

SNETTISHAM PARISH COUNCIL

Minutes of the meeting of Snettisham Parish Council held on 6th March 2013 at 7.30 p.m. in the Memorial Hall, Snettisham

Present:

Cllr E Langford – Presiding

Cllr J Bailey, Cllr P Bradshaw, Cllr T Cannon, Cllr E Fountain, Cllr M Fountain, Cllr A Gascoigne, Cllr E Steinacker

Alistair Skipper - RFO

County Cllr John Dobson was present for some of the meeting

Also in attendance: Approximately 25 members of the public

Minutes taken by Simon Bower (Clerk to the Council)

Meeting commenced 7.30

Chair requested moving agenda item 19 to end to allow Public to leave*.

2013.03.06.1 – Apologies were received from Cllrs Burchett, Devereux and Snelgrove and Borough Cllr Christopher.

2013.03.06.2 - Declarations of interest were received from Cllr Gascoigne (13.a.ii) and Cllrs Langford and Steinacker (12.b)

2013.03.06.3 - The meeting was closed to allow comments from the **Public**. The chairman's remarks from the previous ordinary meeting were raised, and an apology from the resident; a possible meeting of Councillors and Parishioners was raised to resolve obvious tensions and issues; Pot-holes in the beach Car Park (resolved); the possibility of two number plates being listed on car park tickets (to be considered); Southgate Lane replanting (back to amenities)

2013.03.06.4 – No names had been proposed for **co-option** to fill two vacant seats.

2013.03.06.5 – The **Chairman** thanked the Team responsible for the TORC Newsletter, both production and delivery. The WI also thanked for their plan to remove out of date notices in the Village. Was pleased to announce that Beach footpath would be designated a Public Right of Way on 2/5/13 if no objections received. The precept figure was being reduced to £72,140 with BCKLWN grant. A vacancy existed for a Borough Councillor for Snettisham.

2013.03.06.6 – Minutes 6/2/13 - item 13.02.06.10.b.i and ii were deleted as these should not have been brought to Council. No other changes proposed.

2013.03.06.7 – Arising from 6th February minutes: Clerk noted request to ensure letter from Townlands was sent to Council with request from meeting on 27/2/13. From 13.02.06.19:

- a) Barclays likely to increase this amount
- b) There has been no retraction of the statements objected to
- c) This has been drawn up
- d) To date, 8 days have passed with no response due to their taking legal advice

2013.03.06.8 – No changes to **minutes** of 27/3/13 proposed.

2013.03.06.9 – Arising from 27th February minutes. Progress of letter to RSPB for possible funding queried – on Clerk's to do list.

Signed: _____ (Chairman)

Date: 3rd April 2013

2013.03.06.10 – Cllr John Dobson reporter that the Incinerator Public Enquiry was re-opened on 5/3/13, would be lasting several days, that the balance between arguments seemed more even, and that the report would then go to the Secretary of State for decision. NCC would not be increasing Council Tax – there may be scope for more savings. He would like to restore Youth workers posts.

2013.03.06.11 – Report from **PCSO** read by Clerk.22 calls to Police, 2 recorded crimes.

2013.03.06.12: Financial and Legal

a) RFO reported that salaries had an overspend over year, as had Office (due to alarm contract being set up). Prediction of deficit down from £6300 to £2150.

b) Donation on cheque list should be from Mrs Campbell; cheque for B Keywood £203 no VAT. *Cheques approved.*

Prop – Cllr E Fountain; 2nd – Cllr Gascoigne; unanimous

c) *Council to agree retention of Mr Roger Canwell as internal auditor*

Prop – Cllr M Fountain; 2nd - Cllr Cannon; unanimous

d) *Council to agree retention of Mr Roger Pennington as legal adviser dealing with potential libel.*

Prop – Cllr Bradshaw; 2nd – Cllr Bailey; unanimous

e) *Council to agree to fund Land Registry search(es), with a limit of c. £100*

Prop – Cllr Steinacker; 2nd – Cllr Bradshaw; unanimous

2013.03.06.13:

a) **Planning:**

i. **Report** from Cllr M Fountain – only one proposal; report in writing. [Cllr Gascoigne left meeting]

ii. *The Planning Support Group recommends that Snettisham Parish Council RESOLVES to SUPPORT the Planning Application for the removal of the existing conservatory, rear extension to bungalow and construction of workshop store in the rear garden at 5 Sweetbriar Close, Snettisham, PE31 7UH, reference 13/00226/F, subject to conditions that the workshop store is not used for overnight accommodation and being within planning height restrictions.*

Prop – Cllr E Fountain; 2nd – Cllr Cannon; unanimous

[Cllr Gascoigne returned]

b) Amenities and Services:

i. **Report** from Cllr Bradshaw – Dog bins complete; waste bins in place; Play Area works completed; BCKLWN/NCC working in Southgate Lane – completion by end of week.

c) Beach – no report

d) Governance:

i. written **report**

ii. *Council to request the Governance Support Group to consider revising the Current Council Business Model*

Prop Cllr M Fountain; 2nd Cllr E Fountain; unanimous

e) Personnel:

i. **Report** from Cllr Langford – advertisements with Newsletter and on notice boards for jobs; 4 applications

f) Beach Footpath Working Group:

i. **Report** from Cllr Langford. Awaiting DMMO.

Signed: _____ (Chairman)

Date: 3rd April 2013

2013.03.06.14 – Council to delegate to the Clerk and the Personnel SG the job description and the appointment of the maintenance operative.

Prop – Cllr Bradshaw; 2nd – Cllr Gascoigne; unanimous

2013.03.06.15 – **WECMS**: M Fountain reported a positive two months; defences were proposed to start South of the Car Park; by April 5th 5 options to reduce to 1 or 2; 90% of cost would come from Public purse. **Allotments**: Cllr Bailey reported Play Area Cherry Tree cut back and cleared; Clerk requested to write letter of thanks to Ken Hill staff. **Memorial Hall**: Cllr Bradshaw confirmed meeting notes received.

2013.03.06.16 – Correspondence:

a) Council approved a **donation** of £25 to the Samaritans

Prop – Cllr E Fountain; 2nd – Cllr Gascoigne; unanimous

b) RFO reported correspondence on changes to PAYE from HMRC.

2013.03.06.17 - The meeting was closed to allow comments from the **Public**. The Hanging Basket was mentioned – including Health and Safety issues. Website being out of date was raised.

2013.03.06.21 – Next **meeting** confirmed as 3rd April in the Memorial Hall at 7.30pm

2013.03.06.22 – Reminder of date for **Parish meetings** as 15th May. Chairman requested agenda items from Public.

Public left meeting at 8.40pm

2013.03.06.18* - *Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 s1 extended by LGA s100 to exclude the Press and the Public from the meeting of Snettisham Parish Council. (Reference Standing Order 65) "That in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded from PC discussions"*

2013.03.06.19 – Council to approve **contract** for clerk, subject to amended Section 11.3. Discussion was held on several sections, proposed and 2nd by various Councillors.

Prop – Cllr Steinacker; 2nd – Cllr Bradshaw; unanimous

Meeting concluded 9.10pm

Signed: _____ (Chairman)

Date: 3rd April 2013