

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on 4th December, 2013 at 7.30 p.m. in the Memorial Hall

Present:

Cllr E Langford (EL) – Presiding

Cllr J Bailey (JB), Cllr E Fountain (EF), Cllr M Fountain (MF), Cllr A Gascoigne (AG), Cllr A Lamplugh (AL), Cllr D Snelgrove (DS)

Also in attendance: Mr A Skipper (RFO)

Approximately twenty members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting commenced 7.34p.m.

2013.12.04.01 – There were no **apologies** for absence from Parish Councillors; County Cllr John Dobson sent apologies.

2013.12.04.02 – No **declarations of interest** were made.

2013.12.04.14.a – Charity Request. [Brought forward to allow participation by Peter Barker, Chairman of the KL Child Contact Centre. Mr Barker described the work of his organisation and answered questions.] *Council agreed a £50 donation (under s.137, LGA 1972) to the King's Lynn Child Contact Centre.*

Prop: MF; 2nd: AG, unanimous

2013.12.04.03 – The meeting was adjourned for **public participation**. Subjects raised were: car park staffing; continued issues of public health (resident Station Rd) – this may be close to a resolution; footpath issues (sailing club involvement and Land Registry)

2013.12.04.04 – Having confirmed there were no volunteers for **co-option** to the Council, the Clerk confirmed that Cllr Ian Devereux had written to resign from the Council and that he had replied thanking him on behalf of the Council. MF expressed her personal concern over the tone of the resignation letter.

2013.12.04.05 – The **Chairman** remarked on: damage and theft on the Common; the management plan for the Common, seeking help with logging under this plan and a potential working group; registration of rights on the Common; Santander signatory issues and compensation offer of £114; Council has new liaison officer at Barclays, Hunstanton; success of Remembrance Day [Clerk reported thanks from Royal British Legion for work on memorial]; thanks to Cllr Bailey for the Christmas lights [applause from councillors and public]; the Victorian market – 11th Dec; Carols for Church Roof – 21st Dec.

2013.12.04.06 – Minutes of 13th November. These were agreed with the exception of 13.d.i. *An amendment was proposed removing the word "footpath" from these remarks.* EL to consult NorfolkALC on a further change.

Prop: MF; 2nd: AL; unanimous.

2013.12.04.07 – Matters arising from above minutes: EL requested clearer headings in future minutes; EL reported he had bought a wreath for the Church Christmas celebrations on behalf of councillors – personal contributions welcome – this distinct from wreath in minutes; Clerk referred to advice that amendments to

Signed: _____ Chairman

(dates)

minutes should be clearly attached to minutes to which they refer – this being actioned.

2013.12.04.08 – There were no **reports** from Borough or County Councillors.

2013.12.04.09 – The Clerk apologised for the late start of the meeting due to the **Police** visiting the Office to pass on their **report**. There had been two thefts – one at the Common as above. Three reports of ASB; youths responsible had been addressed. Warning of oil thefts. Warning of flooding due to tidal surge.

2013.12.04.10 - Finance/Legal:

2013.12.04.10.a – Budget monitoring deferred due to late presentation

2013.12.04.10.b – Payments. Two new direct debits in place (BT and SLCC); 2 cheques for Mazars auditing – basic cost and response to public questions; Brett & Son cheque was for Howells (Memorial work). *Council agreed payments to be made.*

Prop:MF; 2nd: JB; unanimous

2013.12.04.10.c – Annual Accounts: Chair read out the comments from external auditors. SPC criticised for lateness and incorrect ticking of box relating to VAT.

2013.12.04.10.d – The Clerk explained the need for **dispensations** to allow the Council to function, and the legal situation. *Council agreed to delegate the power to grant dispensations to the Clerk (under Section 33 (1&2) of the Localism Act 2011).*

Prop: AG; 2nd:DS; unanimous

2013.12.04.10.e – Councillors handed signed **dispensation** forms to Clerk for grant.

2013.12.04.10.f – Council agreed that **signatories** for all Parish Bank Accounts should be Cllrs Langford, Snelgrove and Bailey.

Prop: AG; 2nd: MF; unanimous

2013.12.04.10.g – Budget 2014/15: Need for timetable to be revised.

2013.12.04.10.g.i – *Council agreed to meetings for January: 8th – Extraordinary meeting for Finance; 15th – General Meeting; 22nd – Extraordinary for Finance (completion of budget).* Parishioners were asked to note **change** to 8/1/13 meeting.

Prop: AG; 2nd: JB; unanimous

2013.12.04.10.h – Car Park. Chair reported that accounts had been delivered to Ken Hill, requesting repayment of £112.96 resulting from overpayments due to VAT. Barrister's opinion announced: Car Park would have to be handed back in February as per request from Ken Hill.

2013.12.04.10.i – Car Park opening times. Given h above, this was deferred.

2013.12.04.11.a – Planning – no applications

2013.12.04.11.b – Amenities – written report presented. Councillors had put in bids for specific projects. These to go to Full Council. Dog bins – continuing issue; this to be on next Amenities agenda.

2013.12.04.11.c – Beach – no report

2013.12.04.11.d – Governance – no report

2013.12.04.11.e – Personnel – no report

2013.12.04.11.f – Beach Footpath WG: EL reported on the meeting at NCC on 21st November dealing with signage issue. Recommendation should be made on 14th January. SPC objected to delay. Mr Chapman not present – a letter asserting his views attached to paperwork of meeting but not discussed, including claims that

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(dates)

his signage is legal, and he has rights over "trespass". Likely outcome either no sign or interim signs as agreed long ago. NCC is enforcement authority, Police can't take action. Clerk to forward minutes of this meeting to all Councillors.

2013.12.04.12 – Council appointments:

*Council agreed that Cllr M Fountain should be Lead Councillor of **Amenities** Support Group.*

Prop: JB; 2nd: AL; 6-0

*Council agreed that Cllr Snelgrove should be Lead Councillor of **Planning** Support Group.*

Prop: MF; 2nd: EF; 6-0

2013.12.04.13 – Other meeting reports:

Meeting on Common Management Plan. Plans for some cutting back of birch and oak – villagers able to keep wood if assisting in this. Volunteers being used – visits to be advertised. Report in Office – email if a copy required.

2013.12.04.14.a - see above

2013.12.04.14.b – *Council agreed to **donate** £25 to Norfolk Age UK (s.137, LGA 1972)*

Prop: MF; 2nd: AG; unanimous

2013.12.04.14.c – *Council agreed to **donate** £25 to Norfolk Citizens' Advice Bureau (s.137, LGA 1972)*

Prop: AL; 2nd: DS; unanimous

2013.12.04.15 – A.O.B. – none

2013.12.04.16 – AL suggested a **Public Meeting** be held to seek views of parishioners on issues including Footpath, Street Lighting, Common, Car Park. Suggestion received positively by councillors.

2013.12.04.17 – Meeting suspended for **public participation**. Issues raised: confusion over figures for coast of footpath legal case; bus stop sign missing near Grapes; request from Mr Chapman that his letter should be read in full; request for budget to be set with "recognition" to parishioners; footpath – request for Council to take action against RSPB.

2013.12.04.18 – dates agreed above (g.i) confirmed for future meetings. Extraordinary – Finance – Meetings: 8th and 22nd January, 2014 ; Ordinary Meeting: 15th January, 2014.*

Meeting ended 9.36p.m.

**These meetings subsequently confirmed as at 7.30pm in the Memorial Hall.*

Signed: _____ Chairman

(dates)