

## SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on Wednesday 5<sup>th</sup> June, 2013 at 7.30 p.m. in the Methodist Church Hall, Snettisham

### Present:

Cllr E Langford – Presiding

Cllr N Burchett, Cllr I Devereux, Cllr E Fountain, Cllr M Fountain, Cllr A Gascoigne, Cllr D Snelgrove

Alistair Skipper - RFO

County Cllr Dobson and Borough Cllr Wright were present for the first 30 minutes of the meeting.

Also in attendance: Approximately 20 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Prior to the meeting being opened Cllr Langford welcomed Councillors and the Public.

Meeting commenced at 7.32pm

**2013.06.05.01 – Apologies for absence** were received from Cllr Bailey and Borough Cllr Christopher.

**2013.06.05.02 – A declaration of interest** on item 12.h was received from Cllr Devereux.

**2013.06.05.03 –** The meeting was suspended for **public participation**. Issues raised were a **road crossing** relating to 12.c.ii below; **question time** at the recent Annual Parish Meeting (APM).

**2013.06.05.04 –** The Clerk read a letter from Mrs **Ann Lamplugh** requesting consideration for **co-option** to the Council. *Co-option of Mrs Lamplugh was agreed.* She took her place at the Council Table.

*Prop: Cllr M Fountain; 2<sup>nd</sup>: Cllr Snelgrove; 6 for, 1 abst*

**2013.06.05.05 – Chairman's remarks.**

Cllr Langford remarked on the increased colour in the village; he thanked Cllrs Bailey and M Fountain for their work on the planting etc. which had contributed to this.

He observed the **butterfly** renovations were now complete, and that planting there had occurred; the Public were asked to offer any spare plants they might have, especially since 14 had, sadly, been stolen.

The **DMMO** had been referred to the Planning Review. NCC would be underwriting the costs of any Public review meetings etc.

**2013.06.05.06 – Minutes of the Meeting held on 1/5/13 were confirmed as correct.**

*Prop: Cllr Devereux; 2<sup>nd</sup>: Cllr E Fountain; 7 for; 1 not present on 1/5*

**2013.06.05.07 – Minutes of the Annual Parish Council Meeting held on 15/5/13 were confirmed as correct.**

*Prop: Cllr Devereux; 2<sup>nd</sup>: Cllr E Fountain; 6 for; 2 not present on 15/5*

**2013.06.05.08 –** No matters arose from minutes of 1/5/13 or 15/5/13.

Signed:..... Date: 3/7/2013

- 2013.06.05.09** – **Cllr Dobson** reported on problems with NCC and its leadership/panel meeting issues causing problems with the CCfA. The incinerator would be discussed by NCC in full session for the first time on 17/6. QCs would be investigating advice received by NCC and the sum due to the contractors. **Cllr Wright** commented on links with the Parish Office and work on Southgate Lane.
- 2013.06.05.10** – No new constabulary report was presented; the Chair referred to the one from the APM as being encouraging.
- 2013.06.05.11.a** – The **RFO** explained overspends on mileage, insurance, non-domestic rates, car park tickets. An error in spreadsheet calculation was observed. Accounts had to be completed before the end of June.
- 2013.06.05.11.b** - A **10% rise** in Apogee’s photocopying bill was being questioned. *Cheque payments approved by Council.*  
*Prop: Cllr Devereux; 2<sup>nd</sup> Cllr Gascoigne; unanimous*
- 2013.06.05.11.c** – Re-investment of £70,000 **investment bond** in same format, at 2%, approved by Council, on basis of withdrawal penalties being reasonable.  
*Prop: Cllr Devereux; 2<sup>nd</sup>: Cllr Snelgrove; unanimous*
- 2013.06.05.11.d** – Council resolved to dispose of **Watermill Heritage Centre Funds** by a) Donating £575 to charities of Sheila Maskell’s choice and b) transferring remainder to St Mary’s Church Heritage Centre. (In line with advisory vote at APM.)  
*Prop: Cllr Devereux; 2<sup>nd</sup>: Cllr Gascoigne; unanimous*
- 2013.06.05.11.e** – Council confirmed Cllrs Langford, Devereux and Snelgrove as **signatories** for all banking accounts; two of three needed for valid approval.  
*Prop: Cllr Gascoigne; 2<sup>nd</sup>: Cllr Burchett; unanimous*
- 2013.06.05.12.a** – Cllr Devereux outlined possible scenarios; consensus towards a quarterly **strategy committee** consisting of all councillors; this to become a paper from Governance SG.
- 2013.06.05.12.b** – Given a. above, membership of groups to continue as at present until new structure obtains. Cllr Lamplugh to consider any such memberships.
- 2013.06.05.12.c.i & ii** – Cllr Devereux outlined the proposals for the former **Compasses Pub.**, he also referred to the Borough Council **Site Specific Allocations Document** and the need to keep aware of developments here, including Community consultation. *Council resolved to approve planning applications 13/00711/F and 13/00712/CA for the modification and extension of the former Compasses Public House subject to use of harmonious design and acceptable materials with recommendation of a controlled pedestrian crossing of the Lynn Road. Also (on amendment) that satisfactory drainage facilities are ensured for the development.*  
*Prop: Cllr Devereux; 2<sup>nd</sup>: Cllr Snelgrove; unanimous*  
*amendment: Prop Cllr Devereux; 2<sup>nd</sup>: Cllr Gascoigne; unanimous*
- 2013.06.05.12.d.i** – Cllr M Fountain referred to the printed report and additionally thanked the proprietors of the Pet Shop for providing water for plants opposite.
- 2013.06.05.12.d.ii** – **Heronwood** contract referred to Amenities SG to provide detail on grass cutting required.
- 2013.06.05.12.e,f & g** – No reports
- 2013.06.05.12.h** – [Cllr Devereux left the room] Cllr Langford made a request for anecdotal evidence of footpath use to assist with the **DMMO** process. Forms for

evidence available from Clerk. Clerk asked to include in Newsletter notes. [Cllr Devereux returned]

**2013.06.05.13** – no reports

**2013.06.05.14.a** – **Dog waste bins** - no resolution; BCKLWN input needed. Clerk asked to include in Newsletter for wider public views.

**2013.06.05.14.b** – Council resolved to donate £50 to the **Memorial Hall** to help with Playing Field costs.

*Prop: Cllr Devereux; 2<sup>nd</sup>: Cllr Burchett; 3 for 2 against*

**2013.06.05.14.c** – Council resolved **not** to donate to **Open Spaces**.

*Prop: Cllr Devereux; 2<sup>nd</sup>: M Fountain; unanimous*

**2013.06.05.15** – Nothing presented

**2013.06.05.16** – The meeting was suspended for **public participation**. Issues raised were: auditing, registration and the **VAT** situation, including the use of the bond in 12.c above ; beach **footpath** legal costs; **councillor** resignations; **Townlands** contributions.

**2013.06.05.17** – Next **meeting** agreed 3<sup>rd</sup> July, 7.30pm, Memorial Hall

**2013.06.05.18** - 9.45pm meeting closed; public left

9.55pm meeting re-opened in private session as per agenda.

**2013.06.05.19.a** – **Market Place** - item referred back to Amenities SG for clarity on quotes and review of need. [Cllr Snelgrove left meeting]

**2013.06.05.19.b** – **War Memorial** - item referred back to Amenities SG for clarity on quotes and possibility of involvement of War Memorials Trust, WW1 centenary grants etc.; Clerk to investigate.

**2013.06.05.20** – Chairman to arrange meeting with BCKLWN and SPO Officers to discuss **VAT**. Work on establishing full facts ongoing.

**2013.06.05.21** – **Car Park** Lease - Legal advice discussed; all correspondence to go via Solicitor; SPO to await next move by Landlord.

Meeting concluded 10.20pm