

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on 13th November, 2013 at 7.30 p.m. in the Memorial Hall

Present:

Cllr E Langford (EL) – Presiding

Cllr J Bailey (JB), Cllr I Devereux (ID), Cllr E Fountain (EF), Cllr M Fountain (MF), Cllr A Gascoigne (AG), Cllr A Lamplugh (AL), Cllr D Snelgrove (DS)

Also in attendance: Mr A Skipper (RFO), Borough Cllr Avril Wright.

Approximately twenty members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Prior to the meeting at 7p.m. a presentation was given to Councillors and public by Roy Paine of Westcotec. Westcotec are the suppliers of Snettisham's street lighting and are responsible for its maintenance. The talk was on the efficacy and efficiency of newer, LED, lighting. Cost savings were discussed with a view to the Council considering a possible change at some future point.

The meeting proper commenced at 7.30p.m.

2013.11.13.01 – No **apologies** from Parish Councillors were received, but were from County Cllr John Dobson. At the Chair's request the Clerk read a **resignation** letter from Cllr Sandy Codd. It was suggested that in future a lengthy session should be organised with prospective councillors to go through fully what is involved.

2013.11.13.02 – ID declared an interest in item 13.f

2013.11.13.03 – The meeting was adjourned for public comments. Matters raised were: the beach **footpath**, the need for attendance at the enquiry and a possible public meeting before this; the **Townsland** charity and change of status of tenant.

2013.11.13.04 – No nominations for **co-option** had been received.

2013.11.13.05 – The Chair reported on progress of the **account audit**: following meeting held on 6/11 – see elsewhere for minutes – it had been suggested that the accounts be presented differently (on a cash rather than accruals basis); following conversations with Mazars it is expected that the comments will include a "slapped wrist" for delay and the method of submission. The **Watermill account** closure was still being held up by issues with the bank mandate. A **Carol Service** will be held on 21st December at the Old Hall raising funds for the Church Roof. The **Village Carol Service** will be held on 3rd December with the lights switch on also that evening. A **Victorian Market** would be held on the Square on 11th December, pending approval in 13.d below.

2013.11.13.06 – **Minutes** of 2nd October – the word "donation" should be added regarding the wreath for Remembrance Day. Minutes were signed by the Chair.

2013.11.13.07 – There were no matters arising from minutes in 6 above.

2013.11.13.08 – **Minutes** of 6th November – no changes were proposed.

2013.11.13.09 – The Clerk spoke regarding the Council Tax adjustment figure and the likelihood that this would be reduced this year.

Signed: _____ Date: 4/12/2013

2013.11.13.10 – Cllr Wright apologised on behalf of Cllr Christopher. She spoke of the Online Directory for Older People – “**LILY**”, a meeting for owners of **unoccupied houses** and the **car park machines** no longer requiring a registration number.

2013.11.13.11 – The Clerk read an email report from PCSO Spencer. 18 calls had been received from the Village. A **new PCSO** was announced, Chris Stevens.

2013.11.13.12.a – The RFO presented the **budget monitoring** report in a briefer format than previously. [AL requested a member of the public be asked to be silent]

2013.11.13.12.b – Cheques and other payments: as the individual salaries cheques were listed the Chair requested that the paperwork be returned by the Public. *Council approved the **payments** listed.*

Prop: ID; 2nd: MF; unanimous

2013.11.13.12.c – Council agreed to pay Anglian Water by **Direct Debit**.

Prop: AG; 2nd: ID; unanimous

2013.11.13.12.d – Council agreed to expenditure of £149.95 for **reference works** for the Office.

Prop: AL; 2nd: MF; unanimous

2013.11.13.12.e – The Chair described the situation regarding the lease from Ken Hill for the **Car Park**. Landlord regarded end of lease as Feb '14, SPC as Oct '14. *Council agreed expenditure of £500 for a barrister's **legal opinion** on the lease and the legal obligations of the Council arising from it.*

Prop: ID; 2nd: AL; unanimous

2013.11.13.12.f – meeting report already included in Chair's report.

2013.11.13.12.g – The Chair reported several phone calls to Clerk and Councillors regarding the fraudulent activity of a former clerk. The meeting was adjourned from 8.27 to 8.32 to allow public contributions on this matter; the car park and closure were mentioned. *Council resolved to authorise the Clerk and Chairman to contact the **Police** regarding the activities of the former clerk, with a view to establishing whether any further action was possible.*

Prop: ID; 2nd: MF; unanimous

2013.11.13.12.h – Council voted to instruct the Clerk to make representation to NCC on the **economies** proposed to the County budget. (ref paras 44, 51, 53, 54, 62, 63)

Prop: AG; 2nd: EF; unanimous

2013.11.13.13.a.i – ID reported that the application regarding the retail outlet next to the Compasses had been accepted by BKCLWN without any notice given to SPC's comments. The Clerk was instructed to write to BCKLWN asking why. Three planning applications were described prior to council votes.

2013.11.13.13.a.ii – Council approved **planning** application 13/01430/F

Prop: ID; 2nd: EF; unanimous

2013.11.13.13.a.iii – Council approved **planning** application 13/01462/F

Prop: ID; 2nd: MF; unanimous

2013.11.13.13.a.iv – Council approved **planning** application 13/01514/LB

Prop: ID; 2nd: AL; unanimous

2013.11.13.13.a.v – No vote was taken on this; Council noted the plans to restrict various types of **fishing** within the local marine environment.

2013.11.13.13.b.i – no **Amenities** report was submitted; a meeting was planned for the following week.

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2013.11.13.13.c.i – MF reported that the **WCs** had been drained down and secured for the winter. The Car Park is being locked at 3.30pm

2013.11.13.13.d.i – ID made a personal statement on governance issues including the Car Park, legal advice, accounts audit and footpath issues. He then left the meeting at 8.53pm, not returning.

2013.11.13.13.e – nothing reported

2013.11.13.13.f.ii – Council agreed to proceed with **objections** to registration requests made by certain beach property owners with the Land Registry. Clerk to complete form and return.

Prop: MF; 2nd: AL; 7-0

2013.11.13.13.f.ii.1 – Council agreed to engage Ward Gethin Archer to pursue the matter in f.ii above.

Prop: AL; 2nd: MF; 7-0

2013.11.13.12 – [Clerk apologised for numbering error] – no reports received

2013.11.13.13.a – Council agreed to **refund** £500 to Memorial Hall Trustees for TROD contribution which was refunded by NCC.

Prop: MF; 2nd: AG; 7-0

2013.11.13.13.b – Council agreed to **donate** £50 to the Heacham Community Car Scheme.

Prop: AG; 2nd: MF; 7-0

2013.11.13.13.c – This item (donation to KL Child Contact Centre) was **deferred** pending more information.

2013.11.13.13.d – Council approved request from the Events' Committee for the **Christmas Tree** to be erected in the Square and for the Square to be used for the **Christmas Market**.

Prop: AG; 2nd: AL; 7-0

2013.11.13.13 – AOB - The Clerk reported that there had been an **addressing** issue raised by BCKLWN regarding properties by the Mill currently listed as Station Road. He would be contacting residents.

2013.11.13.14 – no issues raised

2013.11.13.15 – The meeting was adjourned for **public** contributions. Matters raised were the item **deferred** in 13.c above; the cost of the **footpath** enquiry – less than £10,000; the **Townsland** charity; the Car Park **rent**; the **precept**; Car Park **hours**.

2013.11.13.16 – The time of the next meeting – Wednesday 4th December at 7.30p.m. in the Memorial Hall – was noted.

The meeting was closed at 9.26p.m.

Signed: _____

Date: 4/12/2013