

**SNETTISHAM PARISH COUNCIL**

**Minutes of the meeting of Snettisham Parish Council held on  
5 December 2012 at 7.30 p.m. in the Memorial Hall**

**Present:**

Cllr. E Langford – Presiding  
Cllr J Bailey, Cllr P Bradshaw, Cllr T Cannon, Cllr I Devereux, Cllr. E Fountain, Cllr M Fountain,  
Cllr. A Gascoigne, Cllr D Snelgrove, Cllr. E Steinacker

Also in attendance: Mr A Skipper (RFO), County Cllr J Dobson

Approximately 17 members of the public

Minutes taken by Sheila Goodwin (Locum Clerk to the Council)

**12.12.5.01 To Consider Accepting Apologies for Absence**

Apologies were accepted from Cllr N Burchett, Borough Cllr Z Christopher

**12.12.5.02 Declaration of Interest**

Cllr Devereux item 17 – prejudicial interest and  
Cllr Langford items 12a4 and 12a5 – personal interest

**12.12.5.03 Suspension of meeting for public participation**

*Resolution to suspend the meeting to invite members of the public to speak (10 minutes)*

Drainage problems, precept concerns and balance in PC current account were all mentioned  
*The meeting was reconvened.*

**12.12.5.04 Co-option of Councillors**

As no names have been put forward for this the matter of co-opting two councillors will continue

**12.12.5.05 Chairman’s Report**

The Chairman reported that memorial service was well attended and an advent wreath had been purchased by him on behalf of the PC. He had attended a Norfolk ALC Coffee and chat event and met new parish liaison officer Jane Scarrott amongst others and had received advice and offers of help. It had been discovered that old signatories were still on Chalkpit account and these had been ‘frozen’ subject to completion of new mandate. Inspector Dave Buckley has moved from the area and Chair was given permission to write to Chief Constable in praise of Dave Buckley.

**12.12.5.06 Minutes of the Full Council Meetings**

- a 7 November – it was agreed that minutes previously circulated be approved
- b 16 November - it was agreed that minutes previously circulated be approved
- c 28 November – clerk read out amendment made to minutes after distribution to councillors and it was agreed that minutes be approved

The Chairman signed the minutes as a true record.

**12.12.5.07 Matters Arising not on the Agenda**

N/A Acknowledgement of PC receiving copy of audited accounts from the Memorial Hall Trustees

12.11.7.7a Shepherds Port address enquiries to be continued with consultations of residents of Common Road West and residents of Beach Road at the end of Station Road

12.11.28.4 Contractor has been appointed to attend to car park duties

12.11.28.4 Recommended strongly that management plan for car park be produced as soon as possible

**12.12.5.08 County and Borough Councillor Reports**

Cllr Dobson gave information concerning Community Construction Funding next round being March 13<sup>th</sup> 2013. Meeting of Scrutiny panel concerning Beach footpath will be December 13<sup>th</sup>. New Borough Council waste management system may have strong impact on proposed incinerator

**12.12.5.09 Police Report**

Clerk read out report from police, which said that 13 calls had been received by them in the last month from Snettisham residents

Signed: ..... Date : .....

### 12.12.5.10 Magpas Donation

Cllr. Burchett had sent a report on Magpas as an organisation  
That £50 be donated

*Prop. – Cllr Devereux 2<sup>nd</sup> – Cllr M Fountain Agreed*

### 12.12.5.11 Finance

a That cheques to be signed and payments made

*Prop. – Cllr Cannon 2<sup>nd</sup> – Cllr Gascoigne Agreed*

b Received budget monitoring report and RFO reported verbally that expenditure was £73569, income was £81729 with a balance of £8161. Current account balance was £133 and Business Saver account balance 39126.43. He confirmed that accounts have been reconciled

c Capital Programme discussed and the following proposals made

i That £750 be included for bus stop investigation

*Prop. – Cllr Bradford 2<sup>nd</sup> – Cllr Gascoigne Agreed*

ii That beach lighting be removed from capital programme

*Prop. – Cllr Cannon 2<sup>nd</sup> – Cllr Snelgrove Agreed*

*Meeting was suspended to invite Mr Almey to speak on parking matters*

*The meeting was reconvened.*

iii That £750 be included for working group to investigate feasibility for more parking in the village

*Prop. – Cllr Steinacker 2<sup>nd</sup> – Cllr Snelgrove Agreed*

Cllrs Devereux and Snelgrove offered to assist in this working group

iv That Market Square resurfacing remain in capital programme

*Prop. – Cllr M Fountain 2<sup>nd</sup> – Cllr Cannon Agreed*

Cllr Fountain to seek fresh quotations

v £100 for maintenance of village signs Newbridge/ Market Square to be included

*Prop. – Cllr Bradford 2<sup>nd</sup> – Cllr Gascoigne Agreed*

PC considered budget items for Precept. Several streamlining amendments were made

d Consider proposal that no donations be accepted by PC, which could be construed as being repayment for purchases made by PC. This was requested by Chair to be deferred with Governance Group to bring it back to PC with proposals. Agreed by all councillors except Cllr. Steinacker who requested that his objection to this be minuted

e Review effectiveness of PC system of internal control. This was requested by Chair to be deferred with Governance Group to bring it back to PC with proposals. Agreed by all councillors except Cllr. Steinacker who requested that his objection to this be minuted

### 12.12.5.12 Support Groups – Lead Councillors' reports:

a PLANNING

1. The retrospective application for unauthorised timber decking and skirting at Risedene, 14 Shepherds Port, reference 12/01806/F

*Prop. – Cllr Devereux 2<sup>nd</sup> – Cllr M Fountain Agreed to support*

2. The change of use of garden at 20 Station Rd to introduce four Residential Park Homes reference 12/01917/F

*Prop. – Cllr Devereux 2<sup>nd</sup> – Cllr Bradford Agreed to support*

3. 12/01903/CM : County Matters Application: variation of condition1 of PP C/2/2010/2029 to extend the timescale for use of the northern recycling and storage area until 4 Sep 2028.

*Prop. – Cllr Devereux 2<sup>nd</sup> – Cllr E Fountain Agreed to support*

4. 12/01885/CM : County Matters Application: variation of condition1 of PP C/2/1993/2007 to allow for the continued extraction of carstone and associated restoration until 31 Dec 2012.

*Prop. – Cllr Devereux 2<sup>nd</sup> – Cllr Cannon Agreed to support*

Signed: ..... Date : .....

**12.12.5.12 Support Groups – Lead Councillors’ reports(Cont’d)**

**PLANNING**

5. 12/01884/CM : County Matters Application: extension to extension of existing carstone quarry with restoration to grassland and nature reserve.

*Prop. – Cllr Devereux                      2<sup>nd</sup> – Cllr E Fountain                      Agreed to support*

**b AMENITIES & SERVICES**

- i Cllr Bradford is now Lead Councillor for this group  
ii Parish Office door, safe and waste bins need to be ordered  
*Prop – Cllr Burchett                      2<sup>nd</sup> – Cllr Cannon                      Agreed*  
iii Decide whether to enter village into the Anglia in Bloom Best Kept Village Competition. This was deferred due to time constraints

**c BEACH**

No report

**d GOVERNANCE**

No report given as it could be held until next meeting due to time constraints

**e PERSONNEL**

Interview panel to be formed for applicants for clerk’s post

**12.12.5.13 Commemoration for the 31 January/1<sup>st</sup> February 1953 flood**

Deferred due to time constraints

**12.12.5.14 Reports of meetings attended**

Cllr Devereux gave a report of a meeting he had attended at Heacham concerning flooding and drainage. Letter of thanks to be sent to Heacham PC for allowing him to attend as an observer

**12.12.5.15 Correspondence**

Due to time constraints no correspondence was read out. It will be circulated

**12.12.5.16 Items for future Agendas**

Councillors to inform clerk

**12.12.5.17 Beach Footpath Working Group**

No report

**12.12.5.18 Excess working hours of the Clerk and the RFO**

Deferred due to time constraints

**12.12.5.19 Suspension of meeting for public participation**

*Members of the public were invited to speak (10 minutes)*

Subjects mentioned included vandalism of British Legion building and suggestion that PC give donation, request for bus shelter in Station Road, Chair confirmed that no overclaim of vat had occurred.in 2011/2012, Alma Road footpath holes to be reported to highways by parishioner

*The meeting was reconvened.*

**12.12.5.20 Date of next Meetings**

January 9<sup>th</sup> 20113

There being no further business the meeting closed at 22:25 hours

Signed: ..... Date : .....