

SNETTISHAM PARISH COUNCIL

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SUBJECT TO APPROVAL – MAY CONTAIN INACCURACIES

**Minutes of the extraordinary meeting of Snettisham Parish Council
held on 28th May 2012 at 7.30 p.m. In the Memorial Hall**

Present:

Cllr. E Langford – presiding
Cllr. P Bradshaw, Cllr N Burchett, Cllr I Devereux, Cllr. D Snelgrove, Cllr E Steinacker, Cllr M Steinacker
and Cllr. B Wardlow
Approximately 2 members of the public
Minutes taken by Mrs C Curtis (Clerk to the Council)

The Chairman welcomed all in attendance to the meeting and declared the meeting open.

12.5.28.01 To Consider Apologies for Absence

Apologies were accepted from Cllr J Bailey.

Apologies were also received from Borough Cllr Z Christopher.

Retrospective apologies were received from Cllr E Fountain and Cllr M Fountain

12.5.28.02 Declaration of Interest

None

12.5.28.03 Finance

a) To approve payments to be made

The following were presented to the council for payment

	For Approval 28 May 2012	Net £	VAT £	Gross £	Cheque No
2 May 12	Snettisham Parish Council – investment in Saffron Building Society	70,000.00		70,000.00	104776
2 May 12	Zurich Mutual – insurance premium	1,760.98		1,760.98	104777
28 May 12	Payroll	1,281.48		1,281.48	104801/2
28 May 12	Cheque cancelled				104803
28 May 12	Anglo Scottish Equipment (Southern) Ltd – WC unit	3,250.00	650.00	3,900.00	104804
28 May 12	CNC Building Control – planning fees	100.00		100.00	104805
	Totals	76,392.45	650.00	77,042.46	

It was RESOLVED to make the above payments by a proposal from Cllr I Devereux, seconded by Cllr D Snelgrove and carried unanimously.

a) To consider and agree Cheque Signatories for Barclays Bank Account

It was RESOLVED that Cllr D Snelgrove be made the third signatory on the Barclays Bank Account by a proposal from Cllr N Burchett, seconded by Cllr P Bradshaw and carried unanimously.

12.5.28.04 Planning

Planning Applications received to-date of meeting for consideration and recommendation. [Please](#)

Signed: Date :

note full details are available to view at <http://online.west-norfolk.gov.uk/online-applications/>
Computer access and help is available at the Parish Council Offices, Tuesdays 10.00a.m. – 1.00 p.m. and at other times by prior arrangement.

12/00713/F – 6 Styleman Way, Snettisham PE31 7NT- Repair as necessary existing wall at front of property and erect an open metal railing with pillars on top of the wall: It was RESOLVED by a proposal from Cllr I Devereux, seconded by Cllr P Bradshaw and carried unanimously to support the application.

12/00744/F - 16 the Old Coal Yard, Station Road, Snettisham PE31 7QW - Erection of a garden shed: It was RESOLVED by a proposal from Cllr I Devereux, seconded by Cllr M Steinacker and carried unanimously to support the application.

12/00745/F - 14 Alma Road, Snettisham PE31 7NY - First floor addition to bungalow including raising of roof to form two storey dwelling, two storey side extension and single storey rear extension: It was RESOLVED by a proposal from Cllr I Devereux, seconded by Cllr B Wardlow and carried unanimously to support the application subject to appropriate replacement of two removed trees.

12/00772/F – Holmgreen, 22 Common Road, Snettisham - Variation of condition 2 of planning permission reference number 10/00266/F: It was RESOLVED by a proposal from Cllr I Devereux, seconded by Cllr N Burchett and carried unanimously to support the application to support the variation to change of material from carrstone to brick as no other carrstone in vicinity and other changes were beneficial.

Update on Planning Application 12/00457/F - 58 Park Lane, Snettisham - Demolition of domestic outbuildings. This had been referred to Planning Committee held today because recommendation for Approval by officer is contrary to Parish Council objection.

12.5.28.05 Suspension of meeting for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 Minutes)

The planning process was discussed.

The meeting was reconvened

12.5.28.06 Date of next Full Parish Council Meeting, 7pm on 13th June 2012 at the Memorial Hall

Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 s1 extended by LGA 1972 s100 to exclude the Press and the Public from the meeting of Snettisham Parish Council. (Reference Standing Order 65) "That in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw"

Members of the public left the meeting at 20.00 hours

7) To consider sensitive financial matter relating to Town Lands Trust

It was RESOLVED by a proposal from Cllr D Snelgrove, seconded by Cllr P Bradshaw to appoint the land Agent and instruct the solicitor, subject to receiving written confirmation from the Land Agent.

The Clerk left the meeting at 20.15 and the following minute was recorded by Cllr E Langford.

8) Personnel Report to Council regarding the Clerk's Contract

Cllr Bradshaw reported on a sequence of events related to the Clerk's employment and recommended that a formal meeting be arranged to discuss these with the Clerk.

It was proposed by Cllr Bradshaw, seconded by Cllr E Steinacker and carried unanimously, that Cllr Devereux and Cllr Burchett form a panel to conduct the formal meeting with the Clerk and that they be delegated with authority to make decisions on behalf of the Council.

Signed: Date :

It was proposed by Cllr Bradshaw, seconded by Cllr Burchett and carried unanimously, that specialist employment advice be made available to the panel if deemed necessary.

It was proposed by Cllr Bradshaw, seconded by Cllr Burchett and carried unanimously, that Cllr Langford and Cllr Snelgrove be involved should any subsequent meetings be required.

Signed: Date :