

SNETTISHAM PARISH COUNCIL

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SUBJECT TO APPROVAL – MAY CONTAIN INACCURACIES

Minutes of the meeting of Snettisham Parish Council held on 6th April 2011 at 7.30 p.m. In the Memorial Hall

Present:

Cllr. E Langford – presiding
Cllr. J Bailey, Cllr. J Bateson, Cllr. H Blackburn, Cllr. D Bocking, Cllr. P Bradshaw, Cllr. D Dodd,
Cllr. E Fountain, Cllr. A Gascoigne, Cllr. F Parkes, Cllr. J Purcell, Cllr. E Tagg, Cllr. B Wardlow

60+ Public

Meeting recorded by Cll. A Gascoigne
Minutes taken by Ms R Kitchen (Acting Clerk)

11.04.01 Apologies for Absence

None received

11.04.02 Declaration of Interest

None received

11.04.03 Chairman's Report

Cllr Langford welcomed all to the meeting,

Sports Taster Roadshow This event would take place on Saturday 9 April. It is hoped the Roadshow will help support the Village Youth Initiative as well as encourage participation in the West Norfolk Village Games. All age groups are welcome.

'Pop in Day', Snettisham Beach Club This would take place on 16th April, from 10am – 4pm, The aim is to provide explanation / answer queries related to the Definitive Map Modification Order (DMMO), an application to officially register the footpath on the NCC definitive map, and for which the County Council will be consulting over Easter.

Parish Council Elections 12 people have put their names forward for the Council's 13 seats. This means there is no need for an election. The new council would need to co-opt a 13th member following the Annual Parish Council Meeting in May. It was understood there would be four new councillors, Messrs Clark, Snelgrove and Deveroux, and Mrs Fountain. The existing council remains until 9 May, and the new council must meet between May 9 and 20.

Cllrs Blackburn, Bocking, Dodds, Purcell and Tagg were standing down from the council and Cllr Langford thanked that on behalf of the rest of the council for all their hard work, and their contribution to the council.

11.04.04 Minutes of Meeting held 2 March 2011

The minutes were signed by the Chair as correct, subject to the change of name from Blackburn to Bradshaw in item 11.03.14.

Voted to accept minutes: in favour 12, abstain 1.

11.04.05 Minutes of extraordinary meeting held 22 March 2011

The minutes were signed by the Chair as correct, subject to the change of the time and venue to 7.00pm in the Methodist Hall, to the change of the date of the clerk's resignation

to 10th March in item 11.03.21, and the change of the name from Bateson to Bradshaw in item 11.03.22 a).

Voted to accept minutes: in favour 10, abstain 3.

11.04.06 Matters arising not on the Agenda

11.03.08 Watermill (2 March) Cllr Langford advised that some paperwork had been found, related to the Watermill that established this was not a council committee but had been run independently. A bank statement showed a balance of £1,600 in 2004, but the current position was not known. There would be a further report at a future meeting.

11.03.13 News in Brief (2 March) Cllr Langford said the next issue of this newsletter was due to go to print on 1 June, with a deadline of 18 May for contributions. All articles etc, to be submitted to the council offices.

11.03.24 a) Clerk (22 March) Cllr Langford reported that Rosie Kitchen (Acting Clerk) had been appointed on a fee-paying basis the same as Gay Watt (financial help).

11.03.24 b) Car Park Attendants Cllr Langford reported that two candidates had been appointed and would start on 15 April.

11.04.07 Police Report

The police had attended but had been called away so Cllr Langford read out the following report:

Between 6 March and 6 April the police had received 61 calls regarding the village, ranging from lost property, criminal damage and theft to missing people, and anti-social behaviour.

Due to the unfortunate increase in calls to the area regarding anti-social behaviour, the police have initiated a drive to establish Homewatch in the village, and there had been a positive response to limited leafleting so far. The police Safer Neighbourhood Team are looking to work with the parish Council in promoting and encouraging Homewatch.

Crime report

Number of recorded crimes – 10

Crime types: 5 incidences of criminal damage
 3 incidences of theft
 2 incidences of burglary

The criminal damage was to a non-residential property whilst on hire, the reports of theft include bathroom fittings from a front garden, theft from a local business and the attempted theft of a ladder. The burglary consists of entry into an unoccupied holiday home and burglary from a property whose occupants were away on holiday.

Cllr Parkes assured the meeting that members of the public could report any crimes anonymously on 0845 456 4567, and everyone was encouraged to report anything they felt concerned about to, help the police build a fuller picture of the activities in the village.

Cllr Langford explained the new 'Restorative Justice' system whereby for vandalism and nuisance problems the perpetrator was required to meet the victim and agree a punishment

11.04.08 Suspension of meeting for Public Participation

Resolved to suspend meeting to invite members of the public to speak for 10 minutes primarily on planning issues

- The appointment of a clerk was requested to be on the next agenda
- Police response to burglary was reported as being excellent

- In response to a parishioner's query about the drainage system in relation to planning applications, it was agreed that this should be raised as an agenda item at a future meeting.

11.04.09 Planning Matters

a) Planning applications received discussed as follows:

11/00342/F – Paper Hall Farm – erection of agricultural workers house with office and garaging and new access at paper Hall Farm, Dersingham Bypass, Dersingham. Cllr Bocking noted that this application had been turned down on an earlier occasion. He proposed refusal on the grounds that the area was outside the normal curtilage of the village. This was seconded by Cllr Wardlow and approved unanimously. **Resolved: that the council recommend refusal of this planning application**

11/00327/F – Shepherds Port – use of land for continued siting of 5 caravans (3 static, 2 tourers) at 20 Shepherds Port, The Beach, Snettisham
Proposed by Cllr Bradshaw, seconded by Cllr Bocking and agreed unanimously that the council recommend approval of this planning application

11/00428/F – Mill House Gardens – construction of garage/carport at 2 Mill House Gardens, Snettisham
Proposed by Cllr Bradshaw, seconded by Cllr Purcell and agreed unanimously that the council recommend approval of this planning application

11/00412/F – Lodge Lane – proposed conservatory at 2 Lodge Lane, Snettisham
Proposed by Cllr Bocking, seconded by Cllr Purcell and agreed unanimously that the council recommend approval of this planning application

05/00006/NMAM_1 Non material amendment to planning consent 05/00006/FM – conversion of existing farm buildings to create 10 residential units and construction of four dwellings following demolition of nos.9, 11,13 and 15 Bircham Road at Park Farm, Bircham Road, Snettisham.
Proposed by Cllr Bradshaw, seconded by Cllr Blackburn and agreed unanimously that the council recommend approval of this planning application

11.04.10 – Finance matters

a) **Summary of Receipts & Payments at 4/411**

Cllr. Bradshaw proposed and Cllr. Blackburn seconded acceptance of these with unanimous approval.

b) **Capital Programme 2011/2012** – Cllr Langford explained that these activities were for the future council to consider, but raised the following points:

Tree maintenance - Lodge Lane: Volunteers were requested to help prune epicormic growth on these trees. 2 – 3 hour's work, would require pruning equipment, goggles, hard hats. Volunteers to contact Cllrs Purcell or Gascoigne. or the parish office.

War Memorial repair: A stonemason would be giving estimates for temporary and permanent repairs to the war memorial.

Beach Car Park south fencing: Cllr Langford requested volunteers for labour and/or materials for this work, for 1 – 2 half days to repair this fence.

Street grit bins: Cllr Langford clarified that the £150 cost for two bins should appear in the 'cost', and not in the 'budget' column.

Cllr Parkes proposed and Cllr Bradshaw seconded endorsement of this sum with unanimous approval.

c) NALC (Norfolk Association of Local Councillors) membership (£363) - Resolved: to refer this matter to the new council

d) Extraordinary meeting for financial matters – Cllr Parkes proposed and Cllr Gascoigne seconded that this meeting be held on Wednesday, 20 April, with unanimous approval.

11.04.11 – Dog Bins

It was noted that two dog bins were in need of replacement. Cllr Langford reported that these could be obtained at a cost of approximately £200 per bin. **Cllr Purcell proposed and Cllr Gascoigne seconded that the council purchase two new bins. This was approved unanimously.**

Resolved: that advice be sought on the type and size of bins acceptable to the borough Council. **Action:** Acting Clerk.

11.04.12 – Beach Working Party– Cllr Langford explained that the illegal fencing and gates on the sea defence wall and 63m outwards down the beach had now been removed, with the consent of the Environment Agency. As a goodwill gesture, the Agency would be removing the gates at the RSPB end of the footpath.

The NCC consultative stage of the Definitive Map Modification Order has now started and will be taking place on the beach over the Easter period. The 'Pop in Day' at the Beach Club on April 16th would help to explain the DMMO procedure

11.04.13 – Land Registry issues – Cllr Langford explained that all those who had signed **the village** petition were now being treated as individual objectors, and contacted individually by the Land Registry. He added that the parish council would continue to pursue its own objection which was separate from those raised as a result of the petition.

11.04.14 – Bus Stop request – Cllr Purcell proposed and Cllr Gascoigne seconded that a bus stop be requested at Poppyfields on the bypass. This was approved unanimously.

Resolved: that the bus company be requested to add a stop at this point. **Action:** Acting Clerk

11.04.15 Review of Services

Street Lighting : Cllr Bradshaw reported that work was progressing on the lighting survey, and a report would be available at the next meeting. **Action: Cllr Bradshaw**

The chairman requested that any malfunctioning lights be reported to the office where the information could be passed on to the relevant agency. The number on the lamp post would be very useful in identifying the light.

11.04.16 – Correspondence

a) Personnel Committee minutes 8 February 2011 – for information. These were available from the office

b) Letter from Norfolk County Council – A149/B1440 resurfacing, for information

c) Letter from J Callum - additional gates and fences at Snettisham Beach. Cllr Langford explained a letter had been found in the office which he read out to councillors and reported that a reply had been sent to Mr Cullum's letter from the council. The reply was read out, confirming that the sea bank is on common land, and that the sea bank remains outside of the CRoW land. The NCC had confirmed that that the 20m 'excepted land' does not apply to the revetment and sea defence or anywhere beyond the CRoW boundary.

The letter further emphasised that Snettisham residents already have shingle rights over this and do not require any further consents to be on this common land. It further reminded Mr Callum that the revetment/sea defence must not have any materials or obstructions placed on it. It was hoped this would clarify the position and prevent any further obstructions being placed on the land by the property owners.

d) Email from WN Borough Council – free benches offered. **Cllr Bocking proposed and Cllr Bradshaw seconded that three seats be requested to be placed on 'Ladies Walk' and outside the Sue Ryder Home. This was approved unanimously. Resolved: that three benches be requested from the Borough Council. Action: Acting Clerk**

e) Letter from Macmillan Cancer Support – financial support request, for consideration **Cllr Blackburn proposed and Cllr Parkes seconded that no money be given in view of the current financial situation. Passed by a majority of 10 to 2**

f) Extra correspondence: Letter from Mrs Parkes re. dog exercising/mess in children's play area on Poppyfields – for consideration. A "no dogs" sign had been subsequently defaced. **Resolved: to approach the Borough Council regarding a new sign and to ascertain if there were any relevant byelaws in place. Further, to mention "no dogs in the playground" in the newsletter. Action: Acting Clerk**

11.04.17 – Suspension of Meeting for Public Participation

Resolved to suspend meeting to invite members of the public to speak for 10 minutes

- **Land Registry objections:** A parishioner requested advice on the letter received from the Land Registry, and it was explained that the council was not in a position to offer advice.
- **Financial situation:** There was a question regarding whether the council would take civil measures to recover monies following the trial. Cllr Langford responded that this would depend on the verdict. If it was a guilty verdict, then the council, as a victim, should be able to recover monies through a standing court order. Civil action could be considered but would have to be at the discretion of the council at the time.
- **Poppyfields play area dog walkers:** It was suggested that the council produce its own sign as a temporary measure. **Action: Acting Clerk**
- **Caravan developments:** It was agreed that the council needed to keep up to date with any planning applications

**11.04.18 - Next meetings: Annual Parish Meeting and Annual Parish Council Meetings Wednesday 18th May 2011 at 7.30 p.m. at Memorial Hall
Parish Council meeting Wednesday 1st June at 7.30 p.m. at Memorial Hall**

The meeting finished at 9.15pm

Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 s1 extended by LGA 1972 s100 to exclude the Press and the Public from the meeting of Snettisham Parish Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11.04.19 Staffing matters

a) Wage underpayment claim. Resolved: that a working group consisting of Cllrs Langford, Blackburn and Tagg be set up to deal with this matter, with delegated authority to investigate as necessary and use the services of Ward Gethin Solicitors. This working group to be confirmed by the new council at its first meeting. Action: Acting Clerk.