

## SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday, 3rd July 2013 at 7.30 p.m. in the Memorial Hall

Present:

Cllr E Langford (EL) – Presiding

Cllr J Bailey (JB), Cllr N Burchett (NB), Cllr I Devereux (ID), Cllr E Fountain (EF), Cllr M Fountain (MF), Cllr A Gascoigne (AG), Cllr A Lamplugh (AL), Cllr D Snelgrove (DS)

Also in attendance: County Cllr J Dobson, Borough Cllr Z Christopher, Borough Cllr A Wright until 7.55 p.m.

Approximately 17 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting commenced at 7.32 pm.

**2013.07.03.01** - An **Apology** for Absence was received from Mr Alistair Skipper.

**2013.07.03.02** - A **Declaration** of Interest was made by ID re: 12.e

**2013.07.03.03** – **Public Speaking** – there were no remarks at this time.

**2013.07.03.04** – No names had been put forward for **co-option**

**2013.07.03.05** – All **councillors signed** the recently approved Members Code of Conduct. These were lodged with the Clerk.

**2013.07.03.06** – The **Chairman** remarked on the improvements around the Village and on favourable comments from the Public. He thanked Jeff Bryant and Frimstone for the transport and donation of sand for the Play Area. He referred to work on the benches and the damage which occurred to the one in the Newbridge Bus Shelter – possibly part of a wider campaign along the Coast. The Village fête would be held on Saturday 6<sup>th</sup> July.

**2013.07.03.07** – *Council approved the minutes of 5<sup>th</sup> June 2013.*

*Prop: ID; 2<sup>nd</sup>: DS; 8-0 (JB not present at last meeting)*

**2013.07.03.08** – Confirmation was given that there were no issues with the conditions on the £70K **bond** – the Clerk confirmed this was purchased in three separate bonds of £10K, £20K and £40K to facilitate future demands on this.

**2013.07.03.09** – **Cllr Dobson** reported that: footpaths were NCC responsibility, and that SPC should not “let them off the hook” - Rangers could be used to help with work; there was work to be done on the CCfA on the Footpath – this should be the province of Democratic Services; judgement is awaited on the Incinerator (probably before Jan 2014) – he mentioned uncertainty due to the new Council composition and the problems ascertaining the terms applicable if the contract was rescinded – also how the need was reducing as waste was being better recycled. **Cllr Christopher** reported on: works on the pontoons being started; the change in Borough ticket machines to require car registrations; efforts to improve the King’s Lynn riverfront.

**2013.07.03.10** – No report was available

**2013.07.03.11.a** – In the absence of the RFO the **budget monitoring** sheet was analysed. The Clerk reported a cheque for just under £3000 as the NCC contribution to the TROD, and which would not yet appear.

**2013.07.03.11.b** – **Payment of cheques** was agreed

*Prop: AG; 2<sup>nd</sup>: EF; unanimous*

**2013.07.03.11.c** – *The appointment of Gay Watts to cover the **RFO's** absence was approved.* [The Clerk confirmed the accounts were late, but that authorities were aware of the reasons. Once completed, Council would be convened to approve.]

*Prop: ID; 2<sup>nd</sup> NB; unanimous*

**2013.07.03.12.a.i** – Cllr Devereux delivered a report on the Planning Application

**2013.07.03.12.a.ii.1** – *Council approved **Planning Application** 13/00891/F for the construction of a detached two storey property at 119 Station Road, subject to confirmation that: this will not place an unacceptable additional load on the waste/sewerage facilities, or create unacceptable increase in traffic loading and access hazards on Station Rd.*

*Prop: ID; 2<sup>nd</sup>: DS; unanimous*

**2013.07.03.12.a.ii.2** – *Council resolved to take the first steps towards a **Snettisham Development Plan** by preparing a prioritised programme for improving the structure and quality of Village amenities in the long term.* [This should include a public consultation exercise, revision of Planning Terms of Reference and reference to the Site Specific Allocation documents.]

*Prop: ID; 2<sup>nd</sup> AG; unanimous*

**2013.07.03.12.a.ii.3** – *Council resolved to seek the active involvement of **local organisations**, such as the Gardening Club and Allotment Association, in supporting the planting and maintenance programme for the public spaces in the Village.* [Clerk to request such involvement.]

*Prop: ID; 2<sup>nd</sup>: EF; unanimous*

**2013.07.03.12.a.i** – *[Note error in agenda numbering – this consistent].* Written **ASSG** report issued.

**2013.07.03.12.a.ii** – *Council resolved to reduce **grass cutting** contract to the Playing Field Children's Play Area only.*

*Prop: MF; 2<sup>nd</sup>: NB; unanimous*

**2013.07.03.12.a.iii** – *Council resolved to purchase a second-hand **mower** for £100.*

*Prop: MF; 2<sup>nd</sup>: DS; unanimous*

**2013.07.03.12.a.iv** – *Council resolved to refer decision on the long-term future of the **Market Square** to the Development Plan in a.ii.2 above.* [Cllr Bailey declared an interest and did not vote on this or iv.1]

*Prop: MF; 2<sup>nd</sup>: ID; 8-0*

**2013.07.03.12.a.iv.1** – *Council resolved to establish a working-group to consider an interim plan for the **Market Square**.*

*Prop: MF; 2<sup>nd</sup>: AG; 8-0*

**2013.07.03.12.a.v** – *Council resolved to go ahead with the Howell quotation for the refurbishment of the **War Memorial**.*

*Prop: MF; 2<sup>nd</sup>: AL; unanimous*

**2013.07.03.12.a.vi** – *Council resolved to allocate £250 for **purchase of equipment** and supplies for maintenance work around the Village.*

*Prop: MF; 2<sup>nd</sup>: AG; unanimous*

**2013.07.03.12.b** – no report

**2013.07.03.12.c.i** – written report presented.

**2013.07.03.12.c .ii.1** – *Council approved the establishment of a high-level Policy, Strategy and Planning **Committee**.*

*Prop: ID; 2<sup>nd</sup>: MF; unanimous*

**2013.07.03.12.c.ii.2** – *Council tasked the Governance Support Group to review c.ii.1 above and formulate detailed **arrangements**.*

*Prop: ID; 2<sup>nd</sup>: NB; unanimous*

**2013.07.03.12.c.ii.2 – amendment** – Council resolved that "Support Group" in c.ii.2 above should be "Working Group" to enable wider involvement.

*Prop: ID; 2<sup>nd</sup>: ?; unanimous*

**2013.07.03.12.c.ii.3** – Council tasked the Governance Support Group to **review** the Terms of Reference for SPC Support Groups, Working Groups and Working Parties to reflect c.ii.2 and c.ii.3 above.

*Prop: ID; 2<sup>nd</sup>: EF; unanimous*

**2013.07.03.12.d** – no report

**2013.07.03.12.e** – no report

**2013.07.03.13** – Report from members of **WECMS**: BCLWN and NCC discussing costs; levy on rates had been declared illegal; scalping at Beach to continue for two years only.

**2013.07.03.14.i** – Clerk explained the context of Mrs Parkes' **letter**. Council did not vote on this.

**2013.07.03.14.ii** – Council did not vote on a charitable **donation** to "vitalise"

**2013.07.03.14.AOB** – Clerk read, for resident information, a letter from a resident of Bewick Close regarding nuisance of **chickens**.

**2013.07.03.15** – Public Speaking. Issues raised were: Chickens (as AOB above) – Clerk to write to Environmental Health; gates in Shelduck Dr – already owned not replacements; Car Park income against plan – Clerk confirmed in profit; Chair's remarks from March – no change; use of car-boots and auctions rooms for purchase of equipment – savings made this way already; importance of minutes.

**2013.07.03.16** – nothing raised

**2013.07.03.17** – As August meeting a problem and not a "regular" meeting, Council resolved to have next Ordinary Meeting on **September 4<sup>th</sup>** at 7.30pm in the Memorial Hall. Any agenda items ready for approval to be added to Extraordinary meeting in 18 below if time permits.

*Prop: ID; 2<sup>nd</sup>: AG; 8-1*

**2013.07.03.18** – Extraordinary meeting to be called when confirmation received that accounts are ready for approval.

**2013.07.03.19** – 8.57 pm - Meeting **closed to Public** as on agenda. [At this point an altercation occurred with a member of the Public approaching and abusing/threatening Councillors]

**2013.07.03.20** – 9.08 pm meeting continued in private session. **RFO** illness discussed. Clerk requested **November meeting** date moved back a week due to holiday – to be published. Council approved extra hours for Clerk in August.

*Prop: ID; 2<sup>nd</sup>: AG; unanimous*

Meeting concluded at 9.18pm