public Inquiry. A colleague would be contacting the Council to discuss location – hence b.ii.(1) was deferred. The cost of a new defibrillator was given as around £750, but the current one would suffice for some time. It was agreed without vote to consider c£200 annually being included in the budget process for 15/16 to prepare for replacement in due course – hence b.ii.(2) was not needed.

2014.06.19.14.c – The Clerk reported that there would be several **policy documents** to consider at the next meeting; due to the length of these, councillors had been given copies well in advance.

2014.06.19.14.d – The Chair reported that the **Personnel** Group would be agreeing recommendations regarding the RFO position for the next meeting to consider.

2014.06.19.14.e.ii – Council agreed to wait until discussion with Tim Holt-Wilson to decide on revised status (County Geodiversity Site) for the **Common**. No vote.

2014.06.19.14.e.iii – Councillors were invited to attend the ceremony for the Community Biodiversity Awards. It was confirmed that expenses for travel to Norwich would be allowed – cllrs to contact the Clerk. No vote.

2014.06.19.14.f – **Beach Footpath** awaiting decision of planning inspector; at that point group to be dissolved.

2014.06.19.15 – No reports from external **groups**.

2014.06.19.15.i – Council approved the nomination of Lady Margaret Ponder as its **appointee** to the Hall's Foundation Trustees.

Prop: MF; 2nd: AL; unanimous

2014.06.19.15.ii – There were no nominations for the Council's **appointee** to the Memorial Hall Trustees, though MF requested further information with a view to considering the role.

2014.06.19.16.i – **Donation** to Memorial Hall hearing induction loop; deferred for further information and guidelines on donations to be considered at next meeting.

2014.06.19.16.ii – The continued presence of the **chickens** in the Goose Green area was discussed; the Clerk to write to residents informing them of date of clearance requesting access and assistance (including possible financial help); subject to this Council agreed to fund removal of chickens.

Prop: MF; 2nd: AL; unanimous

2014.06.19.17 – no **A.O.B.**

2014.06.19.18 – no councillor **requests/concerns**.

2014.06.19.19 – The meeting was suspended for **public participation**. Issues raised were: the presence of **chickens** beyond the Goose Green Road area –

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agreed that the area was not exclusive; **road closure** for Memorial ceremony – this was advertised and bus companies informed; **Townlands** progress – with NRCC at the moment, meeting to be held after report; **VAT** issue (minutes of 2.6.14) – correspondence to be continued and an agreed figure sought.

2014.06.19.20 – Next meeting confirmed as Wednesday, 2nd July 2014 at 7.30pm in the Memorial Hall.

Meeting ended 9.03pm.

Notes:

due to adjusted cheque and subsequent error: 105304 & 105310 cancelled; 105311 - £276 to Heronwood; 105312 - £150 to NRCC were signed after the meeting though not mentioned at the meeting, the Clerk had been informed that there had been two other successful uses of such public access defibrillators in Norfolk in the last month.

Signed:



(Chair)

Date:

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